

SUPPORT AGREEMENTS PROCEDURES

AFI 25-201, 1 Dec 96 is supplemented as follows:

AFI 25-201 is applicable to the Air National Guard (ANG) with the following additions.

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Chapter 2

2.1.3. Note: The Air National Guard (ANG) does not have Wing Manpower and Organization Offices. The Manpower Point of Contact for the ANG is ANG/MPM. ANG units that have manpower questions, should contact ANG/MPM, 3500 Fetchet Avenue, Andrews AFB MD 20762-5157, DSN 278-8200. ANG units should contact ANG/MPM for assistance early in the development of the agreement; if either they believe, or are uncertain that the agreement has a manpower impact.

Chapter 4

4.4.5. (Added) (ANG) When ANG units are designated as suppliers, ANG/MPM is responsible for assisting in the preparation of manpower annexes for these ANG units. When ANG units are designated as suppliers, ANG units will include a statement in the General Provisions Section of the agreement which indicates whether or not the agreement will result in a manpower impact. This statement is not required for Guard-to-Guard agreements, i.e., an ANG unit that is designated as a supplier for another ANG unit. ANG units should contact ANG/MPM for assistance if they are unsure as to whether or not the agreement requires a manpower impact statement. Normally, a manpower impact or the request for manpower assistance when providing support to another agency is not appropriate if the support has been provided in the past without manpower assistance from a receiver. However, for new agreements, or a change in the level of support required by the receiver, it may be appropriate to ask for manpower assistance from the receiver.

Chapter 5

5.2.2. (Added) (ANG) ANG unit SAMs will ensure all relevant unit functional offices are involved in the coordination of support agreements. Coordination and documentation will be kept in the support agreement file for history or background information.

5.3.2. (Added) (ANG) When the ANG unit is designated as the supplier, the ANG unit SAM obtains the ANG Unit Comptroller's signature in block 8.a. of Department of Defense Form 1144, *Support Agreement* and the ANG Base Civil Engineer's signature in block 11, General Provisions. Should the States or Units determine that formal routing or signature for Wing Commanders is needed on the DD Form 1144, recommend block 11 be tailored to accommodate this action. If necessary, or at the option of the United States Property and Fiscal Officer (USPFO) of the State or Territory, the State Staff Judge Advocate will sign in block 11. If there is not adequate space for all signatures, attach a sheet of bond paper with the signatures. At this point, the Support Agreement is forwarded to the SAM Receiver for Comptroller, Civil Engineer, and Manpower (if necessary) signatures and the receiver approval signature in block 9.c. Once the support agreement is returned to the Supplier SAM, the original DD Form 1144 is forwarded to ANG/LGX, 3500 Fetchet Avenue, Andrews AFB MD 20762-5157 for ANG functional manager review and coordination. After ANG coordination, ANG/LGX will forward a review statement and the original DD Form 1144 to the ANG unit. Upon receipt, the ANG unit SAM will forward the original DD Form 1144 to the USPFO of the State or Territory. The USPFO is the approval authority and will sign in block 8.c.(4) of the DD Form 1144. ANG/LGX will be on the distribution list for a signed copy. If ANG functional managers do not concur with the support agreement, the issues will be handled and resolved through functional channels. The unit SAM will be notified upon resolution and provided with the revision to be incorporated into the support agreement and will obtain the USPFO approval signature. (see Attachment 9)

5.3.3. (Added) (ANG) When the ANG is designated as the receiver, the ANG unit SAM obtains the ANG unit Comptroller's signature in block 9.a. of DD Form 1144 and the ANG Base Civil Engineer's signature in block 11, General Provisions. Should the States or Units determine that a formal routing or signature for Wing Commanders is needed on the DD Form 1144, recommend block 11 be tailored to accommodate this action. If necessary, or at the option of the State USPFO, the State Staff Judge Advocate will sign in block 11. If there is not adequate space for all signatures, attach a sheet of bond paper with the signatures. At this point, the support agreement should already have the signatures of the Supplier Comptroller, Civil Engineer, and Manpower (if necessary). The ANG unit SAM will forward a copy or fax the DD Form 1144 to ANG/LGX, 3500 Fetchet Avenue, Andrews AFB MD 20762-5157 for ANG functional manager review and coordination. After ANG coordination, ANG/LGX will forward a review statement to the ANG unit for file. Upon receipt, the ANG unit SAM will forward the original DD Form 1144 to the State or Territory. The USPFO is the approving authority and will sign in block 9.c.(4) of the DD Form 1144. ANG/LGX will be on the distribution list for a signed copy. If the ANG functional managers do not concur with the support agreement, the issues will be handled and resolved through functional channels. The unit SAM will be notified upon resolution and provided with the revisions to be incorporated into the support agreement and will obtain the USPFO approval signature (see Attachment 9)

5.3.4. (Added) (ANG) When the support agreement is between two ANG units, the Receiver SAM will forward a copy of the DD Form 1144 to ANG/LGX for ANG functional manager review and coordination. After ANG coordination, ANG/LGX will forward a review statement to the receiving ANG unit. If the Guard units are from different states, upon receiving the ANG review statement, the Receiver SAM will forward the DD Form 1144 to the USPFO of the State or Territory for approval signature. The DD Form 1144, to include the ANG/LGX review statement letter, will be forwarded to the Supplying SAM. The Supplier SAM will then forward the DD Form 1144 directly to the USPFO of the State or Territory for approval signature. Guard units from the same state will have the DD Form 1144 signed by the same USPFO of the State or Territory; but only after the ANG has coordinated. ANG/LGX will be on the distribution list for a signed copy. If ANG functional managers do not concur with the support agreement, the issues will be handled and resolved through functional channels. The unit SAM will be notified upon resolution and provided with the revisions to be incorporated into the support agreement and will obtain the USPFO approval signature.

5.6.4. (Added) (ANG) The USPFO of the State or Territory is the approval authority for termination of a support agreement.

Attachment 1

Abbreviations and Acronyms

(Added) (ANG) **USFPO** United States Property and Fiscal Officer

Terms

(Added) (ANG) **United States Property and Fiscal Officer (USPFO)**—The USPFO is the qualified commissioned officer of the Air National Guard or the Army National Guard, as the case may be, designated by the Chief, National Guard Bureau, to be the United States and Fiscal Officer of a State or Territory. The USPFO receives and accounts for all funds and property of the United States in the possession of the National Guard for which he or she is property and fiscal officer. The USPFO makes returns and reports, both of which concern funds and properties. This is required by the Secretary concerned. (32 U.S.C. 708)

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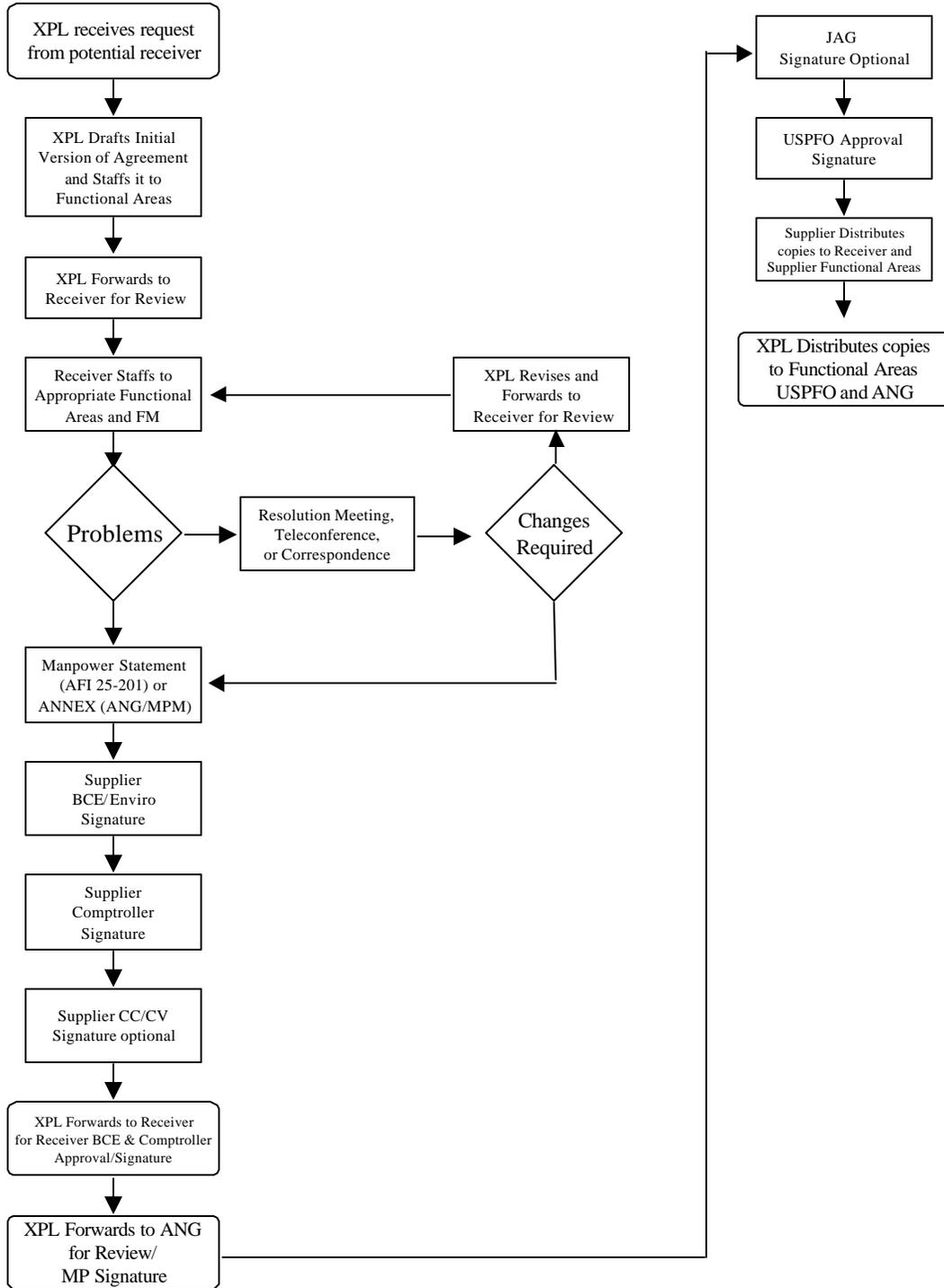
OFFICIAL

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Chief
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1 Attachment (Added) (ANG)
9. Figures 5.7., 5.8.

Attachment 9 (Added ANG)

Figure 5.7.. Coord/Signature Flow Chart, ANG Unit/XPL as Supplier of Support



Attachment 9 (Con't.)

Figure 5.8.. Coord/Signature Flow Chart, ANG Unit/XPL as Receiver of Support

