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Change 4

Information Management

STANDARD INSTALLATION/DIVISION PERSONNEL SYSTEM-  
ARMY NATIONAL GUARD (SIDPERS-ARNG)  
DATA ELEMENT DICTIONARY

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By Order of the Secretaries of the Army and the Air Force:

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**Suggested Improvements.** Users are invited to send comments and suggest improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Chief, National Guard Bureau, ATTN: NGB-ARP-S, 111 South George Mason Drive, Arlington, VA 22204-1382.

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1. NG Pam (AR) 25-10, 15 December 1993; Changes 1 (15 Oct 94), 2 (15 Jul 95), and 3 (1 Nov 97) are changed as follows:

<u>Remove Pages</u>	<u>Insert Pages</u>
1 through 8 .....	1 through 8
19 and 20.....	19 and 20
23 and 24.....	23 and 24
29 and 30.....	29 and 30
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2. New or changed material is indicated by the vertical lines in the outer margins. An example of these lines are to the right of this paragraph. |

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Information Management

STANDARD INSTALLATION/DIVISION PERSONNEL SYSTEM-  
ARMY NATIONAL GUARD (SIDPERS-ARNG)  
DATA ELEMENT DICTIONARY

**Summary.** This pamphlet provides users with data elements currently used in the Standard Installation/Division Personnel System-Army National Guard (SIDPERS-ARNG).

**Applicability.** This pamphlet applies only to the Army National Guard (ARNG).

**Management control process statement.** This pamphlet does not contain management control provisions.

**Interim changes.** Interim changes to this pamphlet are not official unless they are authenticated by the Director, Administrative Services. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

**Suggested improvements.** Users are invited to send comments and suggest improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Chief, National Guard Bureau, ATTN: NGB-ARP-S, 111 South George Mason Drive, Arlington, VA 22204-1382.

**New or changed material.** Material within this publication that is new or has been changed since the previous edition is indicated by the vertical lines in the outer margins. An example of these lines are to right of this paragraph.

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\* This pamphlet supersedes NG Pamphlet (AR) 25-10, 2 November 1992.

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Appendixes:

A - Assignment/Loss Reason

| B - Civilian Occupation

C - Country of Residence, Current

D - First Language Identity

E - Major Subject of College Education

F - Religious Denominations

G - Physical Profile Serial/Physical Category (PULHES)

| ~~H - Retirement Points Accounting Management (RPAM) Information~~ (RESCINDED)

I - Previous Site Identification Codes

| J - Local Supplemental Database

K - Award Category

<u>DATA CODES</u>	<u>DEFINITIONS</u>	<u>Table: PERS_BRSCH_CODE_TBL</u>
MI	Military Intelligence	
MP	Military Police Corps	
MS	Medical Service Corps	
OD	Ordnance Corps	
QM	Quartermaster Corps	
SC	Signal Corps	
SP	Army Medical Specialist Corps	
SS	Staff Specialist	
TC	Transportation Corps	
VC	Veterinary Corps	
T0	None	

### 2-32. Branch School Enrolled (BR-SCH-ENRLD)(2A)

The branch of the Army school in which a commissioned officer/warrant officer is currently enrolled.

**APPLICABILITY:** Officers

**SOURCE:** Approved school application

**EXAMPLE:** Field Artillery = **FA**

**NOTE:**

See "Branch School Completed" for data codes and definitions.

### 2-33. Break in Military Status (BREAK-MIL-STAT)(1A)

The period of time for which an individual with prior military service has had no military status during the period immediately prior to current status.

**APPLICABILITY:** Officers and enlisted personnel (prior service) with a break in service. This data element applies to the period immediately before current status.

**SOURCE:** DD Form 1966/4, Item 39: DD Form 4

**EXAMPLE:** Break in service of 92 days = **A**

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_BMSTAT_CODE_TBL</u>
A	Break in service of 91 days or more	
B	Break in service 90 days or less	
Y	None	

### 2-34. Character of Separation (CHAR-SEP)(1A)

Descriptive evaluation of an armed forces member's conduct and performance of duties during a specified period of military service.

**APPLICABILITY:** Officers and enlisted personnel who are separated/discharged from current ARNG period of service.

**SOURCE:** Orders

**EXAMPLE:** Honorable = **A**

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_SEP_CODE_TBL</u>
A	Honorable	
B	Under Honorable Conditions	
D	Bad Conduct	
E	Under other than Honorable Conditions	
F	Dishonorable	
R	Not Authorized	
Y	Uncharacterized	

**2-35. Citizenship Status, United States, Origin (CTZSP-STAT-US-ORGN)(1A)**

The legal (statutory) origin by which an individual acquired United States citizenship status.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Birth certificate, naturalization/immigration documentation, DD Form 4, Appointment applications/other legal documents

**EXAMPLE:** Native Born = A

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_CTZSP_CODE_TBL</u>
A	<b>NATIVE BORN:</b> A person born in the United States and subject to United States jurisdiction. The term "United States" means the continental United States, Alaska, Hawaii, Puerto Rico, Guam, the Virgin Islands of the United States, American Samoa, Commonwealth of the Northern Mariana Islands, Federal States of Micronesia (FSM), and the Republic of Marshall Islands (RMI).	
B	<b>DERIVATIVE-NATURALIZATION:</b> A person who acquires United States citizenship after birth through naturalization of one or both parents.	
C	<b>DERIVATIVE-BIRTH:</b> A person who acquires United States citizenship at birth outside of the United States, of parents, one or both of whom are a United States citizen at the time of the person's birth.	
D	<b>NATURALIZATION:</b> A person born outside the United States who has completed naturalization procedures and has been admitted to United States citizenship by a duly constituted authority.	
Y	<b>NOT A U.S. CITIZEN</b>	

**2-36. Civilian Education Level (CIV-EDUC-LVL)(1AN)**

The highest level of formal non-military education an individual has completed.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Diploma/certificate, school degree or transcript

**EXAMPLE:** High school graduate regardless of number of years completed = E

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_CEDL_CODE_TBL</u>
0	No formal education	
1	One year of elementary school	
2	Two years of elementary school	
3	Three years of elementary school	
4	Four years of elementary school	
5	Five years of elementary school	
6	Six years of elementary school	
7	Seven years of elementary school	
8	Eight years of elementary school	
A	One year of high school (9th grade)	
B	Two years of high school (10th grade)	
C	Three years of high school (11th grade)	
D	Four years of high school; did not graduate (12th grade)	
X	High school sophomores and juniors, still attending	
9	High school senior, still attending	
E	High school graduate regardless of number of years completed (includes adult education diploma, and completion of one semester of college, i.e., 15 semester or 22 quarter hours).	
W	Completed high school, received a certificate, but was not awarded a diploma; includes occupational program certificate, correspondence school diploma, home study diploma, high school certificate of attendance.	

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_COMDSTAT_CODE_TBL</u>
<del>7</del>	<del>Not applicable</del>	(Rescinded)
9	Unknown	

**2-41. Commissioned/Warrant Officer Service Date (CMSND-WO-SVC-DATE)(6N)**

The date on which an individual's initial or constructive commissioned/warrant officer service began. Date reflects the earliest of the following conditions: *(1)* date based on constructive service credit awarded for civilian education and experience; *(2)* date of initial appointment; *(3)* adjusted dates based upon breaks in commissioned/warrant officer service.

**APPLICABILITY:** Officers

**SOURCE:** DD Form 214/215, NGB Form 22, orders

**EXAMPLE:** 15 Mar 72 = 720315

**2-42. Country of Residence, Current (CNTRY-RESIDE-CURR)(2A)**

The country, other than the United States, designated by an individual for the receipt of mail.

Table: PERS\_CNTRY\_CODE\_TBL

SEE APPENDIX C

**2-43. Course Level Enrolled (CRS-LVL-ENRLD)(2AN)**

Identifies the level of military education in which an officer is presently enrolled.

**APPLICABILITY:** Officers

**SOURCE:** Orders, DA Form 145, approved enrollment

**EXAMPLE:** U.S. Armed Forces Staff College Course = DG

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_CRS_CODE_TBL</u>
AA	National Security Management Seminar Program (486 hours)	
AB	National Security Management Correspondence Program (360 hours)	
A0	Senior Service College graduate	
A1	National War College	
A2	Industrial College of the Armed Forces	
A3	U.S. Army War College	
A4	U.S. Naval War College	
A5	U.S. Air Force War College	
A6	British Royal College of Defense Studies	
A7	Canadian National Defense College	
A8	French Ecole Superieure De Guerre	
A9	Inter-American Defense College	
DA	Spanish Escuela De Estado Major	
DB	Venezuelan Army Superior School	
DC	Fifty Percent of the Command and General Staff School	
DD	Logistics Executive Development (LEDC)	
DE	All five phases of the Associate Logistics Executive Development Course (ALEDC)	
DF	Completion of JAG/AMEDD/Chaplain Alternate to CGSC	
DK	Fifty Percent of JAG/AMEDD/Chaplain Alternate to CGSC	
DL	U.S. Army Command and General Staff Officer Course	
DM	U.S. Army Command and General Staff Officer Course Reserve Component	
DN	Command and General Staff Extension Course, USARF School Associated	
DP	Command and General Staff Officer Course (USARF School)	

<b>DATA CODES</b>	<b>DEFINITION</b>	<b>Table: PERS_SVCMBR_EDUC_TBL</b>
<b>DQ</b>	Command and General Staff Officer Associate Course (USARF School)	
<b>DR</b>	Command and General Staff Officer Resident/Non-Resident Extension Course.	
<b>DS</b>	U.S. Army School of the Americas	
<b>DG</b>	U.S. Armed Forces Staff College Course	
<b>DH</b>	U.S. Naval College of Command and Staff Course	
<b>DI</b>	U.S. Air Force Command and Staff College	
<b>DJ</b>	U.S. Marine Corps Command and Staff College	
<b>D0</b>	Staff College Level graduate	
<b>D1</b>	Austrian General Staff College	
<b>D2</b>	Brazilian Command and Staff College	
<b>D3</b>	British Staff College	
<b>D4</b>	Canadian Forces Staff College	
<b>D5</b>	German General Staff College	
<b>D6</b>	Indian Defense Services Staff College	
<b>D7</b>	Italian Scuola De Guerra	
<b>D8</b>	Pakistan Command and Staff College	
<b>D9</b>	Philippines Command and Staff College	
<b>E1</b>	Combined Arms and Service Staff School (CAS3)	
<b>E2</b>	Combined Arms and Service Staff School - Reserve Component (CAS3-RC)	
<b>FA</b>	Officer Regular Advanced Course - Reserve Component	
<b>F0</b>	Branch Advanced Course graduate	
<b>F1</b>	Officer Regular Advanced Course	
<b>F2</b>	Officer Career Course	
<b>F3</b>	Officer Advanced or Career Non-Resident or Combination Resident/Non-Resident Course (Includes USARF School Course)	
<b>F4</b>	Officer Mobilization Advance Course	
<b>F5</b>	The Advanced or Career Officer Course taught in the Intelligence Training Army Area Schools	
<b>F6</b>	Officer Associate Advance Course	
<b>F7</b>	Officer Associate Career Course	
<b>F8</b>	Judge Advocate Officer Graduate Course	
<b>F9</b>	Constructive Credit for Advanced Course	
<b>GA</b>	Basic Officers Regular Course - Reserve Component	
<b>GB</b>	Basic Officers Course - Correspondence	
<b>GC</b>	Equivalent Credit for Civil Affairs Basic Course (Completion of three phases of civil affairs officer advance course)	
<b>G0</b>	Branch Basic Course graduate	
<b>G1</b>	Basic Officers Regular Course	
<b>G2</b>	Basic Officer Associate Course	
<b>G3</b>	Officers Company/Battery Course	
<b>G4</b>	Officers Branch Orientation Course	
<b>G5</b>	Officers Branch Familiarization Course	
<b>G6</b>	Officers Mobilization Basic Course	
<b>G7</b>	Regular Branch Material Officers Candidate Course	
<b>G8</b>	Officer Non-Resident or Combination Resident/Non-Resident Company/Battery or Orientation Familiarization Course	
<b>G9</b>	The Intelligence or Security Officers Specialist Course. (Completion of three phases of Civil Affairs Officer Advance Course)	
<b>H0</b>	Specialist Course graduate	
<b>J0</b>	Completion of the Industrial College of the Armed Forces National Security Management Course	
<b>K0</b>	Selective Service Extension Course 1 thru 8	

**2-61. Date of Enlistment/Reenlistment Bonus-Reserve (DATE-ENLSTMT-REENL-BONUS-RES)(6N)**

The date of entitlement to enlistment/reenlistment/extension bonus for all personnel certified as eligible for appropriate bonus. Coded as YYMMDD.

**APPLICABILITY:** Enlisted

**SOURCE:** DA Form 4976-R/4977-R, Annex to DD Form 4, DD Form 1966

**EXAMPLE:** 22 August 1981 = 810822

**2-62. Date of Execution of a Six-Year Service Obligation (DATE-EXEC-SIX-YR-SVC-OBLG)(6N)**

The date an individual executes or incurs at least a 6-year agreement to stay in the Selected Reserve to qualify for Montgomery G.I. Bill Benefits. Code as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 4, DD Form 2384, DD Form 5447-R, DA Form 4836

**EXAMPLE:** 22 August 1981 = 810822

**2-63. Date of Initial Entry into a Reserve Component (DATE-INIT-ENTRY-RC)(6N)**

The date of an individual's first acquisition to reserve component strength. (The initial date will never be adjusted unless necessary to change an erroneous entry.) Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 1966, NGB Form 22, Orders, DD Form 214

**EXAMPLE:** 15 January 1975 = 750115

**2-64. Date of Initial Procurement (DATE-INIT-PROCRMT)(6N)**

The date an individual was first appointed, enlisted, or inducted into any Uniformed Service of the U.S. (active or reserve component). This date is fixed and is not adjusted for breaks in service. This includes enlistment as a reservist in the Senior ROTC program, or as a scholarship cadet, or midshipman under Title 10 USC 2107 or 2107(a), enlistment under Title 10 USC 511(d), enlistment in the active component Delayed Entry Program (DEP), and entrance as a cadet or midshipman at the USMA, USNA, USAFA, and USCGA (but not the U.S. Merchant Marine Academy). Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 1966, orders (appt), DD Form 214, NGB Form 22

**EXAMPLE:** 12 November 1968 = 681112

**2-65. Date of Mandatory Removal (DATE-MAND-REM)(6N)**

The date when an officer must be removed from an active status and discharged or transferred to the Retired Reserve. Coded as YYMMDD.

**APPLICABILITY:** Officers

**SOURCE:** Orders, DD Form 214/215, Ltr from Secretary of the Army

**EXAMPLE:** 29 January 2001 = 010129

**2-66. Date of Previous Record Status (DATE-PREV-REC-STAT)(6N)**

Date of previous status of an individual's automated personnel records. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders or may be generated

**EXAMPLE:** 30 March 1982 = 820330

**2-67. Date of Projected Promotion Eligibility (DATE-PROJ-PROM-ELIG)(6N)**

Date that a commissioned officer becomes eligible for consideration before the mandatory ROPMA Board for promotion to the next higher grade. Date is computed by using time in grade from DATE of Rank (Reserve). Coded as YYMMDD.

**APPLICABILITY:** Commissioned Officers

**SOURCE:** Computed date IAW AR 135-155, NGR 600-100, NGR 600-101

**EXAMPLE:** 10 March 1985 = 850310

**2-68. Date of Promotion Consideration (DATE-PROM-CONS)(6N)**

The date on which a commissioned officer's most recent promotion consideration status became effective. Coded as YYMMDD.

**APPLICABILITY:** Officers

**SOURCE:** Promotion Board Results Memo

**EXAMPLE:** 30 March 1982 = 820330

**2-69. Date of Qualitative/Selective Retention Identifier (DATE-QUAL-SELTV-RETN-IDENT)(6N)**

The date on which the qualitative/selective retention board recommendations concerning the service member are approved by a convening authority. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted with over 20 years of service

**SOURCE:** State AG Letter

**EXAMPLE:** 30 March 1982 = 820330

**2-70. Date of Rank-Reserve (DOR-RES)(6N)**

The date that establishes the relative seniority of an individual among others who possess the same reserve grade in a United States Army Reserve Component. (Appointed/promoted to present grade with adjustments for any break in service. Date reported for promotion/reduction/appointment/enlistment or after a break in service or adjustment for time in the Inactive National Guard (ING).) Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders, Appt/Promotion Ltr, NGB Form 22, DD Forms 4/214

**EXAMPLE:** 30 March 1985 = 850330

**2-71. Date of Record Status (DATE-REC-STAT)(6N)**

The date of the latest recorded change to the "Record Status" of an individual.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** May be generated (check transactions for other sources)

**EXAMPLE:** 30 March 1982 = 820330

**2-72. Date of Security Clearance (DATE-SCTY-CLNC)(6N)**

Reflects the date a Security Clearance was granted. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 873, DA Form 2784

**EXAMPLE:** 1 March 1983 = 830301

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_EWC_CODE_TBL</u>
D3	<b>Dependency of Sole Parent:</b> Applicant with dependency responsibilities and without a spouse.	
D4	<b>Dependency, Other:</b> Qualifications of dependents not otherwise indicated.	
D5	<b>Hardship/Dependency Discharge:</b> Last discharge for hardship and/or dependency reasons.	
E1	<b>Education:</b> Minimally acceptable education qualifications.	
E2	<b>Enlisted Mandatory Removal:</b> Enlistment/reenlistment will exceed age 60 prior to expiration term of service.	
F1	<b>Felony as an Adult:</b> Crimes greater than misdemeanors committed by an applicant while 18 years of age or older.	
F2	<b>Felony as a Juvenile:</b> Crimes greater than misdemeanors committed by an applicant below the age of 18.	
G1	<b>Grade:</b> Prior service pay grade criteria.	
L1	<b>Lost Time:</b> Time lost on a prior enlistment.	
M1	<b>Mental Qualifications:</b> Minimally acceptable mental qualifications.	
M2	<b>Moral Qualifications:</b> Minimally acceptable moral qualifications.	
M3	<b>Minor Non-Traffic Offense:</b> Petty violations which are not a part of the laws of roadway traffic.	
M4	<b>Minor Traffic Offense:</b> Petty violations of the roadway traffic.	
M5	<b>Other (non-minor) Misdemeanor:</b> Other offenses less serious than a felony.	
M6	<b>Minimum Extension:</b> Limitation to at least 3 years.	
P1	<b>Physical Qualifications (Existed Prior to Service):</b> Last separated because of physical disability which existed prior to service.	
P2	<b>Physical Qualifications (Non-Prior Service):</b> Minimally acceptable physical qualifications.	
P3	<b>Previous Disqualifying Separation:</b> Disqualification for further service on prior separation.	
R1	<b>Reenlistment Restriction:</b> Previous separation contains reenlistment prohibition.	
R2	<b>Retirement:</b> Application for retirement has been approved.	
S1	<b>Skill Requirements:</b> Previous service skill qualification requirements.	
S2	<b>Sole Surviving Member:</b> Sole survivor restriction.	
W1	<b>Weight:</b> Applicant does not meet acceptable weight standards.	
Z8	<b>Other</b>	
Z9	<b>No Prohibition</b>	

### 2-97. Enlistment/Reenlistment Bonus-Reserve Entitlement (ENLSTMT-REENL-BONUS-ENTL)(1A)

Identifies the type of incentive program to which a soldier is entitled for the current period of enlistment/reenlistment/extension.

**APPLICABILITY:** Enlisted

**SOURCE:** DA Forms 4836-R/4976-R/4977-R, Annex; DD Form 4

**EXAMPLE:** Enlisted, Cash Bonus = **A**

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_ERBENTL_CODE_TBL</u>
A	Enlisted Cash Bonus	
B	<small>HISTORICAL ONLY</small> Educational Assistance Bonus	
C	Retention Bonus Program for 3 years	
D	Retention Bonus Program for 6 years	
E	Civilian Acquired Skills Program (CASP)	
F	Tuition Assistance	
N	Previous incentive recipient (contract completed) present term without incentive	
Q	Not receiving incentive (no previous incentive)	
R	Affiliation Bonus for 18 months or less	

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_ERBENTL_CODE_TBL</u>
<b>S</b>	Affiliation Bonus for more than 18 months	
<b>V</b> HISTORICAL ONLY	Converted from Education Assistance to Enlistment Bonus	
<b>W</b>	Second 3-Year Reenlistment Bonus	

**2-98. Enlistment/Reenlistment Bonus-Reserve Entitlement Authorization (ENLSTMT-REENL-BONUS-ENTL-AUTH)(1A)**

Identifies the soldier's current status in the Student Loan Repayment Program (SLRP).

**APPLICABILITY:** Enlisted

**SOURCE:** Written agreement SLRP

**EXAMPLE:** Terminated - Transferred to another Reserve Component = **F**

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_ERBAUTH_CODE_TBL</u>
<b>T</b>	Enlists/reenlists/extends with student loan repayment program	
<b>E</b>	Terminated - unsatisfactory participation	
<b>F</b>	Terminated - transferred to another reserve component	
<b>G</b>	Terminated - transferred to the active enlisted force	
<b>H</b>	Terminated - transferred to the officer corps	
<b>I</b>	Terminated - unauthorized change in MOS	
<b>K</b>	Terminated - accepted civilian position where reserve membership is a condition of employment	
<b>M</b>	Terminated - other	
<b>N</b>	Previous incentive recipient (contract completed) present term without incentive	
<b>P</b>	Suspended from bonus temporarily	
<b>Q</b>	Not receiving incentive (no previous incentive)	

**2-99. Enlistment/Reenlistment Bonus Reserve - Military Occupational Specialty-Enlisted (ENLSTMT-REENL-BONUS-MOS-ENLD)(3AN)**

Identifies the Military Occupational Specialty - Enlisted for which an individual receives a bonus.

**APPLICABILITY:** Enlisted only

**SOURCE:** Annex; DD Form 4

**EXAMPLE:** 11B = **11B**

**NOTE:** Report the MOS, which establishes the eligibility. Data codes and meaning are the same as "Military Occupational Specialty - Enlisted" and are found in AR 611-201.

**2-100. Ethnic Group (ETH-GP)(1AN)**

Segments of the population that possess common characteristics and a cultural heritage significantly different from that of the general U.S. population and closely identify with that cultural heritage.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Personnel Interview Fact Sheet, DD Form 1966/1

**EXAMPLE:** Other: A member of an ethnic group not included above = **X**

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_EGD_CODE_TBL</u>
<b>1</b>	<b>Other Hispanic Descent:</b> Soldiers of Spanish extraction not delineated as Mexican, Puerto Rican, Cuban, or Latin American.	
<b>2</b>	<b>U.S./Canadian Indian Tribes:</b> Soldiers belonging to U.S. or Canadian Indian Tribes (other than Aleut or Eskimo).	
<b>3</b>	<b>Other Asian Descent:</b> Soldiers of Asian descent not delineated separately as Chinese, Japanese, Korean, Indian, Filipino, or Vietnamese.	
<b>4</b>	<b>Puerto Rican:</b> Soldiers of Puerto Rican descent.	

<u>DATA CODES</u>	<u>DEFINITION</u> <u>Table: PERS_MGIB_ELIG_CODE_TBL</u>
1	<b>Eligible:</b> Meets the eligibility criteria under the provisions of Public Law 98-525.
2	<b>Ineligible:</b> Soldier has not executed a six year contract or service obligation in the Selected Reserve after 30 June 1985.
3	<b>Ineligible:</b> Soldier has executed a six year contract or service obligation in the Selected Reserve after 30 June 1985, but has not completed IADT.
5	<b>Ineligible:</b> Soldier did not receive a secondary school diploma (or equivalency certificate) before completion of initial active duty for training.
6	<b>Eligibility terminated:</b> Correction of erroneous report of eligibility.
7	<b>Eligibility terminated:</b> Soldier failed to participate satisfactorily.
8	<b>Eligibility terminated:</b> Member deceased, separated or transferred from Selected Reserve.
A	<b>Ineligible:</b> Soldier in receipt of an ROTC scholarship.
C	<b>Eligibility terminated:</b> Soldier in receipt of a ROTC scholarship.
D	<b>Eligible:</b> Disability not the result of individual's willful misconduct.
I	<b>Eligibility Terminated:</b> Expiration of 10-year eligibility period.
N	<b>Eligibility Suspended:</b> Service member has been granted a period of authorized non-availability (missionary).
P	<b>Eligibility Suspended:</b> Service member has been granted a period of authorized non-availability (all others).
Q	<b>Eligibility Reinstated:</b> Service member has reaffiliated with the Selected Reserve following a period of authorized non-availability.
R	<b>Eligible:</b> Veterans' Education Assistance Program 2-year enlistment, with 2-year Reserve Component Troop Program Unit Obligation \$8,000 Army College Fund (ACF) Plus.
S	<b>Eligibility terminated:</b> FTS and or AGR who gained entitlement to the MGIB after 29 November 1989 is not eligible for Chapter 106.
Z	<b>Unknown</b>

**2-135.1. Montgomery G.I. Bill Kicker Eligibility Date: (MGIB-KICKER-ELIG-DATE) (8N) (Century field will update automatically.)**

The date of last change of Eligibility Status.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 2384-1

**EXAMPLE:** 31 December 1999 = 991231

**2-135.2. Montgomery G.I. Bill Kicker Incentive Basis Code: (MGIB-KICKER-INCENT-BASIS-CD) (1A)**

The code that represents the contractual basis for the MGIB Kicker Incentive.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 2384-1

**EXAMPLE:** Critical Unit = B

<u>DATA CODES</u>	<u>DEFINITION</u> <u>Table: PERS_MGIB_KCKR_INC_BAS_CD_TBL</u>
A	Critical specialty or skill duty position
B	Critical Unit
C	Both critical specialty or skill duty position and critical unit

**2-135.3. Montgomery G.I. Bill Kicker Incentive Eligibility Status Code (MGIB-KICKER-INCENT-ELIG-STAT-CD) (2A)**

The code that represents a service members standing regarding Eligibility for the MGIB Kicker Incentive.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 2384-1

**EXAMPLE:** Eligible = BA

<u>DATA CODES</u>	<u>DEFINITION</u> <u>Table: PERS_MGIB_KCKR_INC_ELG_CD_TBL</u>
AA	<b>No Entitlement:</b> Soldier separates from the ARNG prior to becoming eligible for MGIB Kicker benefits.
AB	<b>No Entitlement:</b> Soldier contracted for the MGIB Kicker but has not met initial eligible requirements.
AC	<b>No Entitlement:</b> Service member completed IADT prior to obtaining a secondary school diploma.
AD	<b>No Entitlement:</b> Service member erroneously reported as eligible.
BA	<b>Eligible:</b> Serving in an initial qualifying period of eligibility.
BB	<b>Eligibility Reinstated:</b> Serving in a second or subsequent qualifying period of eligibility.
BC	<b>Eligibility Conditionally Retained:</b> Service member serving in a non-qualifying Selected Reserve position or unit following involuntary removal from a qualifying position or unit.
BD	<b>Eligibility Retained:</b> Service member serving in a Selected Reserve position or unit following completion of service obligation required for initial benefit eligibility.
BE	<b>Eligibility Retained:</b> Separated from the Selected Reserve due to disability not the result of willful misconduct.
BF	<b>Eligibility Retained:</b> Service member separated or transferred from the Selected Reserve because of the inactivation or reduction in authorized strength of the unit of assignment.
CB	<b>Eligibility Suspended:</b> Service member transferred from the Selected Reserve to the IRR or ING for reason other than Missionary Obligation.
CC	<b>Eligibility Suspended:</b> Service member transferred from the Selected Reserve to the IRR or ING for a Missionary Obligation.
CD	<b>Eligibility Suspended:</b> Service member waiting final determination of unsatisfactory participation.
CE	<b>Eligibility Suspended:</b> Service member voluntarily departed from a qualifying Selected Reserve position or unit to serve in same Reserve Component in a non-qualifying Selected Reserve position or unit during the Kicker obligation service period.
CF	<b>Eligibility Suspended:</b> Service member entered Active Duty or Full-time National Guard as part of an AGR/Technician program.
CG	<b>Eligibility Suspended:</b> Service member in receipt of a ROTC Scholarship (2107) suspended for one year of the end of the ROTC Scholarship.
DA	<b>Eligibility Terminated:</b> Service member failed to re-affiliate within the required time limit following a period of authorized non-availability (Termination without recoupment).
DB	<b>Eligibility Terminated:</b> Service member discharged from the Selected Reserve without being granted a period of authorized non-availability (Termination without recoupment).
DC	<b>Eligibility Terminated:</b> Service member deceased.
DD	<b>Eligibility Terminated:</b> Service member determined to be an unsatisfactory participant.
DE	<b>Eligibility Terminated:</b> Service member not determined to be an unsatisfactory participant but other wise failed to participate satisfactorily for six years in required training in the Selected Reserve.

**2-135.4. Montgomery G.I. Bill Kicker Incentive Eligibility Status Effective Date (MGIB-KICKER-INCENT-ELIG-STAT-EFF-DATE) (8N) (Century field will update automatically.)**

The date a service members standing regarding eligibility for the MGIB Kicker basic benefit was established.

**APPLICABILITY:** Officer and enlisted

**SOURCE:** DD Form 2384-1

**EXAMPLE:** 1 January 2000 = 000101

**2-135.5. Montgomery G.I. Bill Kicker Incentive Obligation Service Begin Date (MGIB-KICKER-INCENT-OBLG-SVC-BEGIN-DATE) (8N) (Century field will update automatically.)**

The date a service member agreed to serve for six years in a designated Selected Reserve critical specialty or skill duty position or critical unit.

**APPLICABILITY:** Officer and enlisted

**SOURCE:** DD Form 2384-1

**EXAMPLE:** 29 February 2000 = 000229

**2-135.6. Montgomery G.I. Bill Kicker Incentive Rate Code (MGIB-KICKER-INCENT-RATE-CD) (2A)**

The code that represents the monetary level of an MGIB Kicker Incentive.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 2384-1

**EXAMPLE:** \$100 per month = RA

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_MGIB_KCKR_INC_RT_CD_TBL
RA	\$100 per month	
RB	\$200 per month	
RC	\$350 per month	

**2-136. Montgomery G.I. Bill Supplemental Allowance - Active Duty (MGIB-MNTH-SPLMNTL-ALLOW-AMT-AD) (1AN)**

The amount of Supplemental Montgomery G.I. Bill Allowance - Active Duty (Title 38 USC, Chapter 30). May be left blank.

**APPLICABILITY:** Enlisted

**SOURCE:** No source document

**EXAMPLE:** No entitlement = Y

<u>DATA CODES</u>	<u>DEFINITION</u>
Y	None

**2-137. Months of Current Extension (MO-CURR-XTNSN)(3N)**

Depicts the number of months associated with the current extension of a service member's current period of enlistment.

**APPLICABILITY:** Enlisted soldiers who have extended their enlistment

**SOURCE:** DA Form 4836

**EXAMPLE:** 1 year = 012

**NOTES:**

1. Does not include the months a soldier has served under prior extensions of the latest enlistment
2. May be blank. Legal range of values 000 thru 072

**2-138. Months of Obligated Service Remaining (MO-OBLG-SVC-REMAIN)(2N)**

The number of months of obligated service that a Selected Reservist has remaining at the termination of eligibility for Montgomery G.I. Bill (Title 10 USC, Chapter 106) benefits.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders, Termination from Selected Reserve

**EXAMPLE:** 36 Months = **36**

**NOTE:** May be blank. Legal range of values 00 thru 72.

**2-139. Name, Individual (NAME-IND)(27A)**

Identifies a specific human being through a combination of words or sounds.

**NOTES:**

1. The complete name will begin in the left-most position of the data field, as follows: last name (Surname), space, full first name, space, full middle name, or if no middle name, middle initial, additional middle initials (if any), space and designators such as Jr, Sr, II, III, as applicable.
2. If the last name uses or exceeds 25 positions, show it up to the 25th position, then enter a space and the first name initial only. If there is a Jr, Sr, II or III involved, show the last name only through the 21st or 22nd position space, first name initial only, space and appropriate designator.
3. If the full name exceeds 27 character positions, enter full last name, a space, and in the remaining positions enter as much of the name as possible.
4. In cases where the full name exceeds 27 character positions and is followed by designators such as Jr, Sr, II, III, the designators must be entered preceded by a space, even if a part of the first name must be dropped.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** NGB Form 62, DD Form 4, Birth Certificate, Marriage Certificate, and other legal documents

**EXAMPLE:** RODRIGUEZ ANDR JR

(Andrew Alan Rodriquez Jr)

**2-140. NCO Education (NCO-EDUC)(1A)**

Identifies the highest level of professional military education an enlisted soldier has completed.

**APPLICABILITY:** Enlisted

**SOURCE:** School certificate of completion (DA Form 1059)

**EXAMPLE:** Sergeants Major Academy Course = **4**

**NOTE:** May be left blank.

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_NCO_EDUC_CODE_TBL
0	None	
1	Primary	
2	Basic	
3	Advance	
4	Senior	

**2-141. NCO Education Enrolled (NCO-EDUC-ENRLD)(1A)**

The level of noncommissioned officer professional education in which a soldier is currently enrolled.

**APPLICABILITY:** Enlisted

**SOURCE:** DA Form 145, ATTRS, DA 1059

**EXAMPLE:** Enrolled in Advance NCO Course (ANCOC) = **3**

**NOTE:** May be left blank.

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_NCO_EDUC_ENRLD_CODE_TBL
0	Not Enrolled	
1	Enrolled in Primary Level	
2	Enrolled in Basic Level	
3	Enrolled in Advance Level	
4	Enrolled in Senior Level	
5	Completed Phase I Basic Level	
6	Completed Phase I Advance Level	
7	For State Use	
8	For State Use	
9	For State Use	

**2-142. Number of Enlistment/Reenlistment Bonus Payments (NBR-ENLSTMT-REENL-BONUS-PYMT)(1N)**

Indicates the number of bonus payments made after initial payment.

**APPLICABILITY:** Enlisted

**SOURCE:** LES

**EXAMPLE:** Second installment paid = **2**

<u>DATA CODES</u>	<u>DEFINITION</u>
0	None
1	First installment paid
2	Second installment paid
3	Third installment paid
4	Fourth installment paid
5	Fifth installment paid
6	Sixth installment paid
7	Paid in full

**2-143. Number of Exemptions (NBR-EXEMPT)(3AN)**

Identifies the number of exemptions designated by the soldier to be used in the computation of Federal income tax withholding.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** IRS Form W4, IRS Form W-4E

**EXAMPLE:** Married with 2 exemptions = **M02**

**NOTES:**

1. May not be left blank.
2. First character must be either **M** (married) or **S** (not married) to designate marital status.
3. Second and third characters indicate number of exemptions designated. The range of values for the number of exemptions is 00-26.

| 4. Soldiers may claim exemption from Federal income tax withholding, designating either “no withholding” or  
| “vow of poverty”. These soldiers will be identified by entering a **M** (married) or **S** (not married) to designate  
| marital status; entering a **N** (for no withholding) or **P** (for vow of poverty) as the second character: the third  
| character will be left blank.

<u>DATA CODES</u>	<u>DEFINITION</u>
<u>2</u>	<p><b>Table: PERS_CRS_CODE_TBL</b>  <b><u>INTERMEDIATE SERVICE SCHOOL Includes:</u></b>            U.S. Army Command and General Staff Officer Course            U.S. Army Command and General Staff Officer Course - Reserve Component            Command and General Staff Extension Course, USAR School Associated Command and General Staff Officer Course (USAR School)            Command and General Staff Officer Associate Course (USAR School)            Command and General Staff Officer Resident/Non-Resident Extension Course            Completion of JAG/AMEDD/Chap Alternate to CGSC            U.S. Army School of the Americas            U.S. Armed Forces Staff College Course            U.S. Naval College of Command and Staff Course            U.S. Air Force Command and Staff College            U.S. Marine Corps Command and Staff College            Combined Arms and Service Staff School            Combined Arms and Services Staff School - Reserve Component</p>
<u>3</u>	<p><b><u>SKILL PROGRESSION SCHOOL Includes:</u></b>            Branch Advanced Course Graduate            Officer Regular Advanced Course            Officer Regular Advanced Course - Reserve Component            Officer Career Course            Officer Advanced or Career Non-Resident or Combination Resident/Non-Resident (Includes USAR School Course)            Officer Mobilization Advance Course            The Advanced or Career Officer Course taught in the Intelligence Training Army Area Schools            Officer Associate Advanced Course            Officer Associate Career Course            Judge Advocate Officers Graduate Course            Constructive Credit for Advanced Course            Branch Basic Course Graduate            Basic Officers Regular Course            Basic Officers Regular Course - Reserve Component            Basic Officers Associate Course            Basic Officers Course - Correspondence            Officers Company/Battery Course            Officers Branch Orientation Course            Officers Branch Familiarization Course            Officers Mobilization Basic Course            Regular Branch Material Officer Candidate Course            Officer Non-Resident or Combination Resident/Non-Resident Company/Battery Orientation or Familiarization Course            The Intelligence or Security Officers Specialist Course            Equivalent Credit for Civil Affairs Basic Course (Completion of Three Phases of Civil Affairs Officer Advanced Course)            Specialist Course Graduate            Completion of the Industrial College of the Armed Forces National Security Management Course            Selective Service Extension Courses 1 through 8            Selective Service Extension Courses 1 through 5</p>

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_CRS_CODE_TBL</u>
4	<u>INITIAL SKILL</u>	<u>Includes:</u> Selective Service Extension Courses 1 through 3 Selective Service Extension Courses 1 and 2 Completion of 50 percent of the Officers Advanced or Career Course Completion of Management Courses prescribed by the Selective Service System and 50 percent of any Officer Advanced Branch Course Completion of any Officers Basic Branch Course and Phase 1 of the Selective Service Correspondence Course
8	<b>Withdrawal or Nonparticipation in any of the above Courses</b>	
9	<b>Unknown</b>	

**2-167. Proficiency Pay Date (PRO-PAY-DATE)(6N)**

The date a soldier is entitled to receive special duty assignment pay indicated in the "Proficiency Pay Status" field. Coded as YYMMDD.

**APPLICABILITY:** Enlisted

**SOURCE:** Orders

**EXAMPLE:** 20 June 1981 = 810620

**2-168. Proficiency Pay Status (PRO-PAY-STAT)(1N)**

The determination/entitlement for a monetary incentive based on a 30-day month. Paid to enlisted personnel who qualify for and serve in a designated Special Duty Assignment Pay (SDAP) IAW AR 600-200, Chapter 5.

**APPLICABILITY:** Enlisted

**SOURCE:** Orders

**EXAMPLE:** Retention NCO 5 months on duty, SDAP 1 = 1

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_PPAY_CODE_TBL</u>
1	<b>SDAP 1:</b> Staff Recruiters, Total Army Career Counselors, Retention NCO, and ARNG Training Liaison NCO who perform a qualified designated special duty assignment from 0 to 6 months at the rate of \$55.00 per month.	
2	<b>SDAP 2:</b> Staff Recruiters, Total Army Career Counselors, Retention NCO, and ARNG Training Liaison NCO who perform a qualified designated special duty assignment from 7 to 12 months at the rate of \$110.00.	
3	<b>SDAP 3:</b> Recruiters and Guidance Counselors who perform a qualified designated special duty assignment from 0 to 3 months; Staff Recruiters, Total Army Career Counselors, Retention NCO, and ARNG Training Liaison NCO who perform a qualified designated special duty assignment for over 12 months; Drill Sergeants who perform a qualified designated special duty assignment from 0 to 6 months; at the rate of \$165.00 per month.	
4	<b>SDAP 4:</b> Recruiters and Guidance Counselors who perform a qualified designated special duty assignment from 4 to 9 months; Drill Sergeants who perform a qualified designated special duty assignment from 7 to 12 months; at the rate of \$220.00 per month.	
5	<b>SDAP 5:</b> Recruiters and Guidance Counselors who perform a qualified designated special duty assignment for over 9 months; Drill Sergeants who perform a qualified designated special duty assignment for over 12 months; at the rate of \$275.00 per month.	



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**2-169. Promotion Consideration Code (PROM-CON-CODE)(2A)**

A code that denotes the present DA promotion board status of a Reserve commissioned officer.

**APPLICABILITY:** Commissioned Officer

**SOURCE:** Consideration Roster, orders

**EXAMPLE:** Officer considered and recommended for promotion = **R1**

<u>DATA CODES</u>	<u>DEFINITION</u> <u>Table: PERS_PROM_CODE_TBL</u>
<b>NC</b>	<b>NOT CONSIDERED:</b> Identifies officers 1LT through LTC who have not been considered previously for promotion to the next higher grade.
<b>R1</b>	<b>RECOMMENDED FOR PROMOTION:</b> Identifies any officer considered and recommended for promotion by a DA promotion board.
<b>R2</b>	<b>RECOMMENDED FOR PROMOTION BUT GRANTED A DELAY:</b> Identifies any officer considered and recommended for promotion by a DA promotion board and has been granted a delay.
<b>R3</b>	<b>RECOMMENDED FOR PROMOTION AFTER DECLINATION:</b> Identifies officers 1LT through LTC who are recommended for promotion after previously declining a DA promotion to the same grade.
<b>F1</b>	<b>FAILURE OF SELECTION AFTER FIRST CONSIDERATION:</b> Identifies officers 1LT through LTC who were considered for the first time for promotion by a DA promotion board and were not recommended for promotion.
<b>F2</b>	<b>FAILURE OF SELECTION AFTER DECLINATION:</b> Identifies officers 1LT through LTC who declined promotion after being recommended for promotion by a DA promotion board.
<b>F3</b>	<b>FAILURE OF SELECTION AFTER SECOND CONSIDERATION:</b> Identifies officers 1LT through LTC who have had at least two mandatory considerations at the same grade and failed to be recommended for promotion.
<b>RP</b>	<b>PENDING FEDERAL RECOGNITION:</b> Officers recommended for position vacancy promotion on State orders, pending federal recognition.
<b>FC</b>	<b>IN THE ZONE OF CONSIDERATION BUT FAILED TO BE CONSIDERED:</b> Identifies officers 1LT through LTC who are in the zone of consideration but failed to be considered for promotion by a DA promotion board.
<b>YY</b>	<b>NOT APPLICABLE/UNKNOWN</b>

**2-170. Psychiatric Capacity Indicator (PSYCH-CAP-INDIC)(1N)**

The level of functional capacity of an individual's neuropsychiatric characteristics.

**SEE APPENDIX G, para G-1**

**2-171. Qualitative/Selective Retention Identifier (QUAL-SELTV-RETN-IDENT)(1A)**

Identifies the soldier's status as relating to qualitative and selective retention board decision.

**APPLICABILITY:** Officers and enlisted with 20 or more qualifying years of satisfactory federal service for retirement at age 60.

**SOURCE:** State AG letter/approved board action

**EXAMPLE:** Soldier considered by a board and approved for retention, to be reconsidered in two years = **C**

<u>DATA CODES</u>	<u>DEFINITION</u> <u>Table: PERS_QSRC_CODE_TBL</u>
<b>A</b>	<b>Excluded:</b> Individual in the zone of consideration but not considered. (Applicable to commissioned officers, e.g., general officers, major, or below passed over for promotion twice; State CSMs and AGR Title 10 USC, who with 19 or more years are excluded from board considerations.)
<b>B</b>	<b>Selected:</b> Annual Reconsideration - individual considered by board and approved for retention, to be reconsidered in 1 year.
<b>C</b>	<b>Selected:</b> Biennial Reconsideration - individual considered by board and approved for retention, to be reconsidered in 2 years.

**D**            **Not Selected:** Individual considered by board and not selected for retention.  
**Y**            **Not Applicable:** individual not in zone of consideration.

### 2-172. Race/Population Group (RACE-POP-GP)(1A)

A division of the human population having descent or origin in particular peoples or racial groups.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Soldier, NGB Form 62; DD Form 1966/1, SF 88

**EXAMPLE:** White = **C**

<u>DATA CODES</u>	<u>DEFINITION</u> <u>Table: PERS_RACE_CODE_TBL</u>
<b>C</b>	<b>White:</b> A soldier having origins in any of the original peoples of Europe, North Africa, or the Middle East.
<b>M</b>	<b>Asian:</b> A soldier having origins in any of the original peoples of Asia, including China, Japan, and Korea.
<b>N</b>	<b>Black:</b> A soldier having origins in any of the Black racial groups of Africa or other areas.
<b>R</b>	<b>American Indian:</b> A soldier having origins in any of the original peoples of North America.
<b>X</b>	<b>Other:</b> A member of race not included above.

### 2-172.1 Reason for Ineligibility for Army Physical Fitness Testing (RSN-INELIG-APFT)(1A)

The basis for an individual not being administered the Army Physical Fitness Test.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Roster, DA Form 4187, DA Form 3349

**EXAMPLE:** Soldier has a temporary physical profile = **A**

<u>DATA CODES</u>	<u>DEFINITION</u>
<b>A</b>	Physical Limitation
<b>B</b>	Cardiovascular Screening not administered

### 2-172.2 Record Precedence (REC-PREC)(6AN)

A date field which identifies a record in SIDPERS as a current record or a loss record.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** System generated. DATE-ASG-LOSS-RSN is moved into REC-PREC upon execution of a loss transaction on the soldier's record. The default value assigned by the system for all active records is "999999".

**EXAMPLE:** 1. Soldier in a active status = **999999**. Soldier was discharged on 27 July 1994 (940727) = **940727**.

### 2-173. Record Status (REC-STAT)(1A)

The active/inactive status of an individual's record on the personnel data base.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 1379, NGB Form 62, DD Form 4, or may be generated

**EXAMPLE:** Active record = **G**

#### **NOTES:**

1. May be blank.
2. Must be "G", "H", or "S" for CREL transaction.

<u>DATA CODES</u>	<u>DEFINITION</u>
<b>G</b>	<b>Army National Guard of the United States:</b> The federal reserve component of the Army as contrasted to the State Militia.
<b>R</b>	<b>Regular:</b> Standing military component of the Armed Forces in both peace and war.
<b>T</b>	<b>Temporary:</b> Without component. Army of the United States. Emergency officers retired list. Philippine Scouts.
<b>V</b>	<b>Army Reserve:</b> The reserve component of ready trained personnel for military service when needed.
<b>Z</b>	<b>Unknown</b>

**2-189. Servicemen's Group Life Insurance Election (SGLI-ELECT)(1AN)**

The amount of money, in thousands of dollars, of insurance protection optionally selected by a member under the Servicemen's Group Life Insurance (SGLI) Program. (Identifies the type and amount of SGLI coverage elected by the soldier.)

**APPLICABILITY:** Officers and enlisted

**SOURCE:** VA Form 29-8286

**EXAMPLE:** Maximum Coverage (\$250,000.00) = **K**

Table: PERS\_SGLI-CODE-TBL

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>DATA CODES</u>	<u>DEFINITION</u>	<u>DATA CODES</u>	<u>DEFINITION</u>
<b>0</b>	Waived	<b>B</b>	\$110,000	<b>M</b>	\$220,000
<b>1</b>	\$10,000	<b>C</b>	\$120,000	<b>N</b>	\$230,000
<b>2</b>	\$20,000	<b>D</b>	\$130,000	<b>P</b>	\$240,000
<b>3</b>	\$30,000	<b>E</b>	\$140,000	<b>Q</b>	\$250,000
<b>4</b>	\$40,000	<b>F</b>	\$150,000		
<b>5</b>	\$50,000	<b>G</b>	\$160,000		
<b>6</b>	\$60,000	<b>H</b>	\$170,000		
<b>7</b>	\$70,000	<b>I</b>	\$180,000		
<b>8</b>	\$80,000	<b>J</b>	\$190,000		
<b>9</b>	\$90,000	<b>K</b>	\$200,000		
<b>A</b>	\$100,000	<b>L</b>	\$210,000		

**2-190. Sex (SEX)(1A)**

The division of human beings into two groups based on differing physiological characteristics.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** SF 88, Birth Certificate, DD Form 4/1966

**EXAMPLE:** Male = **M**

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_SEX_CODE_TBL
<b>F</b>	Female	
<b>M</b>	Male	

**2-191. Social Security Number, Service Member (SSN-SM)(9N)**

A unique identification of a soldier and his/her social security account.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** SSN Card, DA Form 260, DD Forms 4/1966, NGB Form 62, ID Card application

**EXAMPLE:** 123-45-6789

**NOTES:**

1. May not be blank.
2. Legal ranges are: 001010001 thru 728999999

**2-192. Source of Commission/Warrant (SRC-CMSN-WRNT)(1AN)**

Identifies the original source of an officer's commission/warrant appointment.

**APPLICABILITY:** Officers

**SOURCE:** DD Forms 214/215; NGB Forms 22/62

**EXAMPLE:** National Guard State OCS = 5

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_SCW_CODE_TBL</u>
0	U.S. Service Academy Graduate (any Service)	
1	ROTC (Scholarship)	
2	ROTC (Non-scholarship)	
3	OCS/OTS/PLC (Regular active duty)	
4	OCS/OTS/PLC (Reserve Component)	
5	National Guard State OCS	
6	Direct appointment (Professional - Medical, Dental, JAG, Chaplain, etc)	
7	Direct appointment (all other)	
8	Warrant Officer Flight Training Program	
9	Warrant Officer Candidate School	
X	Other	

**2-193. Source of Original Enlistment/Induction (SRC-ORIG-ENLSTMT-INDCTN)(1N)**

The source of a service member's initial (first) enlistment/induction into any branch of the Armed Forces.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Generated

**EXAMPLE:** Voluntary enlistment in a reserve component (any service) on or after 3 Sep 63 under 10 USC 511d = 5

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_SOE_CODE_TBL</u>
0	Induction (any service)	
1	Voluntary enlistment in a Regular Component (any Service)	
2	Voluntary enlistment in a Reserve Component (any Service) prior to 3 Sep 63	
4	Voluntary enlistment in a Reserve Component (any Service) on or after 3 Sep 63, under 10 USC 511b (2x6)	
5	Voluntary enlistment in a Reserve Component (any Service) on or after 3 Sep 63, under 10 USC 511d	
6	Voluntary enlistment in a Reserve Component (any Service) for the purpose of participating in the Individual Ready Reserve (IRR)	
7	Voluntary enlistment in a Reserve Component (any Service) on or after 1 June 1984, under Secretary of Defense authority in 10 USC 651, as amended (Public Law 98-94)	
8	Other	
9	Unknown	

**2-194. Special Pay (SP-PAY)(2N)**

The pay entitlement over and above basic pay awarded to soldiers for continued service in certain designated skills within the Armed Service.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders

**EXAMPLE:** Optometry Pay = 04

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PERS_SPAY_CODE_TBL</u>
00	No Entitlement	
04	Optometry Pay	
05	Foreign Duty and Sea Duty Pay	
06	Foreign Duty and Diving Duty Pay	
07	Sea Duty and Diving Duty Pay	
08	Foreign Duty, Sea Duty, and Diving Duty Pay	
43	Foreign Pay (Enlisted only)	
44	Sea Pay	
46	Master Diver or Officer	
47	Diver First Class	
48	Salvage Diver	
49	Diver Second Class	
50	Scuba Diver	
51	Combat Diver	
56	Medical Pay II (over 2 years of AD)	
57	Medical Pay I (less than 2 years of AD)	
58	Dental Pay	
59	Veterinary Pay	

**2-195. Special Qualification Identifier - Enlisted (SQI-ENLD)(1AN)**

An identification of a special requirement of certain enlisted positions and special capabilities of enlisted personnel who are able to fill such positions. See AR 611-201.

**APPLICABILITY:** Enlisted

**SOURCE:** Orders; MTOE/TDA

**EXAMPLE:** Instructor = H

**Table: PERS\_SQI\_CODE\_TBL**

**NOTE:** This requirement may be associated with "Military Occupational Specialty" and "Skill Level - Enlisted". Used in the data chain "Military Occupational Specialty Designator - Enlisted".

**2-196. Special Qualification Identifier - Warrant Officer (SQI-WO)(1AN)**

An identification of a special requirement of certain warrant officers positions and special capabilities of warrant officers personnel who are able to fill such positions. See AR 611-112.)

**APPLICABILITY:** Warrant Officers

**SOURCE:** Orders; MTOE/TDA

**EXAMPLE:** Instructor = 8

**Table: PERS\_SQI\_CODE\_TBL****2-197. Specialty-Commissioned Officer (SP-CMSND-OFF)(2N)**

A grouping of skills and job requirements mutually supporting the development of competence in a commissioned officer. See AR 611-101 for data codes.

**APPLICABILITY:** Commissioned Officers

**SOURCE:** Orders

**EXAMPLE:** 41A = 41

**2-198. State Tax Code (STATE-TAX-CODE)(2A)**

The State taxing authority designated to receive a copy of an individual's Internal Revenue Service (IRS) Form W2, Wage and Tax Statement.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 2058, Interview, Unit Alert Roster

**EXAMPLE:** Alabama = **AL**

**NOTE:** See "States of the United States" for data codes and definitions.

**2-199. States of the United States (STATES-US)(2A)**

The first level geopolitical entity division of the United States of America. (Includes the fifty States, Puerto Rico, Guam, the U.S. Virgin Islands, and District of Columbia.)

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Soldier/unit, DD Form 1966, Personnel Interview Fact Sheet

**EXAMPLE:** Alabama = **AL**

Table: PERS\_STCD\_CODE\_TBL

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>DATA CODES</u>	<u>DEFINITION</u>	<u>DATA CODES</u>	<u>DEFINITION</u>
<b>AL</b>	Alabama	<b>KY</b>	Kentucky	<b>OH</b>	Ohio
<b>AK</b>	Alaska	<b>LA</b>	Louisiana	<b>OK</b>	Oklahoma
<b>AR</b>	Arkansas	<b>MA</b>	Massachusetts	<b>OR</b>	Oregon
<b>AZ</b>	Arizona	<b>MD</b>	Maryland	<b>PA</b>	Pennsylvania
<b>CA</b>	California	<b>ME</b>	Maine	<b>PR</b>	Puerto Rico
<b>CO</b>	Colorado	<b>MI</b>	Michigan	<b>RI</b>	Rhode Island
<b>CT</b>	Connecticut	<b>MN</b>	Minnesota	<b>SD</b>	South Dakota
<b>DC</b>	District of Columbia	<b>MO</b>	Missouri	<b>SC</b>	South Carolina
<b>DE</b>	Delaware	<b>MS</b>	Mississippi	<b>TN</b>	Tennessee
<b>FL</b>	Florida	<b>MT</b>	Montana	<b>VI</b>	U.S. Virgin Islands
<b>GA</b>	Georgia	<b>NC</b>	North Carolina	<b>TX</b>	Texas
<b>GU</b>	Guam	<b>ND</b>	North Dakota	<b>WA</b>	Washington
<b>HI</b>	Hawaii	<b>NE</b>	Nebraska	<b>UT</b>	Utah
<b>IA</b>	Iowa	<b>NH</b>	New Hampshire	<b>VA</b>	Virginia
<b>ID</b>	Idaho	<b>NJ</b>	New Jersey	<b>VT</b>	Vermont
<b>IL</b>	Illinois	<b>NM</b>	New Mexico	<b>WI</b>	Wisconsin
<b>IN</b>	Indiana	<b>NV</b>	Nevada	<b>WV</b>	West Virginia
<b>KS</b>	Kansas	<b>NY</b>	New York	<b>WY</b>	Wyoming

**2-200. Street Address (ST-ADDR)(29AN)**

The number of an edifice, with the name of the street, avenue, boulevard, etc., (or other identification such as Post Office Box Number, Post Office Station, rural route, etc.), designated by an individual for receipt of mail. (Must be left-justified.)

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 1966, DA Forms 873/3685, Personnel Interview Fact Sheet

**EXAMPLE:** 226 SW 13th Street = **226 SW 13th Street**

**2-201. Survivor Benefit Plan Election Coverage (SBP-ELECT-COV)(1A)**

The coverage chosen by a service member to receive the SBP annuity upon becoming eligible for the survivor benefit plan.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 1883

**EXAMPLE:** Spouse only = A

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_SBPC_CODE_TBL
A	Spouse only	
B	Spouse and children	
C	Children only	
D	Natural person with insurable interest	
E	None	
F	Former Spouse	
G	Former Spouse and Children	

#### 2-202. Survivor Benefit Plan Election Status (SBP-ELECT-STAT)(1A)

Status of the Survivor Benefit Plan (SBP) Election process.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 1883

**EXAMPLE:** Election made by soldier and returned = C

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_SBPE_CODE_TBL
A	Notice generated to notify soldier to make election upon completion of 19 1/2 years of satisfactory Federal service.	
B	Notice generated to notify soldier to make election upon completion of 20 years of satisfactory Federal service for retirement - eligibility letter issued.	
C	Election made by individual and returned	
D	No election returned by soldier within time limits	
Y	None	

#### 2-203. Survivor Benefit Plan Option (SBP-OPT)(1A)

The time frame selected by the service member for survivor coverage to go into effect under the Survivor Benefit Plan (SBP).

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 1883, Block 9c

**EXAMPLE:** Soldier selects Option C (immediate coverage) = C

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_SBPO_CODE_TBL
A	Option A - Soldier declines to make an election at the time the DD Form 1883 is signed, and remains eligible to make an election for coverage at age 60.	
B	Option B - Soldier elects to provide an annuity beginning on the 60th anniversary of his birth should he die before that date, or on the day after his date of death should he die on or after his 60th birthday.	
C	Option C - Soldier elects to provide an immediate annuity beginning on the day after the date of his death, whether before or after age 60.	
D	Soldier did not select an option at the time the DD Form 1883 was signed - Option "A" is assumed.	
Y	None	

#### 2-204. Technician/Selective Service Code (TECH-SSVC-CODE)(1A)

A code to indicate if a member of the Army National Guard is also employed as a military technician or is assigned to a Selective Service position. This code is used only for Federal Technician Status, not State Technician Status.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Standard Form 50; Personnel interview Fact Sheet

**EXAMPLE:** Not performing as a Technician = **N**

<b>DATA CODES</b>	<b>DEFINITION</b>	<b>Table: PERS_TSSVC_CODE_TBL</b>
<b>M</b>	Technician working at State Area Command/USPFO, other than Recruiting Force, providing full-time augmentation support to units.	
<b>N</b>	Not performing as a technician - also used to withdraw other codes.	
<b>R</b>	Selective Service officer in drill status.	
<b>S</b>	Selective Service officer on active duty.	
<b>T</b>	Technician providing full-time unit support, not working at State Area Command/USPFO or Recruiting Force.	
<b>U</b>	Technician working as part of the Recruiting/Retention Force.	
<b>Z</b>	Technician providing full-time support to Selective Service.	

**2-205. Term of Enlistment - Reserve (TERM-ENLSTMT-RES)(3N)**

The number of months of a service member's current enlistment, including all extensions.

**APPLICABILITY:** Enlisted

**SOURCE:** DD Form 4; DA Form 4836

**EXAMPLE:** 8 year enlistment = 96 + Extension of 36 months = **132**

**2-206. Total Federal Officer Service Date (TFOS-DATE)(6N)**

The basic date established from the total of all periods of commissioned and warrant officer service, in any service, regular or reserve, active or inactive, and creditable for basic pay. Coded as YYMMDD.

**APPLICABILITY:** Officers (aviators only)

**SOURCE:** DD Form 214; NGB Forms 22/62, Orders

**EXAMPLE:** 15 August 1968 = **680815**

**2-207. Total Years Satisfactory Federal Service for Retirement (TOT-YR-SAT-SVC-RT)(2N)**

The number of years creditable toward reserve retirement.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 214; NGB Form 23 Series; Orders; RPAS records

**EXAMPLE:** 8 years = **08**

**2-208. Training/Pay/Retired Category (TNG-PAY-RET-CAT)(1A)**

A data element generated from data elements "Training Status" or "Record Status." At the Field Operating Level (FOL) it is passed to the Military Pay Section (MPS). Also generated at the Headquarters Operating Level (HOL) for use in reports to Department of Defense (DOD). It provides for:

- a. Establishing criteria for training of the reserve components.
- b. Designating uniform training/pay/categories for Ready Reserve and Standby Reserve of the Armed Forces.
- c. Identifies soldiers for pay purposes.

## APPENDIX B

## CIVILIAN OCCUPATION

**Civilian Occupation (CIV-OCC)(3N)**

The general category into which jobs are classified according to the type of work performed. (Will not be left blank.)

**APPLICABILITY:** Officers and Enlisted

**SOURCE:** Personnel Interview Fact Sheet (Individual)

**EXAMPLE:** Gambling Hall Attendant = 343

NOTE: The terminology (NEC), means "not elsewhere classified".

**DATA CODES**                      **DEFINITION**      **Table: PER\_CIV\_CODE\_TBL**

**PROFESSIONAL, TECHNICAL, AND MANAGERIAL OCCUPATIONS****Occupations in Architecture, Engineering, and Surveying**

000	Not applicable
001	Architectural occupations
002	Aeronautical Engineering occupations
003	Electrical Engineering occupations
005	Civil Engineering occupations
006	Ceramic Engineering occupations
007	Mechanical Engineering occupations
008	Chemical Engineering occupations
010	Mining and Petroleum Engineering occupations
011	Metallurgy and Metallurgical Engineering occupations
012	Industrial Engineering occupations
013	Agricultural Engineering occupations
014	Marine Engineering occupations
015	Nuclear Engineering occupations
017	Draftsmen, NEC
018	Surveyors, NEC

**Occupations in Mathematics and Physical Sciences**

019	Occupations in Architecture, and engineering, NEC
020	Occupations in Mathematics
021	Occupations in Astronomy
022	Occupations in Chemistry
023	Occupations in Physics
024	Occupations in Geology
025	Occupations in Meteorology

**Occupations in Computer Sciences**

030	Occupations in Systems Analysis and Programming
031	Occupations in Data Communications and Networks
032	Occupations in Computer Systems User Support
033	Occupations in Computer Systems Technical Support
039	Computer Related Occupations, NEC

**DATA CODES****DEFINITION** Table: PER\_CIV\_CODE\_TBL**PROFESSIONAL, TECHNICAL, AND MANAGERIAL OCCUPATIONS****Occupations in Life Sciences**

040 Occupations in Agricultural Sciences  
 041 Occupations in Biological Sciences  
 045 Occupations in Psychology  
 049 Occupations in Life Sciences, NEC

050 Occupations in Economics  
 051 Occupations in Political Science  
 052 Occupations in History  
 054 Occupations in Sociology  
 055 Occupations in Anthropology  
 059 Occupations in Social Sciences, NEC

**Occupations in Medicine and Health**

070 Physicians and Surgeons  
 071 Osteopaths  
 072 Dentists  
 073 Veterinarians  
 074 Pharmacists  
 075 Registered nurses  
 077 Dietitians  
 078 Occupations in Medical and Dental Technology  
 079 Occupations in Medicine and Health, NEC

**Occupations in Education**

090 Occupations in College and University Education  
 091 Occupations in Secondary School Education  
 092 Occupations in Preschool, Primary School, and Kindergarten Education  
 094 Occupations in Education of the Handicapped  
 096 Home Economics and Farm Advisors  
 097 Occupations in Vocational Education, NEC  
 099 Occupations in Education, NEC

**Occupations in Museum, Library, and Archival Sciences**

100 Librarians  
 101 Archivists  
 102 Museum Curators and Related Occupations  
 109 Occupations in Museum, Library, and Archival Sciences, NEC

**Occupations in Law and Jurisprudence**

110 Lawyers  
 111 Judges  
 119 Occupations in Law and Jurisprudence, NEC

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table: PER_CIV_CODE_TBL</u>
	<b>PROFESSIONAL, TECHNICAL, AND MANAGERIAL OCCUPATIONS</b>	
	<u>Occupations in Religion and Theology</u>	
120	Clergymen	
129	Occupations in Religion and Theology, NEC	
	<u>Occupations in Writing</u>	
130	Freelance Writers	
131	Writers and Editors, Motion Pictures, Radio and Television	

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<u>DATA CODES</u>	<u>DEFINITION</u>
	assignment where sudden loss of consciousness would be dangerous to self or others such as work on scaffolding, handling ammunition, vehicle driving, work near moving machinery.
<b>J</b>	<b>Seventh Significant Duty Limitation.</b> PULHES with a 3 as the lowest numerical indicator in any factor. Meets retention standards. Possesses impairment of function limiting assignment. No assignment involving exposure to loud noise or firing of weapons. (Does not include firing for qualification for overseas assignment).
<b>L</b>	<b>Eighth Significant Duty Limitation.</b> PULHES with a 3 as the lowest numerical indicator in any factor. Meets retention standards. Possesses impairment of function limiting assignment. No assignment which requires daily exposure to extreme cold.
<b>M</b>	<b>Ninth Significant Duty Limitation.</b> PULHES with a 3 as the lowest numerical indicator in any factor. Meets retention standards. Possesses impairment of function limiting assignment. No assignment requiring exposure to high environmental temperature.
<b>N</b>	<b>Tenth Significant Duty Limitation.</b> PULHES with a 3 as the lowest numerical indicator in any factor. Meets retention standards. Possesses impairment of function limiting assignment. No continuous wearing of combat boots.
<b>P</b>	<b>Eleventh Significant Duty Limitation.</b> PULHES with a 3 as the lowest numerical indicator in any factor. Meets retention standards. Possesses impairment of function limiting assignment. No continuous wearing of woolen clothes.
<b>U</b>	<b>Twelfth Significant Duty Limitation.</b> PULHES with a 3 as the lowest numerical indicator in any factor. Meets retention standards. Possesses impairment of function limiting assignment. Limitation not otherwise described, to be considered individually.
<b>V</b>	<b>Military Service Headquarters Flag.</b> PULHES with a 4 as the lowest numerical indicator in any factor. Identifies the case of a member with a disease, injury, or medical defect which is below the prescribed medical criteria for retention who is continued in the military service pursuant to Paragraph 11b, AR 140-120 AR 635-40, Chapter 8, or predecessor directives. Such individuals generally have rigid and strict limitations as to duty, geographic, or climatic area utilization. In some instances the individual may have to be utilized only within close proximity to a medical facility capable of handling his/her case.
<b>W</b>	<b>Military Service Secretary Waiver.</b> PULHES with a 4 as the lowest numerical designator in any factor. Identifies the individual with disease, injury, or medical defect which is below the prescribed medical criteria for retention who is accepted under the special provisions of Chapter 8, AR 40-501, or who is granted a waiver by the service secretary. Such members generally have rigid and strict limitations as to duty, geographical, or climatic area utilization. In some instances the member may have to be utilized only within close proximity to a medical facility capable of handling his/her case.

**DATA CODES****Y****DEFINITION****Fit for Duty, Surgeon General Office.**

PULHES with a 4 as the lowest numerical designator in any factor. Identifies member who has been determined to be fit for duty (not entitled to separation or retirement because of physical disability) after complete processing under AR 635-40, chapter 8, but who has medical conditions/physical impairments of such a degree that a numerical indicator four in one or more factors of PULHES is appropriate.

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## APPENDIX I

## PREVIOUS SITE IDENTIFICATION CODES

**PREVIOUS SITE IDENTIFICATION (PREV-SITE-ID)(2AN)**

Identifies the previous payroll site. Input on gain where Assignment/Loss Reason of A6 is used. May be blank.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders, DD Form 214 (Documents will only give the previous payroll site)

**EXAMPLE:** Arkansas = A4

## ARNG SITE IDENTIFICATIONS

<u>STATE</u>	<u>SITE ID</u>	<u>STATE</u>	<u>SITE ID</u>
AL	A1	MT	D1
AK	A2	NC	D8
AR	A4	ND	D9
AZ	A3	NE	D2
CA	A5	NV	D3
CO	A6	NH	D4
CT	A7	NJ	D5
DC	A9	NM	D6
DE	A8	NY	D7
FL	B1	OH	E1
GA	B2	OK	E2
GU	B3	OR	E3
HI	B4	PA	E4
IA	B8	PR	E5
ID	B5	RI	E6
IL	B6	SC	E7
IN	B7	SD	E8
KS	B9	TN	E9
KY	C1	TX	F1
LA	C2	UT	F2
ME	C3	VA	F4
MD	C4	VT	F3
MA	C5	VI	F5
MI	C6	WA	F6
MN	C7	WI	F8
MS	C8	WV	F7
MO	C9	WY	F9

<u>SITE</u>	<u>SITE ID</u>
Frankfurt Germany 201st Finance Support Unit Finance Ofc	P4
Fulda Germany 22d Finance Support Unit Finance Ofc	P5
Fitzsimons Army Medical Center Finance & Accounting Ofc	P6
Giessen Germany 503d Finance Support Unit Finance Ofc	P7
Baumholder Germany 8th Finance Support Unit Finance Ofc	P8
Kaiserslautern Germany 11th Finance Support Unit 45th Finance Support Unit	P9

## APPENDIX J

## LOCAL SUPPLEMENTAL DATABASE

**J-1. Award Category (AWD-CAT)(8A)**

The tangible recognition issued by the government for an act, achievement, or service performed by an individual.

**SEE APPENDIX K**

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders, Memorandum, or Certificate

**EXAMPLE:** Soldier has been awarded an Army Commendation Medal = **MILDECCA**

**J-2. Basic Marksmanship Qualification Badge Class (BASIC-MKS-QUAL-BAD-CLASS)(1A)**

The degree to which an individual has qualified in a prescribed basic individual weapons course and an appropriate bar has been furnished to denote the weapon with which the individual qualified.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Roster

**EXAMPLE:** Soldier qualified as Marksman = **M**

<u>DATA CODES</u>	<u>DEFINITION</u>
<b>E</b>	Expert
<b>M</b>	Marksman
<b>S</b>	Sharpshooter
<b>N</b>	Not Qualified

**J-3. Basic Enlisted Service Date (BESD)(6N)**

The constructive date that establishes the beginning of all periods of enlisted service, active and inactive, as a member of the Armed Forces of the United States. Coded as YYMMDD.

**APPLICABILITY:** Enlisted

**SOURCE:** Roster, DD Form 4-1, DD Form 214, DA Form 2-1, or NGB Form 22

**EXAMPLE:** 22 June 1994 = **940622**

**J-4. Blood Type (BLOOD-TYPE)(1A)**

One of the classes into which individuals are divided on the basis of Rhesus (RH) Factor and specific differences in the composition of their blood.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** SF 88, Roster

**EXAMPLE:** Soldier has A-Positive Blood = **A**

<u>DATA CODES</u>	<u>DEFINITION</u>
<b>A</b>	A Positive
<b>B</b>	A Negative
<b>C</b>	B Positive
<b>D</b>	B Negative
<b>E</b>	O Positive
<b>F</b>	O Negative
<b>G</b>	AB Positive
<b>H</b>	AB Negative

**J-5. Cardiovascular Screening Status (CARDIO-SCRN-STAT)(1A)**

The status of cardiovascular screening of a service member 40 years of age or older.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 4970-E

**EXAMPLE:** Soldier is required to have the cardiovascular screening and has not yet taken it = **R**

<u>DATA CODES</u>	<u>DEFINITION</u>
F	Cardiovascular Screening Failed
O	Fail Phase I Physician Override
P	Cardiovascular Screening Passed
R	Cardiovascular Screening Required
Y	Not Required

**J-5.1 Career Progression Military Occupational Specialty (CPMOS)(3N)**

The military occupational specialty which is authorized at the next higher pay grade and is in the line of normal advancement for the primary military occupational specialty.

**APPLICABILITY:** Enlisted

**SOURCE:** AR 611-201

**EXAMPLE:** Soldier is presently a SGT, MOS 75D20, CPMOS would be 75H30 = **75H**

**J-6. Civilian Education College Semester Hour Quantity (CIV-ED-SEM-HR-QY)(3N)**

A nonmonetary numeric value arrived at by counting the credits received for completion of courses at an accredited civilian academic institution or one of the United States Service Academies expressed in terms of the college semester system.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Transcript

**EXAMPLE:** Soldier is credited with 126 semester hours = **126**

**J-7. Date Immunization Administered (DATE-IMMU-ADMIN) (6N)**

The date on which the immunization was administered. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** SF 601, PHS 731, Roster

**EXAMPLE:** 22 June 1994 = **940622**

**J-7.1. Date Assigned to the current state (DATE-ASGN-STATE) (8N)**

The date that established the beginning of a service member's current service agreement with the state currently assigned, to include previous service as either an officer, warrant officer, or enlisted. Coded as YYYYMMDD.

**APPLICABILITY:** Officer, Warrant Officer, and Enlisted

**SOURCE:** DD Form 4, NGB Form 22-5

**EXAMPLE:** Soldier completed an Interstate Transfer to the current state with an effective date of assignment on 22 June 2000 = **20000622**

**J-8. Date of Award (DATE-AWD)(6N)**

The date on which a service member received recognition for an award. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders, Memorandum, Certificate

**EXAMPLE:** 22 June 1994 = **940622**

**J-9. Date of Cardiovascular Screening Status (DATE-CARDIO-SCRN-STAT)(6N)**

The date on which the service members' cardiovascular screening was effected. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 4970-E

**EXAMPLE:** 22 June 1994 = **940622**

**J-10. Date of Report of Suspension of Favorable Personnel Action (DATE-REPT-SFPA)(6N)**

The date of the latest report of suspension of favorable personnel action. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 268, Roster

**EXAMPLE:** The date in Section II, DA Form 268 is 22 June 1994 = **940622**

**J-10.1. Date NCOES Completed (DATE-NCOES-COMPL)(6N)**

The date an enlisted service member completed the highest NCOES military education.

**APPLICABILITY:** Enlisted

**SOURCE:** DA Form 1059

**EXAMPLE:** 22 June 1994 = **940622**

**J-10.2. Date NCOES Enrolled (DATE-NCOES-ENRLD)(8N)**

The date an enlisted service member enrolled in the next highest NCOES military education course. Coded as YYYYMMDD.

**APPLICABILITY:** Enlisted

**SOURCE:** ATRRS Enrollment screen

**EXAMPLE:** Soldier enrolled in BNCOC on 22 June 2000 = **20000622**

**J-11. Date Personnel Security Investigation Completed (DATE-PSINVES-COMPL)(6N)**

The date on which a personnel security investigation was finalized. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 1584, DA Form 873

**EXAMPLE:** Investigation was completed on 30 June 1994 = **940630**

**J-12. Date Personnel Security Investigation Initiated (DATE-PSINVES-INIT)(6N)**

The date on which a personnel security investigation was opened by the Defense Investigative Service. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 1584, DA Form 873

**EXAMPLE:** Investigation was initiated on 30 June 1994 = **940630**

**J-13. Date Removed Suspension of Favorable Personnel Action (DATE-REMVD-SFPA)(6N)**

The date a suspension of favorable personnel action was removed from an individuals record.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 268, Roster

**EXAMPLE:** The date in Section IV, DA Form 268 is 22 June 1994 = **940622**

**J-14. Defense Language Aptitude Battery Score (DLAB-SCORE)(3AN)**

The standard score attained by an examinee on the Defense Language Aptitude Battery.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 2-1, Memorandum

**EXAMPLE:** 28 = 028

**J-15. Enlisted Promotion Consideration Code (ENL-PROM-CONS-CD) (1A)**

A code used to indicate if the soldier is eligible and elects consideration before the enlisted promotion board.

**APPLICABILITY:** Enlisted

**SOURCE:** NGB Form 4100-R/E

**EXAMPLE:** Yes, Consider soldier for promotion = **Y**

<u>DATA CODES</u>	<u>DEFINITION</u>
Y	Yes, Consider soldier for promotion
N	No, Do not consider soldier for promotion

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**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 330, block 8m

**EXAMPLE:** 62 = 62

**J-35. Language Reading Proficiency Score Type (LANG-READ-PROF-SCORE-TYPE)(1A)**

The type of reading proficiency score obtained on one of the defense language proficiency test series.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 330, block 8l

**EXAMPLE:** Raw score of 45 = R

<u>DATA CODES</u>	<u>DEFINITION</u>
C	Converted Score (0-99)
R	Raw Score (0-60)

**J-36. Language Speaking Evaluation Method (LANG-SPEAK-EVAL-METHD)(1N)**

The technique used to appraise speaking ability in a language.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 330, block 8k

**EXAMPLE:** Interagency Oral Proficiency Interview = 3

<u>DATA CODES</u>	<u>DEFINITION</u>
1	DoD Standardized Test
2	Self Appraisal
3	Interagency Oral Proficiency Interview

**J-37. Language Speaking Proficiency Level (LANG-SPEAK-PROF-LVL)(2N)**

The demonstrated degree of speaking skill on an individual as determined by a language examination.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 330, block 8j

**EXAMPLE:** General Professional Proficiency = 30

<u>DATA CODES</u>	<u>DEFINITION</u>
00	No Proficiency
06	Memorized Proficiency
10	Elementary Proficiency
16	Elementary Proficiency Plus
20	Limited Working Proficiency
26	Limited Working Proficiency Plus
30	General Professional Proficiency
36	General Professional Proficiency Plus
40	Advanced Professional Proficiency
46	Advanced Professional Proficiency Plus
50	Functional Native Proficiency

**J-38. Language Speaking Proficiency Test Score (LANG-SPEAK-PROF-SCORE)(2N)**

The speaking proficiency score attained by an individual on the Defense Language Proficiency Test.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Memorandum from the Defense Language Institute Foreign Language Center (DLIFLC)

**EXAMPLE:** 46 = 46

**J-39. Language Identity (LANG-IDENT)(2A)**

The system of verbal and/or sign communication in general use among members of a culture with any system of writing used to represent that system of communication.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 330, block 7a

**EXAMPLE:** German = **GM**

**SEE APPENDIX D****J-39.1. Military Education Correspondence Course Completion (MIL-ED-CORRES-CMPL) (2N)**

A code used to indicate the total number of Correspondence Courses a soldier has completed. Correspondence course refers to a series of individual correspondence courses that comprise a "Correspondence Course".

**APPLICABILITY:** Officer and Enlisted

**SOURCE:** NGB Form 4100-R/E, Correspondence Completion Notices

**EXAMPLE:** Soldier has completed one correspondence course (MOS 71L20 Administrative Course) comprised of 12 individual subcourses and totaling 66 hours = **1**

**J-40. Military-Education Course Week Quantity (MIL-ED-CRS-WK-QY)(2N)**

A nonmonetary value arrived at by counting the duration in weeks of a specialty supporting course that is deemed pertinent to the career of an individual.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Roster, DA Form 2-1

**EXAMPLE:** Soldier has completed 42 weeks of military education = **42**

**J-41. Military-Education Hour-Completion Quantity (MIL-ED-HR-CMP-QY)(3N)**

A nonmonetary numeric value which shows the number of hours of military education an individual has completed.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Roster, DA Form 2-1

**EXAMPLE:** Soldier has completed 124 hours of military education = **124**

**J-42. Military Physical Profile Factor Code (MIL-PHYPR-FCT-CD)(1A)**

An encoded representation of the specific functional capacities of body systems which are classified as to a service member's ability to perform military duties

**APPLICABILITY:** Officers and enlisted

**SOURCE:** SF 88, DA Form 3349

**EXAMPLE:** Soldier receives a physical profile on his lower extremities = **L**

<u>DATA CODES</u>	<u>DEFINITION</u>
<b>E</b>	Eyes
<b>H</b>	Hearing and Ears
<b>L</b>	Lower Extremities
<b>P</b>	Physical Capacity or Stamina
<b>S</b>	Psychiatric
<b>U</b>	Upper Extremities

**J-43. Military Physical Profile Modifier Code (MIL-PHYPR-MOD-CD)(1A)**

An encoded representation of classification of physical limitations as to their permanence and responsiveness to treatment.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** SF 88, DA Form 3349

**EXAMPLE:** Soldier receives a Temporary Physical Profile = **T**

<u>DATA CODES</u>	<u>DEFINITION</u>
P	Permanent
T	Temporary

**J-44. Military Physical Profile Serial Effective Date (MIL-PHYPR-EFF-DT)(6N)**

The calendar date on which service member's medical profile becomes valid. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 3349

**EXAMPLE:** 22 June 1994 = **940622**

**J-45. Military Physical Profile Serial Expiration Date (MIL-PHYPR-EXP-DT)(6N)**

The calendar date on which service member's medical profile becomes invalid. Coded as YYMMDD.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 3349

**EXAMPLE:** 22 June 1994 = **940622**

**J-46. Military Weapon Type Fired Code (WPN-TYPE-FIRED-CD)(2N)**

An encoded representation of the armament shot by a service member.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Roster

**EXAMPLE:** Soldier fired an M16A1 Rifle = **16**

<u>DATA CODES</u>	<u>DEFINITION</u>
14	M4 Carbine
16	M16A1 Rifle
17	M16A2 Rifle
23	M203 Grenade Launcher
38	.38 Caliber Pistol
45	.45 Caliber Pistol
46	9 Millimeter Pistol
49	M249 Automatic Rifle
50	.50 Caliber Machine Gun
60	M60 Machine Gun
67	M67 Recoilless Rifle
72	M72A2 Light Antitank Weapon

**J-47. Number of Times Award Granted (NBR-TIME-AWD-GRNT)(2N)**

The number of times an individual or unit was cited to receive a specific award.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Orders, Memorandum, and Certificate

**EXAMPLE:** Soldier received a second award of decoration = **2**

**J-47.1. NCOES How Acquired Description (NCOES-HOW-ACQD-CD) (1A)**

A code that identifies how the status of NCOES Education (NCO-EDUC) was acquired.

**APPLICABILITY:** Enlisted

**SOURCE:** Orders, School Certificates of Completion (DA Form 1059)

**Example:** Active Component NCOES Course = **A**

<u>DATA CODES</u>	<u>DEFINITION</u>	<u>Table:</u> PERS_NCOES_HOW_ACQD_CODE_TBL
<b>A</b>	Active Component	
<b>B</b>	Reserve Component	
<b>C</b>	Constructive Credit	
<b>D</b>	Equivalent Level	
<b>Y</b>	Not Applicable	

**NOTES:**

- Promotion points are awarded for codes A, B, and C. Promotion points are not awarded for codes D and Y.
- Code D specifically applies to soldiers in grade E5 who are not required to attend Primary level NCOES and soldiers in grade E6 who are not required to attend Basic level NCOES IAW NGR 600-200.

**J-48. Panographic Dental X-Ray Location (PANO-DENT-XRAY-LOC)(1A)**

The place where the service member's full mouth dental x-rays are on file.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** Roster

**EXAMPLE:** Soldier's dental X-ray is filed at the DEERS Depository, CA = **C**

<u>DATA CODES</u>	<u>DEFINITION</u>
<b>A</b>	ARPERCEN
<b>B</b>	ARPERCEN AND DEERS Depository, CA
<b>C</b>	DEERS Depository, CA

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**J-49. Patient-Diagnostic-Test Cardiovascular Screening Phase Code (CARDIO-SCR-PHAS-NR)(1N)**

A non-quantitative numeric value that represents the stages within a cardiovascular screening test taken by an individual.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 4970-E

**EXAMPLE:** Phase I = 1

<u>DATA CODES</u>	<u>DEFINITION</u>
1	PHASE I
2	PHASE II
3	PHASE III
4	PHASE IV

**J-50. Patient-Diagnostic-Test Cardiovascular Screening Type Code (CARDIO-SCRN-TYP-CD)(1A)**

An encoded representation of the specific kind of cardiovascular screening test taken by an individual.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 4970-E

**EXAMPLE:** Soldier was given the Total Cholesterol Level test as part of the cardiovascular screening = **G**

<u>DATA CODES</u>	<u>DEFINITION</u>
F	Risk
G	Total Cholesterol Level
H	Triad
I	Cholesterol Ratio
O	Physician Override
J	Treadmill
K	Thallium Stress
L	Other Stress
M	Cardiac Catheter
P	No Treadmill (Special Credentials by Physician Required)

**J-51. Patient-Diagnostic-Test Cardiovascular Screening Test Result (CARDIO-SCR-RSLT-CD)(1A)**

An encoded representation of the outcome of an individual's cardiovascular screening test.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DA Form 4970-E

**EXAMPLE:** Soldier passed the required cardiovascular screening test = **A**

<u>DATA CODES</u>	<u>DEFINITION</u>
A	Passed
B	Failed

**J-52. Personnel Security Investigation Completed (PSINVES-COMPL)(1A)**

The type of personnel security investigation which was finalized on an individual.

**APPLICABILITY:** Officers and enlisted

**SOURCE:** DD Form 1584, DA Form 873

**EXAMPLE:** National Agency Check finalized on a soldier = **E**