

Headquarters
Department of the Army
Washington, DC 20310-2500
1 June 1988

NATIONAL GUARD BUREAU
Pamphlet No. 600-8-20

Personnel-General

ARMY NATIONAL GUARD

SIDPERS-ARNG HANDBOOK FOR COMMANDERS

Summary. This pamphlet provides procedures, responsibilities, and administrative instructions for Commanders at all levels of organizations serviced by the Standard Installation/Division Personnel System Army National Guard (SIDPERS-ARNG). Whenever the word "he" is used in this regulation it is intended to include both the masculine and feminine genders, unless otherwise indicated.

Applicability. This pamphlet applies only to the Army National Guard (ARNG).

Impact on the New Manning System. This pamphlet does not contain information that affects the New Manning System.

Internal Control Systems. This pamphlet is not subject to the requirements of AR 11-2. It does not contain internal control provisions.

Supplementation. Supplementation of this pamphlet is not authorized unless prior approval is received from Chief, National Guard Bureau. Send requests and recommendations to Chief, National Guard Bureau, ATTN: NGB-ARP-CS, 5600 Columbia Pike, Falls Church, VA 22041-5125.

Interim Changes. Interim changes are not official unless authenticated by the Executive, National Guard Bureau. Interim changes will be destroyed on their expiration dates unless sooner rescinded or superseded by a formal change.

Suggested Improvements. Users are invited to send comments and suggest improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to NGB-ARP-CS, 5600 Columbia Pike, Falls Church, VA 22041-5125.

*This pamphlet supersedes NGB Pam 600-8-20, 1 May 1985.

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CHAPTER 1

An Overview of SIDPERS-ARNG

1-1. **SIDPERS Objectives.** SIDPERS-ARNG, The Army National Guard Standard Installation/ Division Personnel System has been designed to meet the primary objectives listed below:

- a. To support the Commander.
- b. To provide service to the soldier.
- c. To provide strength accountability.
- d. To maintain accurate and timely data.
- e. To facilitate mobilization.
- f. To support pay related services.
- g. To provide retirement points accounting data.

1-2. **What SIDPERS-ARNG Is.** SIDPERS is a standard, automated personnel management system designed to provide personnel data at STARC Headquarters, division, brigade, group, battalion and unit levels.

1-3. **Who Makes SIDPERS Work.** Everyone in the Army National Guard has a key role in the success of the SIDPERS System.

a. **The Individual Soldier.** The soldier is the most important asset we have. The soldier provides the personal information and updates when necessary for SIDPERS-ARNG. The soldier verifies the information in SIDPERS-ARNG to ensure that it is accurate and reflects his or her personal and professional qualifications.

b. **The Commander.** The commander must ensure procedures are established to obtain and safeguard personnel data. The individual soldier cannot take the active role he should unless you, as commander, are committed to ensuring the system is being operated according to regulation. Keeping SIDPERS-ARNG information current can only be done if personnel transactions are processed in a timely manner. You can then use this data to lead your soldiers. Special emphasis must be given to prompt reporting of strength related personnel data, i.e., gains, losses, separations, promotions, demotions, and transfers. Your command involvement is the key to the overall success of SIDPERS-ARNG.

c. **Your State SIDPERS Interface Branch (SIB) is the organizational element of the Military Personnel Office (MILPO) in the Adjutant General's Office that operates the system for you.**

d. The Data Processing Installation (DPI) is located within the USP&FO and is the element responsible for operation and maintenance of the hardware and software which supports SIDPERS-ARNG.

e. National Guard Bureau (NGB). At the NGB level, the Data Management Branch of the Army National Guard Personnel Center is the proponent agency for SIDPERS-ARNG. This organization, in cooperation with National Guard Information Management Agency, prepared the systems functional design specifications and is responsible to monitor and operate the system at this level.

1-4. What SIDPERS-ARNG Does. SIDPERS-ARNG provides personnel management information to you about your people. This will assist you in the accomplishment of your mission. SIDPERS will provide this information in the form of preformatted reports (see Appendix A). SIDPERS-ARNG also:

a. Provides information to update the master SIDPERS-ARNG data base at NGB level.

b. Receives information from the Vertical--The Army Authorization Documents System (VTAADS), and from the Unit Identification System/Force Status and Identity Report (US/FORSTAT), systems which are managed by the Directorate of Training at State level.

c. Performs a strength accounting function at the unit level, i.e., appointments, enlistments, departures, attachments, separations, etc.

d. Provides Mobilization information to Department of The Army and other US Government agencies.

e. Provides USAFAC, thru your State Military Pay Section, information necessary for the Joint Uniform Military Pay System (JUMPS).

f. Provides retirement points accounting data to enable commanders to better counsel their soldiers on benefits to be gained through retirement from the Army National Guard.

1-5. SIDPERS Reports. SIDPERS-ARNG can produce a variety of reports to assist you in meeting your personnel management responsibilities. Your local SIB can provide assistance with your unique report requirements.

CHAPTER 2

The Mechanics of SIDPERS

2-1. Sources of Data. Information for SIDPERS is received from many different sources:

a. Your unit Full Time Support Personnel or Battalion Personnel and Administration Center (PAC) provides information by means of source documents on gains, losses, and personnel changes as reflected in paragraph 3-3.

b. The MILPO provides qualification and personnel management information.

2-2. The SIDPERS Processing Cycle. SIDPERS files are normally updated daily. Reports for state and organization use may be scheduled as a part of each SIDPERS update. In addition to the scheduled reports, certain automatic reports, including transaction registers are produced in each update. These reports display the results of the processing update, indicating the success or failure of the various personnel actions submitted by the Full Time Support Personnel, PAC, MILPO and the SIB. Any transactions rejected by the system must be corrected by the SIB or originator and submitted for processing at a later update.

2-3. Files Reconciliation. The SIDPERS Personnel File (SPF) is currently reconciled against selected data on the NGB data base to ensure that like information is being used by the NGB staff to make personnel management decisions. Discrepancies are provided to the local SIB for necessary update or correction. This is one of many features used to check accuracy and the timeliness of SIDPERS data.

2-4. SIDPERS Publications. The publications regulating SIDPERS-ARNG and SIDPERS-ARNG transactions are listed in Appendix B. An updated unit library to include administrative publications is a necessity for a successful program.

CHAPTER 3

Input Procedures - Unit Level

3-1. Introduction. This chapter provides guidance on unit/intermediate headquarters level input of new or changed information into the SIDPERS-ARNG system. SIDPERS-ARNG requires changes in the individual's status or qualification to be reported directly to the SIB from the activity where the change took place (i.e. battalion level promotions are submitted directly from battalion headquarters to the SIB). However, certain actions will continue to be reported from the unit level (i.e. unit level advancement/promotion, address change, change in marital status, etc.). Timely submission of changes is imperative since SIDPERS-ARNG generates pay related transactions to the military pay branch.

3-2. Reference. The primary reference for reporting SIDPERS-ARNG changes at unit level will be NGB Pam 600-8-1.

3-3. Description of Source/Substantiating Documents. Source documents requiring changes to SIDPERS at the unit level fall into three groups:

a. Personnel changes. Submission of a personnel change transaction is critical for accurate personnel reporting as well as for pay. Some examples of documents/actions are:

- (1) Accession packets (OFF/WO/EM).
- (2) Discharges/Transfer orders.
- (3) Promotion/Reduction orders.
- (4) Extension of Enlistment (DA Form 4836).
- (5) MOS change orders.
- (6) Initial Active Duty Training (IADT) Departure/Return Orders
- (7) Active Duty Special Work (ADSW) Departure/Return Orders
- (8) Security Clearance Certificates (DA Form 873)
- (9) Military Education Completion Certificate.

(10) Personnel Action DA Form 4187. This form serves as a source document for transactions for which substantiating documents are not usually available. Examples of items which may be reported on DA Form 4187 are:

- a. Marital status/dependency changes.

- b. Change tax exemptions/withholding
- c. Change duty position/status
- d. Advancement of grade
- e. Change of civilian education level or status
- f. Change of employer/occupation
- g. Miscellaneous changes (i.e. religious denomination)
- h. Miscellaneous corrections (i.e. date of birth, ethnic group/race, etc.)

b. Organizational Changes. MTOE/TDA changes will be provided to SIDPERS from the Readiness Management Officer, Plans, Operation and Training Section at the STARC Headquarters. Reorganizations, additions, and deletions must be made to the SIDPERS Organizational File (SOF) and the SIDPERS Authorized Strength File (SASF) as appropriate. These files are an integral part of output products produced by SIDPERS-ARNG. Submission of these changes are required since duty position changes and duty position qualifications impact directly on the Unit Manning Report.

c. Retirement Points Accounting System (RPAS) Changes. Prompt submission of changes to correct errors or discrepancies in the RPAS record is essential. A few items subject to change are reflected below:

- (1) Errors or missing information on unit training assembly.
- (2) Errors or missing information on AD, ADT, ADSW or AT attendance.
- (3) Errors or missing information on correspondence course completion for those schools serviced by USATSC.
- (4) Errors or missing information on correspondence course completion for those schools not serviced by USATSC.
- (5) Documents to verify correspondence course completion for those schools not serviced by USATSC.
- (6) Documents to substantiate retirement points earned from prior service that have not been previously verified.

3-4. Transmittal of SIDPERS Input. NGB Form 3815, SIDPERS Input and Control Data - Authentication and Transmittal will be used to transmit source documents, DA Form 4187 and other miscellaneous type documents.

3-5. Classification and Safeguarding Personnel Information.

Information/source documents to support SIDPERS will not be classified. Source documents, military personnel records, and information of a personal nature will be stored, handled and transmitted in accordance with AR 340-16 and AR 640-10. Information of a personal nature may be disclosed or released only to authorized personnel in accordance with AR 340-17 and AR 340-21. Once the documents have served their purpose they will be disposed of IAW applicable directives. Should destruction be accomplished it will be by burning, shredding or by other appropriate means.

CHAPTER 4**Performance Management Reports**

4-1. Introduction. NGB is aware of the value of performance reports in helping to correct unfavorable trends and exploit favorable approaches in the reporting of soldiers data from your command. If the data entered into SIDPERS is late or incorrect, it directly affects your ability to manage your unit. Performance reports should be helpful in performing personnel management responsibilities. They are not a mass of data which you would be forced to decipher and draw conclusions from but rather reports that will:

- a. Indicate input was received and processed at the SIB.
- b. Provide your unit administrators with a check on the timeliness, accuracy, and correctness of reports.
- c. Indicate certain actions that must be taken.
- d. Provide an automated suspense of personnel actions about to expire or that have expired.

4-2. Performance Reports. Listed below are the two performance reports which will enable you to better analyze your unit SIDPERS-ARNG performance and timeliness. They will provide the necessary information for direct additional emphasis towards those areas found to be marginal or deficient.

a. Personnel Transaction Register by Unit (GPFD-0880). This report will be provided to each unit after a data base update cycle with a monthly summary at the end of each month. Its purpose is to provide the unit with a record of all personnel transactions and their status, i.e., if they have been processed or not. In the case of unprocessed transactions, the report will provide the originator with an error mnemonic which will identify the error in the transaction which caused it to not process. This error mnemonic will serve a dual purpose in that it will inform the originator of the error made so that it can be corrected, and it will provide the Commander with the hard data to analyze the quality of inputs being provided to the SIB. Based on this analysis, you can initiate corrective procedures such as requesting further SIDPERS training for your personnel or counselling your staff as to improper work habit. It also provides a basis for commending effective personnel.

b. Personnel Actions Past Due (GPFM-0860). This is a monthly report which will provide you with a listing of specific personnel actions which have not been acted upon during the allotted processing time and as a result, are considered to be past due. The importance of this report as an aid to you cannot be overemphasized.

c. Appendix A provides a list of the SIDPERS-ARNG output reports followed by facsimiles and descriptive information that are provided to the units.

4-3. RPAS Reports. Listed below are the RPAS reports that will enable you to better counsel your soldiers on benefits to be gained through retirement from the ARNG. Details on RPAS are found in NGR 680-2. Samples of all the following reports are at Figures 4-1 through 4-5.

a. **NGB Form 23A, Army National Guard Current Annual Retirement Points Accounting Statement.** This is a statement provided at the end of each retirement year or upon separation, interstate transfer, or assignment to Inactive National Guard. It is a complete listing of all retirement points earned, whether the points are verified or not, and a statement indicating approximately how much retired pay he would be entitled to upon completion of 20 years creditable service or service until age 60.

b. **NGB Form 23A1, Army National Guard Retirement Points Supplemental Detailed Report.** This is a detailed report of retirement points earned during the last retirement year. The data will be available from 1 April 1987 or date of implementation, whichever is later. It includes dates of Inactive Duty Training (IDT), Active Duty (AD), Active Duty Training (ADT), Full Time Training Duty (FTTD) performance , and Army Correspondence Course completions.

c. **NGB Form 23B, Army National Guard Retirement Points History Statement.** This is a statement provided the soldier upon initial establishment of the RPAS record or upon request. It is a complete listing of all retirement points earned, whether the points are verified or not.

d. **NGB Form 23C, Army National Guard Retirement Points Statement.** This is a statement provided the soldier upon application for retired pay. It is a complete listing of all retirement points earned, whether the points are verified or not. It has a certification of accuracy by the SIB Chief or RPAS NCO and will be attached to the DD Form 108, Application for Retired Benefits.

e. **NGB Form 23D, Notification of Eligibility for Retired Pay at Age 60.** This is a letter notifying the soldier of his/her eligibility to retired pay at age 60. It is generated from the Retirement Points Accounting History File upon attainment of 20 years creditable service. It will have NGB Form 23B, NGB Pam 600-5, and the Survivors Benefit Plan summary attached to it.

**ARMY NATIONAL GUARD CURRENT ANNUAL RETIREMENT
POINTS ACCOUNTING STATEMENT**

(Rank) (Name)

DATE PREPARED: _____

(SSN)

RYE: _____

(Unit)

BASD: _____

CLOSE-OUT DATE: _____

OUTPUT REASON: _____

REVIEWED: _____

(Individuals initials
on MPRJ copy only)

THIS SUMMARY IS A STATEMENT OF YOUR POINTS EARNED TOWARDS RETIREMENT. YOU SHOULD REVIEW ALL ENTRIES AND REPORT ANY DISCREPANCIES TO YOUR FULL TIME SUPPORT PERSONNEL. PARTICULAR ATTENTION SHOULD BE GIVEN TO ANY PERIOD OF SERVICE WITH A VERIFICATION STATUS (VS) B, C or D SINCE POINTS ARE NOT CREDITED UNTIL VERIFIED.

BEG DATE (yyymmdd)	END DATE (yyymmdd)	MMSI	IDT	MEM	ACCP	ADT	VS	TOTAL PTS	TOTAL CAREER POINTS	TOTAL PTS FOR RET PAY	CREDITABLE SVC FOR RET PAY

GRAND TOTALS

NON CREDITABLE PERIODS OF SERVICE

FROM DATE

TO DATE

REASON

_____	CIVILIAN BREAK (If MMSI=H3)
_____	INACTIVE NATIONAL GUARD (If MMSI=B5)
_____	USAR CONTROL GROUP (If MMSI=E1THRUE7)

Figure 4-1

1 June 1988

STATEMENT FOR SOLDIERS WITH LESS THAN 20 YEARS SERVICE

AS OF THIS DATE, YOU HAVE ACCUMULATED _____ RETIREMENT POINTS AND (yyymmdd) CREDITABLE SERVICE TOWARD BEING ELIGIBLE FOR RETIRED PAY. BASED UPON YOUR CURRENT GRADE AND PAY SCALE, AND ASSUMING YOU EARN A MINIMUM OF 75 POINTS PER YEAR FOR THE NEXT _____ YEARS, WHICH WILL ESTABLISH 20 YEARS OF CREDITABLE SERVICE, YOU COULD RECEIVE APPROXIMATELY \$ _____ PER MONTH AT AGE 60. SHOULD YOU ELECT TO REMAIN IN AN ACTIVE STATUS IN THE ARMY NATIONAL GUARD UNTIL YOU REACH AGE 60, AND EARN A MINIMUM OF 75 POINTS PER YEAR, YOUR RETIREMENT PAY COULD BECOME APPROXIMATELY \$ _____ PER MONTH.

STATEMENT FOR SOLDIERS WITH MORE THAN 20 YEARS SERVICE

AS OF THIS DATE, YOU HAVE ACCUMULATED _____ RETIREMENT POINTS AND (yyymmdd) CREDITABLE SERVICE TOWARD BEING ELIGIBLE FOR RETIRED PAY. SHOULD YOU ELECT TO RETIRE TODAY, BASED UPON YOUR CURRENT GRADE AND PAY SCALE, YOU COULD RECEIVE APPROXIMATELY \$ _____ PER MONTH AT AGE 60. HOWEVER, IF YOU REMAIN IN AN ACTIVE STATUS IN THE ARMY NATIONAL GUARD UNTIL YOU REACH AGE 60, AND EARN A MINIMUM OF 75 POINTS PER YEAR, YOUR RETIREMENT PAY COULD BECOME APPROXIMATELY \$ _____ PER MONTH.

1 Encl
Supplemental Detailed Report

DISTRIBUTION:

- 1 Soldier
- 1 MPRJ (Only latest copy)
- 1 State Use

NGB FORM 23A
1 October 1987

Figure 4-1 Continued

**ARMY NATIONAL GUARD RETIREMENT POINTS
SUPPLEMENTAL DETAILED REPORT**

(Rank) (Name)
(SSN)
(Unit)

DATE PREPARED: _____
RYE: _____
CLOSE OUT DATE: _____
OUTPUT REASON: _____
REVIEWED: _____
(Individuals initials
on MPRJ copy only)

THIS IS A DETAILED REPORT OF RETIREMENT POINTS EARNED DURING THE PERIOD INDICATED. YOU SHOULD REVIEW THIS REPORT FOR ACCURACY. ANY DISCREPANCIES SHOULD BE REPORTED TO YOUR FULL TIME SUPPORT PERSONNEL.

INACTIVE DUTY TRAINING

DATE (yyymmdd)	NUMBER OF ASSYS/POINTS	TYPE	SOURCE
_____	_____	PAID JUMPS-RC	_____
_____	_____	PAID MANUAL INPUT	_____
_____	_____	NON-PAID MANUAL INPUT	_____

ACTIVE DUTY/ACTIVE DUTY TRAINING/FULL TIME TRAINING DUTY

BEG DATE (yyymmdd)	END DATE (yyymmdd)	NUMBER OF POINTS	TYPE	SOURCE
_____	_____	_____	ADAPS	_____
_____	_____	_____	MANUAL INPUT	_____
_____	_____	_____	NON-PAID MANUAL INPUT	_____

ARMY CORRESPONDENCE PROGRAMS

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	SOURCE
TOTAL HOURS:	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	USATSC
TOTAL HOURS:	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	MANUAL INPUT
TOTAL POINTS:	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

DISTRIBUTION:

1 Soldier
1 MPRJ (Permanent)
1 State Use

NGB FORM 23A1
1 October 1987

Figure 4-2

1 June 1988

ARMY NATIONAL GUARD RETIREMENT POINTS HISTORY STATEMENT

(Rank) (Name)

DATE PREPARED: _____

(SSN)

RYE: _____

(Unit)

BASD: _____

CLOSE-OUT DATE: _____

OUTPUT REASON: _____

THIS SUMMARY IS A STATEMENT OF YOUR POINTS EARNED TOWARDS RETIREMENT. YOU SHOULD REVIEW ALL ENTRIES AND REPORT ANY DISCREPANCIES TO YOUR FULL TIME SUPPORT PERSONNEL. PARTICULAR ATTENTION SHOULD BE GIVEN TO ANY PERIOD OF SERVICE WITH A VERIFICATION STATUS (VS) B, C or D SINCE POINTS ARE NOT CREDITED UNTIL VERIFIED.

BEG DATE (yyymmdd)	END DATE (yyymmdd)	MMSI	IDT	MEM	ACCP	ADT	VS	TOTAL PTS	TOTAL CAREER POINTS	TOTAL PTS FOR RET PAY	TOTAL SVC FOR RET PAY	CREDITABLE (yyymmdd)

GRAND TOTALS

NON CREDITABLE PERIODS OF SERVICE

FROM DATE	TO DATE	REASON
		CIVILIAN BREAK (If MMSI=H3)
		INACTIVE NATIONAL GUARD (If MMSI=B5)
		USAR CONTROL GROUP (If MMSI=E1THRUE7)

DISTRIBUTION:

1 Soldier
 1 Requestor
 1 State Use

NGB FORM 23B
 1 October 1987

Figure 4-3

1 June 1988

NGB Pam 600-8-20

ARMY NATIONAL GUARD RETIREMENT POINTS STATEMENT

(Rank) (Name)

DATE PREPARED: _____

(SSN)

RYE: _____

(Unit)

CLOSE-OUT DATE: _____

OUTPUT REASON: _____

THIS SUMMARY IS A STATEMENT OF YOUR POINTS EARNED TOWARDS RETIREMENT. YOU SHOULD REVIEW ALL ENTRIES AND REPORT ANY DISCREPANCIES TO YOUR FULL TIME SUPPORT PERSONNEL. PARTICULAR ATTENTION SHOULD BE GIVEN TO ANY PERIOD OF SERVICE WITH A VERIFICATION STATUS (VS) B, C OR D SINCE POINTS ARE NOT CREDITED UNTIL VERIFIED.

BEG DATE (yyymmdd)	END DATE (yyymmdd)	MMSI	IDT	MEM	ACCP	ADT	VS	TOTAL MISC	TOTAL PTS	TOTAL CAREER POINTS	TOTAL PTS FOR RET PAY	SVC FOR RET PAY	CREDITABLE (yyymmdd)	

GRAND TOTALS

NON CREDITABLE PERIODS OF SERVICE

FROM DATE	TO DATE	REASON
		CIVILIAN BREAK (If MMSI=H3)
		INACTIVE NATIONAL GUARD (If MMSI=B5)
		USAR CONTROL GROUP (If MMSI=E1THRU7)

C E R T I F I C A T I O N

SERVICE AND RETIREMENT POINTS LISTED HEREON HAVE BEEN VERIFIED AND/OR OBTAINED FROM AN ACCEPTED INTERFACE.

(Signature of Designated Official)

DISTRIBUTION:

- 1 Original for attachment to DD Form 108
- 1 Soldier
- 1 MPRJ

NGB FORM 23C
1 October 1987

Figure 4-4

1 June 1988

NOTIFICATION OF ELIGIBILITY FOR RETIRED PAY AT AGE 60(Rank) (Name)
(SSN)
(Unit)DATE PREPARED: _____
RYE: _____

1. This is to notify you that, having completed the required years of service, you will be eligible for retired pay upon application at age 60 in accordance with the provisions of Title 10, U. S. Code, Chapter 67. Your eligibility for retired pay may not be denied or revoked on the basis of any error, miscalculation, misinformation, or administrative determination of years of creditable service performed unless it resulted directly from fraud or misrepresentation on your part. Notwithstanding the forgoing, the number of years of creditable service upon which retired pay is computed may be adjusted to correct any error, miscalculation, or administrative determination, and when such a correction is made you will be eligible for retired pay in accordance with the number of years of creditable service, as corrected, from the date retired pay is granted.
2. In the event you are now or later become entitled under any other provisions of the law to retired pay from an armed force or retained pay as a member of the Fleet Reserve or Fleet Marine Corps Reserve, you will not be entitled to retired pay under the provisions of 10 U.S.C. 1331.

3 Encls

- | | |
|--|----------------------------|
| 1. NGB Form 23B (RPAS History Statement) | (Typed Name/Grade) _____ |
| 2. Survivor Benefit Plan Summary | Military Personnel Officer |
| 3. NGB Pam 600-5 | State of _____ |

DISTRIBUTION:

- 1 Soldier
1 MPRJ (less Encls 2 and 3)
1 State Use (less Encls)

NGB FORM 23D
1 October 1987

Figure 4-5

CHAPTER 5

What You Can Do To Help

5-1. Commanders at all Levels. Command knowledge of, and personal involvement in, SIDPERS-ARNG procedures are the key to successful people management. You should:

- a. Assure prompt reporting of soldier information. Next workday reporting of strength information is essential.
- b. Insist on prompt resolution of errors by your staff.
- c. Eliminate manual handling delays of your unit's/PAC's inputs to the SIB.
- d. Insist on an aggressive, effective program for the individual soldier's review and correction of his Personnel Qualification Record.
- e. Ensure the soldier reviews the NGB Forms 23 series upon receipt. Assist him in resolving any errors or discrepancies.

5-2. Commanders Originating SIDPERS-ARNG Actions. Particular attention should be directed to several output reports generated and distributed to your unit. Among these are the Personnel Actions Past Due (GPFM-0860), the Officer/Warrant Officer Suspense Listing Master (GPFQ-1240), the Enlisted Suspense Listing Master (GPFQ-1620), the Expiration Term of Service Report (GPFQ-1630), and the Unit Manning Roster (GPFD-1710). Through your routine review of these reports, you can ensure the accuracy and timeliness of your unit's SIDPERS transactions and resolve discrepancies before they become serious personnel problems, especially if pay becomes a factor. Note also that missing data is just as invalid as erroneous data and can seriously jeopardize the quality of your management information.

APPENDIX A

SIDPERS-ARNG OUTPUT REPORTS

This appendix provides a listing of the SIDPERS-ARNG output reports that will be provided to the unit level.

<u>PCN</u>	<u>OUTPUT REPORT AND DESCRIPTION</u>	<u>PAGE</u>
GPFM-0060	<u>Enlisted Suspense Roster</u>	A-5
	A monthly report which gives commanders a suspense listing of personnel from the Inservice Recruiting gained but not joined.	
GPFM-0070	<u>Enlisted Alpha Roster Gained But Not Joined</u>	A-7
	A monthly alpha roster of enlisted personnel inservice recruiting gained but not joined.	
GPFM-0230	<u>Awaiting IET Listing</u>	A-9
	A monthly report which gives commanders a listing of personnel awaiting initial entry training.	
GPFM-0860	<u>Personnel Actions Past Due</u>	A-11
	A monthly report which provides commanders with a listing of personnel actions which have not been acted upon and are now past due.	
GPFM-0880	<u>Personnel Transaction Register by Unit</u>	A-13
	A daily report providing a record of all personnel transactions by unit and their status (either processed or unprocessed) to include error mnemonics for unprocessed transactions.	

1 June 1988

<u>PCN</u>	<u>OUTPUT REPORT AND DESCRIPTION</u>	<u>PAGE</u>
GPFA-0930	<u>Qualitative Retention Consideration Roster</u>	A-15
	A cyclic report providing Commanders with the names of enlisted personnel selected for consideration and whether they have been previously selected.	
GPFA-1010	<u>Selective Retention Consideration Roster</u>	A-17
	A cyclic report which provides Commanders with a listing of Officers selected by the successful processing of a Qualitative Selection Retention Board transaction to be considered by the Selective Retention Board.	
GPFR-1200	<u>Strength Accountability</u>	A-19
	A cyclic report that provides Commanders with a recapitulation of current strength by MPC within an organization and a total by State.	
GPFM-1210	<u>Monthly Summary Register by Unit</u>	A-22
	A monthly report that provides Commanders with a monthly summary of all transactions processed and unprocessed.	
GPFQ-1240	<u>Officer/Warrant Officer Suspense Listing Master</u>	A-24
	A quarterly report which provides a list of Officers/Warrant Officers by unit with personnel actions due during the next calendar quarter.	
GPFM-1420	<u>Unit Record of Reserve Training (DA Form 1379)</u>	A-26
	A monthly report which provides an overprint of Unit Personnel assigned and attached for the purpose of recording Attendance Status.	
GPFM-1510	<u>ETS Loss and Gain Report</u>	A-28
	A monthly summary of Enlisted gains, ETS losses and extensions.	

<u>PCN</u>	<u>OUTPUT REPORT AND DESCRIPTION</u>	<u>PAGE</u>
GPFQ-1620	<u>Enlisted Suspense Listing Master</u>	A-31
	A quarterly report providing a listing of Personnel Actions which expire during the second calendar quarter following the report "As of Date".	
GPFQ-1630	<u>Expiration Term of Service Report</u>	A-33
	A quarterly report providing a listing of personnel with enlistments which expire during the next calendar quarter.	
GPFQ-1640	<u>Enlisted Promotion Consideration Report</u>	A-35
	A quarterly report providing a listing of Enlisted personnel eligible for promotion consideration to include those eligible with a waiver.	
GPFQ-1650	<u>Enlisted Non-Qualified Duty MOS Report</u>	A-37
	A quarterly report which provides the Commander with a listing of all Enlisted personnel not designated as duty position qualified plus the percentage of non-qualified.	
GPFA-1670	<u>Enlisted Evaluation Report</u>	A-39
	A cyclic report that alerts Commanders that an EER is due on an individual and provides a partially completed DA Form 2166-6 one month before the annual report ending date.	
GPFM-1680	<u>Enlisted Evaluation Report Check List</u>	A-41
	A cyclic report forwarded to the unit one month prior to the end of the annual evaluation period by pay grade. This report provides Commanders with a check sheet to ensure they are aware of EERs due for unit personnel. It also provides a method of ensuring that a rating chart is developed.	

<u>PCN</u>	<u>OUTPUT REPORT AND DESCRIPTION</u>	<u>PAGE</u>
GPFM-1710	<u>Unit Manning Roster</u> A monthly report providing the Commander with a roster of Required/Authorized positions by MTOE/TDA and personnel assigned, attached, ING and excess or overstrength.	A-43
GPFM-1720	<u>Enlisted Personnel JUMPS Base File List</u> A monthly report providing the unit with a listing of personnel data elements that relate to military pay entitlements.	A-47
GPFM-1780	<u>Personnel Qualification Roster</u> A monthly report providing intermediate level Commanders with a listing of qualifications by individual.	A-50
GPFR-1790	<u>Personnel Qualification Record</u> A cyclic report which provides the unit with a complete printout of the personnel file of each individual based on information contained in the data base.	A-55

PCN: GPFM-0060
REPORT TITLE: ENLISTED SUSPENSE ROSTER GAINED BUT NOT JOINED
PURPOSE: To provide a suspense roster showing Interstate Transfer and/or
 Inservice recruited service member(s) with a "Date of Assignment"
 over 60 or over 90 days old and has not yet reported to assigned unit.

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header line.
	B	<u>PART I:</u> 60 TO 89 DAYS - - PART II 90 DAYS AND OVER <u>UIC</u> - Current Unit Processing Code.
C		<u>NAME</u> - Name of individual service member(s) reported.
D		<u>SSN</u> - Social Security Number of service member(s) reported.
E		<u>GAIN DATE</u> - Effective date of assignment to current organization. (Same as "Date of Assignment/Loss Reason").

1 June 1988

ENLISTED SUSPENSE ROSTER GAINED BUT NOT JOINED
GPFM - 0060

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

(A) PREPARED BY YMDD ENLISTED SUSPENSE ROSTER GAINED BUT NOT JOINED

PCN GPFM-0060 AS OF YMDD

PAGE XXX

PART I: 60 TO 89 DAYS

(B) UIC: XXXXX

(C) NAME	(D) SSN	(E) GAIN DATE
XXXXXX	XXXXXX	XXXXXX

PART II: 90 DAYS AND OVER

NAME	SSN	GAIN DATE
XXXXXX	XXXXXX	XXXXXX

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PCN: GPFM-0070
REPORT TITLE: ENLISTED ALPHA ROSTER GAINED BUT NOT JOINED.
PURPOSE: Provides a alphabetic roster showing enlisted service members gained through Inservice recruiting and/or Interstate transfers but has not joined unit as yet.

COLUMN	LINE	DESCRIPTION
A		Standard Title Header Line.
B	<u>UIC</u>	Current Unit Processing Code.
C	<u>NAME</u>	Name of reported service member.
D	<u>GRADE</u>	First three positions of Grade Abbreviation.
E	<u>SSN</u>	Social Security Number of reported service member.
F	<u>SEX</u>	Sex of reported service member.
G	<u>MOS</u>	First five characters of Duty Position.
H	<u>GAIN DATE</u>	Effective date service member gained to current organization. (This date is same as "Date of Assignment/Loss Reason").

1 June 1988

ENLISTED ALPHA ROSTER GAINED BUT NOT JOINED
GPFM - 0070

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

(A) PREPARED YYMMDD ENLISTED ALPHA ROSTER GAINED BUT NOT JOINED

(B) UIC: XXXXX

(C) NAME	(D) GRADE	(E) SSN	(F) SEX	(G) MOS	(H) GAIN DATE
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX
XXXXXX	XXX	XXXXXXXXXX	X	XXXXXX	XXXXXX

PCN GPFM-0070 AS OF YYMMDD PAGE XXX

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PGN: GPFM-0230
REPORT TITLE: AWAITING INITIAL ENTRY TRAINING(IET) LISTING
PURPOSE: Provides managers a listing of personnel awaiting Initial Entry Training by specific periods.

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header Line.
B		PARTS I through VI lists service members within applicable category.
C		<u>NAME</u> - Name of reported service member.
D		<u>SSN</u> - Social Security Number of reported service member.
E		<u>GRADE</u> - Grade of service member.
F		<u>DUTY MOS</u> - Duty Military Occupational Specialty of service member.
G		<u>GAIN DATE</u> - Date of assignment. Same as "Date of Assignment Loss Reason".
H		<u>TNG/PAY/RET CODE</u> - Training/Pay/Retired Category code.
I		<u>TNG STAT DATE</u> - Training Status Date. This is the date which reflects the initial or change in training status.
J		<u>TOTAL BY UIC</u> - Summary of totals by specific periods by UIC. <u>TOTAL BY STATE</u> - Summary of totals by specific periods for entire State.

1 June 1988

AWAITING IET LISTING
GPFM-0230

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PREPARED	YYMMDD	A	AWAITING IET LISTING	PCN GPFM-0230	AS OF YYMMDD	PAGE XXX
UNIT	XXXXXXXXXXXXXX		LOCATION XXXXXXXXXXXX STATE XX	UIC XXXXXX	ANALYST XX	

PART I LESS THAN 60 DAYS**PART II 60 DAYS AND LESS THAN 120 DAYS****PART III 120 DAYS AND LESS THAN 180 DAYS****PART IV 180 DAYS AND LESS THAN 270 DAYS****PART V 270 DAYS AND OVER****PART VI AWAITING SECOND PART OF IET**

B NAME	C SSN	D GRADE	E DUTY MOS	F CAIN DATE	G TNC/PAY/ RET CODE	H TNC STAT DATE	I YYMMDD YYMMDD	J YYMMDD YYMMDD	K AGGREGATE
XXXXXXXXXXXXXX	XXX-XX-XXXX	XXX	XXXXX	YYMMDD	X				XXXX
XXXXXXXXXXXXXX	XXX-XX-XXXX	XXX	XXXXX	YYMMDD	X				XXXX
① TOTAL BY UIC	XXX	XXX	120 - 119 DAYS	120 - 179 DAYS	180 - 269 DAYS	270 DAYS AND OVER	AWAITING SECOND PART OF IET		
② TOTAL BY STATE	XXX	XXX							

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PCN: GPFM-0860

REPORT TITLE: Personnel Actions Past Due

PURPOSE: Gives commanders specific personnel actions which have not been acted upon during their regular processing time and are now past due.

COLUMN	LINE	DESCRIPTION
C	A	Standard Title Header and Unit Identification Lines.
D	B	PART I - ASSIGNED.
E	C	<u>TRANS NAME</u> - First 5 letters of last name.
F	D	<u>SSN</u> - Social Security Number.
G	E	<u>GRADE</u> - Individual's grade.
H	F	<u>EXPIR TERM SVC</u> - Date Expiration Term of Service.
I	G	<u>ATTACH EXPIRED</u> - Date Expiration of Attachment.
J	H	<u>DATE END EVALUATION PERIOD</u> - End of Evaluation Period date.
K	I	<u>DATE LAST PHYSICAL</u> - Year and Month of Last Physical Examination.
L	J	<u>QUAL/SEL RETENTION EXPIRED</u> - Date of Qualitative/Selective Retention Identifier.
M	K	<u>MANDATORY REMOVAL DATE</u> - Date of Mandatory Removal.
N	L	<u>CON RELEASE OVER 90 DAYS</u> - Conditional Release Date over 90 days using data from Date of Record Status.
	M	<u>UNIFORM ALLOWANCE DATE</u> - Date of Uniform Allowance Entitlement.
	N	PART II - ATTACHED.

1 June 1988

Personnel Actions Past Due
GPFM-0860

PREPARED YYYY-MM-DD		PERSONNEL ACTIONS PAST DUE ①		LOCATION XXXXXXXXXXXXXXXX		STATE XX UIC XXXXX ANALYST : X MC XX		FCN GFTM 0860 AS OF YYYY-MM-DD		PAGE XXX	
INIT XXXXXXXXXXXXXXXX		①		②		③		④		⑤	
		EXPIR TERM	ATTACH EXPIRED	DATE END EVALUATION PERIOD	LAST PHYSICAL	QUAL/SEL RETENTION	MANDATORY RELEASE	COND RELEASE	COND RELEASE	UNIFORM ALL CHANCE	DATE
⑥	TRANS NAME	GRADE SVC				REFRAVAI DATE	OF.R 90 DAYS	OF.R 90 DAYS	OF.R 90 DAYS	DATE	
⑦	SSN					YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	
XXXX	XXXX-XX-XXXX	XXXX	XXXX	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	
XXXX	XXXX-XX-XXXX	XXXX	XXXX	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	
XXXX	XXXX-XX-XXXX	XXXX	XXXX	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	YYYYDD	
PART I ASSIGNED ⑧		⑨	⑩	⑪	⑫	⑬	⑭	⑮	⑯	⑰	

PART II ATTACHED ⑯

PCN: GPF D-0880

REPORT TITLE: Personnel Transaction Register By Unit

PURPOSE: Provides hardcopy daily record of all personnel/unit transactions processed and unprocessed by unit plus a monthly summary of all processed and all unprocessed transactions remaining on the file.

COLUMN	LINE	DESCRIPTION
D	A	Standard Title Header Line.
B	B	Unit Identification Line.
C	C	TRANSACTION PROCESSED - First portion of report for processed transactions.
D		DATE - Year, month and day of transaction date.
E		NAME/UPC - If the transaction is a personnel transaction, the transaction name will be printed, if the transaction is an organization transaction, the transaction UPC will be printed.
F		SSN - Social Security Number.
G		MNEMONIC - Transaction Mnemonic for processed transaction.
H		ORIG CODE - Originator Code.
I		TRANSACTION DATA - Action data from the transaction.
J		CONTROL NUMBER - Generated Transaction Identification Number.
K		DOCUMENT NUMBER - Optional Code used by the SIB.
L		TRANSACTION UNPROCESSED - Second portion of report for transactions that did not process due to errors.
M		ERROR MNEMONIC - Code identifying error mnemonic of rejected transaction.

1 June 1988

For Official Use Only - Privacy Act Data
 Personnel Transaction Register By Unit
 GPFD-0880

PREPARED BY UNIT		① PERSONNEL TRANSACTION REGISTER BY UNIT		LOCATION XXXXXXXXX STATE XX		PCN GPFD 0880 AS OF YYYYDD		PAGE XXX	
UNIT XXXXXXXXX	NAME / UPC	② DATE / SEN	③ Mnemonic	④ ORIG CODE	⑤ TRANSACTION DATA	URC WXXXX	ANALYST XX	REC. XX	
YYYYDD	XXXXX	XXXX-XX-XXXX	XXXX	XXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXX	XXXXXX	
YYYYDD	XXXXX	XXXX-XX-XXXX	XXXX	XXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXX	XXXXXX	
TOTAL TRANSACTIONS PROCESSED XXXX									

TRANSACTIONS UNPROCESSED-----⑥

TRANSACTIONS UNPROCESSED-----⑥		ORIG CODE		TRANSACTION DATA		⑦ ERROR Mnemonic		DOCUMENT NUMBER	
DATE	NAME / UPC	SEN	Mnemonic	XXX	XXXXXXXXXXXXXXXXXXXX	XXXX	XXXXXX	XXXXXX	
YYYYDD	XXXXX	XXXX-XX-XXXX	XXXX	XXX	XXXXXXXXXXXXXXXXXXXX	XXXX	XXXXXX	XXXXXX	
YYYYDD	XXXXX	XXXX-XX-XXXX	XXXX	XXX	XXXXXXXXXXXXXXXXXXXX	XXXX	XXXXXX	XXXXXX	
TOTAL TRANSACTIONS UNPROCESSED XXXX									

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

REPORT TITLE: Qualitative Retention Consideration Roster		
COLUMN	LINE	DESCRIPTION
	A	Standard Title Header Line.
	B	Unit Identification Line.
C		<u>NAME</u> - Name of individual.
D		<u>SSN</u> - Social Security Number.
E		<u>GRADE</u> - Individual's grade.
F		<u>PREVIOUSLY CONSIDERED</u> - Identifies with "YES" or "NO" as applicable if individual was previously considered for Qualitative Retention.
		The "As of Date" must be Date of Board Convening.
		**

Qualitative Retention Consideration Roster
GPFA-0930

GPF A-0930

PCN: GPPA-1010

REPORT TITLE: Selective Retention Consideration Roster

PURPOSE: Provides the commander and MILPO with a listing of officers selected by the successful processing of a Qualitative Selection Retention Board transaction to be considered by the Selective Retention Consideration Board.

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header Line.
	B	Unit Identification Header Line.
C		<u>NAME</u> - Name of individual.
D		<u>SSN</u> - Social Security Number.
E		<u>GRADE</u> - Individual's grade.
F		<u>BASIC BRANCH</u> - Basic branch only will print for Commissioned Officer, will be blank for Warrant Officers.
G		<u>PREVIOUSLY CONSIDERED</u> - "YES" if individual was previously considered for mandatory promotion. "NO" if individual was not previously considered.
		The "As of Date" must be Date of Board Convening.
		**

1 June 1988

Selective Retention Consideration Roster
GPFA-1010

PREPARED BY MPD		② SELECTIVE RETENTION CONSIDERATION ROSTER		PAGE XXX	
UNIT XXXXXXXXX	LOCATION XXXXXXXXX STATE XX	UIC WXXXX	ANALYST XX		
③	④	⑤	⑥	⑦	⑧
S-N	NAME	RATE	BASIC BRANCH	PREVIOUSLY CONSIDERED	
XXXX-XX-XXXX	XXXX-XX-XXXX	XXX	XX	XXX	
XXXX-XX-XXXX	XXXX-XX-XXXX	XXX	XX	XXX	
XXXX-XX-XXXX	XXXX-XX-XXXX	XXX	XX	XXX	

COLUMN	LINE	DESCRIPTION
A	Standard Title Header Lines.	
B	<u>REPORT SEQ CODE</u> - Report Sequence Codes.	
C	<u>UNIT NAME</u> - Organizational Unit Identification.	
D	<u>UIC</u> - Unit Identification Code preceded by a "W".	
E	<u>OFFICER AUTH ASGD +/-</u> - Commissioned Officers authorized; assigned with over (+) or short (-) indicator.	
F	<u>WARRANT OFF AUTH ASGD +/-</u> - Warrant Officers authorized; assigned with over (+) or short (-) indicator.	
G	<u>ENLISTED AUTH ASGD +/-</u> - Enlisted authorized; assigned with over (+) or short (-) indicator.	
H	<u>TOTAL AUTH ASGD +/-</u> - Grand total of OFF/WO/EM authorized; assigned with over (+) or short (-) indicator.	
I	<u>PERCENT AUTH ASGD</u> - Percentage of total authorized vs assigned.	
J	STATEWIDE RECAP - Statewide recapitulation header line.	

Page 1 of 2 Pages

1 June 1988

COLUMN	LINE	DESCRIPTION
K	<u>OFFICER AUTH ASGD +/-</u> - State total of Officers authorized; assigned with over (+) or short (-) indicator.	
L	<u>WARRANT OFF AUTH ASGD +/-</u> - State total of Warrant Officers authorized; assigned with over (+) or short (-) indicator.	
M	<u>ENLISTED AUTH ASGD +/-</u> - State total of Enlisted authorized; assigned with over (+) or short (-) indicator.	
N	<u>TOTAL AUTH ASGD +/-</u> - State total of OFF/WO/EM authorized; assigned with over (+) or short (-) indicator.	
O	<u>PERCENT AUTH ASGD</u> - State strength percentage of total authorized vs assigned.	

Page 2 of 2 Pages

**Strength Accountability
GPFR-1200**

PREPARED BY: _____ STRENGTH ACCOUNTABILITY

UNIT - DIVISION

PART I - UNIT - DIVISION

① REF ID SEQ CODE	② UNIT NAME	PCN OFF 1200 AS OF YYYY-MM-DD PAGE XXX			
		③ OFFICER AUTH AGED +/ -	④ WARRANT OFF AUTH AGED +/ -	⑤ ENLISTED AUTH AGED +/ -	⑥ TOTAL AGED +/ -
(UNIT)					
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
(BATTALION)					
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
(BATTALION)					
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
(BATTALION)					
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
(BRIGADE)					
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
(DIVISION)					
XXXXX	XXXXXXXXXXXXXXXXXX	XXXXX	XXXXX	XXXXX	XXXXX
PART II - STATEWIDE RECAP					
① AUTH AGED +/-	② OFFICER	③ WARRANT OFF AUTH AGED +/ -	④ INITI AGED +/-	⑤ ENLISTED INITI AGED +/-	⑥ TOTAL AGED +/-
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

COLUMN	LINE	DESCRIPTION
B	A	<u>Standard Title Header Line.</u>
C		<u>TRANSACTION PROCESSED</u>
D		<u>DATE</u> - Transaction date (YYMMDD).
E		<u>NAME/UPC</u> - Transaction name, first five positions of individual's last name or transaction unit processing code.
F		<u>SSN</u> - Transaction Social Security Number.
G		<u>MNEMONIC</u> - Transaction mnemonic for processed transaction.
H		<u>ORIG CODE</u> - Identifies individual making initial input.
I		<u>CONTROL NUMBER</u> - Generated transaction identification number.
J		<u>TRANSACTION DATA</u> - Action data from the transaction.
		<u>TRANSACTION UNPROCESSED</u>
		<u>ERROR MNEMONIC</u> - Mnemonic for error condition which caused unprocessed transaction.
		<u>FILE DATA</u> - Any data from the data base that is used in a compatibility edit.

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

MONTHLY SUMMARY REGISTER BY UNIT
GPFM - 1210

PREPARED YYMMDD		MONTHLY SUMMARY REGISTER BY UNIT (A)		PCN GPFM 1210 AS OF YYMMDD		PAGE
UNIT	XXXXXXXXXXXXXX	LOCATION	XXXXXXXXXXXXXX STATE XX	UIC WXXXXX	ANALYST XX	XXX
TRANSACTIONS PROCESSED		(B)	(C)	(D)	(E)	(F)
DATE	NAME / UPC	SSN	Mnemonic	Orig Code	Control Number	TRANSACTION DATA
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX

TOTAL TRANSACTIONS PROCESSED XXXX

TRANSACTIONS UNPROCESSED

DATE	NAME / UPC	SSN	Mnemonic	Orig Code	Control Number	TRANSACTION DATA
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX

TOTAL TRANSACTIONS UNPROCESSED XXXX

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PREPARED YYMMDD		MONTHLY SUMMARY REGISTER BY UNIT (A)		PCN GPFM 1210 AS OF YYMMDD		PAGE
UNIT	XXXXXXXXXXXXXX	LOCATION	XXXXXXXXXXXXXX STATE XX	UIC WXXXXX	ANALYST XX	XXX
TRANSACTIONS PROCESSED		(G)	(H)	(I)	(J)	(K)
DATE	NAME / UPC	SSN	Mnemonic	Orig Code	Control Number	FILE DATA
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX

PREPARED YYMMDD		MONTHLY SUMMARY REGISTER BY UNIT (A)		PCN GPFM 1210 AS OF YYMMDD		PAGE
UNIT	XXXXXXXXXXXXXX	LOCATION	XXXXXXXXXXXXXX STATE XX	UIC WXXXXX	ANALYST XX	XXX
TRANSACTIONS PROCESSED		(L)	(M)	(N)	(O)	(P)
DATE	NAME / UPC	SSN	Mnemonic	Orig Code	Control Number	FILE DATA
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX
YYMMDD	XXXX	XXX-XX-XXXX	XXXX	XXX	XXXXXX	XXXXXXXXXXXXXXXXXXXX

1 June 1988

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header Line.
	B	Unit Identification Line.
	C	<u>PERIOD OF YYYMMDD - YYMMDD</u> - Time frame when action came due.
D		<u>NAME</u> - Name of individual.
E		<u>GRADE</u> - Individual's grade.
F		<u>RECORDS AUDIT</u> - Date of Birth of designate records audit is due.
G		<u>PHYSICAL</u> - Date of last physical.
H		<u>OER</u> - Date of Evaluation Report.
I		<u>UNIFORM ALLOWANCE</u> - Date of Uniform Allowance Entitlement.
J		<u>EXPIRED READY RESERVE OBLIGATION</u> - Date of Expiration Ready Reserve Obligation.
K		<u>EXPIRATION OF ATTACHMENT</u> - Date of Expiration Date of Attachment.

Officer/Warrant Officer Suspense Listing - Master

GPFQ-1240

PREPARED YYYYMM	UNIT XXXXXXXXX LOCATION XXXXXXXXX STATE XX	① OFFICER/WARRANT OFFICER SUSPENSE LISTING-MASTER			PCN OFFO 1210 AS OF YYYYMM	PAGE XXX
		④	⑤	⑥		
PERIOD OF YYYYMM - YYYYMM	⑦	⑧	⑨	⑩	⑪	⑫
	NOTE	⑪ RECORDS GRADE AUDIT	⑫ PHYSICAL CER	⑬ UNIT OF ALLOWANCE	⑭ EXPIRED READY RESERVE OR LICENSING	EXPIRATION OF ATTACHMENT
		XXX YYYYMM XXX YYYYMM XXX YYYYMM	XXX YYYYMM XXX YYYYMM XXX YYYYMM	XXX YYYYMM XXX YYYYMM XXX YYYYMM	YYYYMM YYYYMM YYYYMM	YYYYMM YYYYMM YYYYMM

1 June 1988

COLUMN	LINE	DESCRIPTION
		FOR OFFICIAL USE ONLY - PRIVACY ACT DATA (Top and Bottom of form).
		UNIT DESIGNATION AND LOCATION - Unit name/title.
		STREET ADDRESS, street address of unit.
		ADDRESS CITY: STATE, ZIP CODE, UIC, and PAYROLL NUMBER.
		In "POR MONTH OF" block, YYYMMDD (For Annual Training) or MMDD
		thru MMDD (For Inactive Duty Training).
		TNG-PAY-RET-CAT - In column "e" heading: Training, Pay, Retirement Category.
a		NAME - First 19 characters from Name, individual.
b		GRADE - Grade abbreviation from Grade Abbreviation and Code.
c		SOCIAL SECURITY NUMBER - Social Security Number of service member.
d		MOS/SSI - First five characters of Duty Position.
e		TNG-PAY-RET-CAT - Entry reflects the data from Training/Pay/Retired Category status code.
f		ET3 DATE - Expiration Term of Service Date.
g & h		Preprinted codes and remarks in these columns reflects the status of individual based on information contained in the data base, i.e., Current UPC: TNG-PAY-RET-CAT; ACT STA PROGRAM; ATCH CODE.
		NOTE: Last Page will contain a recapitulation by grade.

1 June 1988

NGB Pam 600-8-20

1 June 1988

PCN: GPFM-1510
REPORT TITLE: ENLISTED GAINS, LOSSES AND EXTENSIONS
PURPOSE: To provide a monthly summary of Enlisted Gains, Losses and Extensions categorized by Race, Sex, Civilian Education level and Armed Forces Qualification Test Score groups.

COLUMN	LINE	DESCRIPTION
B	A	Standard Title Header and Unit Identification lines.
C	<u>RACE</u>	Total of enlisted gains, losses and extensions by Race categories.
D	<u>SEX</u>	Total of enlisted gains, losses and extensions by Sex categories.
E	<u>EDUCATION</u>	Total of enlisted gains, losses and extensions by Education categories.
F	<u>TEST CATEGORY</u>	Total of enlisted gains, losses and extensions by Test categories.
	<u>YEARS OF EXTENSION</u>	Total of extension of enlistments by number of years extended categories.

ENL GAINS, LOSSES AND EXTENSIONS
GPFM-1510

PREPARED BY MDD ENL. GAINS- LOSSES AND EXTENSIONS

A

UNIT XXXX LOCATION XXXX STATE XX

PCN GPFM-1510 AS OF YMMDD PAGE XXX

CPFM-L510

PREPARED YYMMDD ENL GAINS, LOSSES AND EXTENSIONS

UNIT XXXXXXXXXXXXXXXXX LOCATION XXXXXXXXX STATE XX

PCN GPFM-1510 AS OF YYMMDD PAGE XXX

① TEST CATEGORY	ENLISTMENT			ENLISTMENT			ENLISTMENT			REENL/			NON-		
	OPTION 8 X 0	OPTION 6 X 2	OPTION 4 X 4	OPTION 3 X 5	PS ENL	PS ENL	EXT	ETS	LOSSES	ETS	LOSSES	ETIS	LOSSES		
AFQT CAT I	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
AFQT CAT II	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
AFQT CAT IIIA	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
AFQT CAT IIIB	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
AFQT CAT IVA	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
AFQT CAT IVC	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
AFQT CAT IVD	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
AFQT CAT V	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
NOT TESTED	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
TOTAL	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
② YEARS OF EXTENSIONS															
EXT FOR 1 YR	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
EXT FOR 2 YR	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
EXT FOR 3 YR	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
EXT FOR 4 YR	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
EXT FOR 5 YR	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
EXT FOR 6 YR	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
OTHER	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
TOTAL	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
STATEWIDE RECAP															

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header Line.
	B	Unit Identification Line.
	C	<u>PERIOD OF YMMDD - YYMMDD</u> - Period of report which is the 3 month calendar quarter second following the report "As of Date."
D		<u>NAME</u> - Name, individual.
E		<u>GRADE</u> - Grade Abbreviation.
P		<u>RECORDS AUDIT DATE</u> - YYMMDD for date records audit is due based on individual's date of birth.
G		<u>ETS</u> - YYMMDD Expiration Term of Service Date.
H		<u>EER</u> - YYMMDD Enlisted Evaluation Report due date.
I		<u>PHYSICAL</u> - YYMM Physical examination is due.
J		<u>EXPIRED READY RESERVE OBLIG</u> - YYMMDD Expiration Ready Reserve Obligation Date.
K		<u>EXPIRATION OF ATTACHMENT</u> - YYMMDD of Expiration Date of Attachment.

1 June 1988

**Enlisted Suspense Listing - Master
GPFQ-1620**

PCN: GPPQ-1630

REPORT TITLE: Expiration Term of Service Report

PURPOSE: Provides listing of personnel with enlistments which expire during the next calendar quarter.

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header Line.
	B	Unit Identification Header Line.
C		<u>NAME</u> - Name of individual.
D		<u>SSN</u> - Social Security Number.
E		<u>GRADE</u> - Individual's grade.
F		<u>MOS</u> - Primary Military Occupational Specialty Designator - Enlisted.
G		<u>PEBD</u> - Pay Entry Basic Date.
H		<u>EXP RES OBL</u> - Expiration Statutory Military Obligation Date.
I		<u>TECH</u> - Technician/Selective Service Code.
J		<u>ETS</u> - Expiration Term of Service Date.
K		<u>BONUS</u> - If individual had less than nine years of service than "ELIG" is printed.
L		<u>REC STAT</u> - Record Status.

Page 1 of 1 pages

1 June 1988

For Official Use Only - Privacy Act Data

Expiration Term of Service Report
GPFQ - 1630

A EXPIRATION TERM OF SERVICE REPORT										PCN GPO 1630 AS OF YYYY-MM-DD		ANALYST XX MC XX	
PREPARED YYYY-MM-DD		UNIT XXXXXX-XXXX-XXXX		LOCATION XXXXXX-XXXX-XXXX		STATE XX		UTC WXXXX		RTG STATUS			
①	②	③	④	⑤	⑥	⑦	⑧	⑨	⑩	⑪	⑫		
NAME	S/N	GRADE	MOS	PEND	REF. MIL	TECH	ETS	BONUS	⑬	⑭	⑮		
XXXXXXXXXX	XXXX-XX-XXXX	XX	XXXXX	YYYYDD	YYYYMMDD	X	YYYYMMDD	XXXX			X		
XXXXXXXXXX	XXXX-XX-XXXX	XX	XXXXX	YYYYDD	YYYYMMDD	X	YYYYMMDD	XXXX			X		
XXXXXXXXXX	XXXX-XX-XXXX	XX	XXXXX	YYYYDD	YYYYMMDD	X	YYYYMMDD	XXXX			X		

FOR OFFICIAL USE ONLY - PRIMARY ACT DATA

PCN: GPPQ-1640

REPORT TITLE: Enlisted Promotion Consideration Report

PURPOSE: Provides Listing of Enlisted Personnel Eligible for Promotion Consideration to include those eligible with a waiver.

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header.
	B	Unit Identification Line.
C		<u>NAME</u> - Name of service member.
D		<u>SSN</u> - Social Security Number of individual.
E		<u>CURR RANK</u> - Current rank of individual.
F		<u>PMOSD</u> - Primary Military Occupational Specialty Designator.
G		<u>DMOSD</u> - Duty Military Occupational Specialty Designator.
H		<u>DOR</u> - Date of Rank.
I		<u>MOS TIC REQD</u> - Months Time in Grade Required.
J		<u>PEBD</u> - Pay Entry Basic Date.
K		<u>YRS TIS REQD</u> - Years Time in Service Required.
L		<u>WAIVER REQUIRED TIG TIS</u> - Waiver Required for Time in Grade or Time in Service.
M		<u>CIV ED LEV</u> - Civilian Education Level
N		<u>MCO ED</u> - Non-commission Officer Education.
O		<u>SCTY CLNC</u> - Degree of Security Clearance.

1 June 1988

For Official Use Only Privacy Act Data
 (A) Enlisted Promotion Consideration Report
 GPFQ - 1640

PREPARED BY		LOCATION		STATE		VIC WXXX		PCN INFO-1640 AS OF WXXXX		PAGE XXX	
⑥	UNIT	⑤	④	③	②	(I)	(J)	(K)	①	⑩	⑨
⑦	NOTE	⑧	⑨	⑩	⑪	MOS	MOS	WATER	CIV	NCO	SCIV
⑫		⑬	⑭	⑮	⑯	TIC	PEBD	MAINT	ED	ED	CLNC
⑰		⑱	⑲	⑳	⑳	Reqd	Reqd	TIS	LEV	LEV	LEV
⑳		⑳	⑳	⑳	⑳	VXXXX	VXXXX	VXXXX	X	X	X
⑳		⑳	⑳	⑳	⑳	VXXXX	VXXXX	VXXXX	X	X	X
⑳		⑳	⑳	⑳	⑳	VXXXX	VXXXX	VXXXX	X	X	X
⑳		⑳	⑳	⑳	⑳	VXXXX	VXXXX	VXXXX	X	X	X
⑳		⑳	⑳	⑳	⑳	XXXXX	XXXXX	XXXXX	X	X	X
⑳		⑳	⑳	⑳	⑳	XXXXX	XXXXX	XXXXX	X	X	X
⑳		⑳	⑳	⑳	⑳	XXXXX	XXXXX	XXXXX	X	X	X
⑳		⑳	⑳	⑳	⑳	XXXXX	XXXXX	XXXXX	X	X	X

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PCN: GPFQ 1650
REPORT TITLE: Enlisted Non-Qualified Duty MOS Report

PURPOSE: Provides the commander a listing of all Enlisted personnel not designated as duty position qualified plus the percentage of non-qualified.

COLUMN	LINE.	DESCRIPTION
A	B	Standard Title Header Line.
C	D	Unit Identification Header Line.
E	F	NAME - Name of individual.
G	H	SSN - Social Security Number.
I	J	GRADE - Individual's grade.
K	L	EXPIR TERM SVC - Expiration Term of Service Date.
M	N	TRNG PAY RET CAT - Training Pay/Retired Category data.
O	P	DUTY MOS - Duty Military Occupational Specialty Designator Enlisted.
Q	R	PRIMARY MOS - Primary Military Occupational Specialty Designator Enlisted.
S	T	SECONDARY MOS - Secondary Military Occupational Specialty Designator Enlisted.
U	V	DP POSN QUAL CODE - Duty Position Qualification Code.
W	X	REMARKS - Left blank.

1 June 1988

Enlisted Non Qualified Duty MOS Report
GPFQ - 1650

M1 PREPARED BY		M2 UNIT		LOCATION		M3		M4		M5		M6		M7		M8		M9		M10		M11		M12		M13		M14		M15		M16		M17		M18		M19		M20		M21		M22		M23		M24		M25		M26		M27		M28		M29		M30		M31		M32		M33		M34		M35		M36		M37		M38		M39		M40		M41		M42		M43		M44		M45		M46		M47		M48		M49		M50		M51		M52		M53		M54		M55		M56		M57		M58		M59		M60		M61		M62		M63		M64		M65		M66		M67		M68		M69		M70		M71		M72		M73		M74		M75		M76		M77		M78		M79		M80		M81		M82		M83		M84		M85		M86		M87		M88		M89		M90		M91		M92		M93		M94		M95		M96		M97		M98		M99		M100		M101		M102		M103		M104		M105		M106		M107		M108		M109		M110		M111		M112		M113		M114		M115		M116		M117		M118		M119		M120		M121		M122		M123		M124		M125		M126		M127		M128		M129		M130		M131		M132		M133		M134		M135		M136		M137		M138		M139		M140		M141		M142		M143		M144		M145		M146		M147		M148		M149		M150		M151		M152		M153		M154		M155		M156		M157		M158		M159		M160		M161		M162		M163		M164		M165		M166		M167		M168		M169		M170		M171		M172		M173		M174		M175		M176		M177		M178		M179		M180		M181		M182		M183		M184		M185		M186		M187		M188		M189		M190		M191		M192		M193		M194		M195		M196		M197		M198		M199		M200		M201		M202		M203		M204		M205		M206		M207		M208		M209		M210		M211		M212		M213		M214		M215		M216		M217		M218		M219		M220		M221		M222		M223		M224		M225		M226		M227		M228		M229		M230		M231		M232		M233		M234		M235		M236		M237		M238		M239		M240		M241		M242		M243		M244		M245		M246		M247		M248		M249		M250		M251		M252		M253		M254		M255		M256		M257		M258		M259		M260		M261		M262		M263		M264		M265		M266		M267		M268		M269		M270		M271		M272		M273		M274		M275		M276		M277		M278		M279		M280		M281		M282		M283		M284		M285		M286		M287		M288		M289		M290		M291		M292		M293		M294		M295		M296		M297		M298		M299		M300		M301		M302		M303		M304		M305		M306		M307		M308		M309		M310		M311		M312		M313		M314		M315		M316		M317		M318		M319		M320		M321		M322		M323		M324		M325		M326		M327		M328		M329		M330		M331		M332		M333		M334		M335		M336		M337		M338		M339		M340		M341		M342		M343		M344		M345		M346		M347		M348		M349		M350		M351		M352		M353		M354		M355		M356		M357		M358		M359		M360		M361		M362		M363		M364		M365		M366		M367		M368		M369		M370		M371		M372		M373		M374		M375		M376		M377		M378		M379		M380		M381		M382		M383		M384		M385		M386		M387		M388		M389		M390		M391		M392		M393		M394		M395		M396		M397		M398		M399		M400		M401		M402		M403		M404		M405		M406		M407		M408		M409		M410		M411		M412		M413		M414		M415		M416		M417		M418		M419		M420		M421		M422		M423		M424		M425		M426		M427		M428		M429		M430		M431		M432		M433		M434		M435		M436		M437		M438		M439		M440		M441		M442		M443		M444		M445		M446		M447		M448		M449		M450		M451		M452		M453		M454		M455		M456		M457		M458		M459		M460		M461		M462		M463		M464		M465		M466		M467		M468		M469		M470		M471		M472		M473		M474		M475		M476		M477		M478		M479		M480		M481		M482		M483		M484		M485		M486		M487		M488		M489		M490		M491		M492		M493		M494		M495		M496		M497		M498		M499		M500		M501		M502		M503		M504		M505		M506		M507		M508		M509		M510		M511		M512		M513		M514		M515		M516		M517		M518		M519		M520		M521		M522		M523		M524		M525		M526		M527		M528		M529		M530		M531		M532		M533		M534		M535		M536		M537		M538		M539		M540		M541		M542		M543		M544		M545		M546		M547		M548		M549		M550		M551		M552		M553		M554		M555		M556		M557		M558		M559		M560		M561		M562		M563		M564		M565		M566		M567		M568		M569		M570		M571		M572		M573		M574		M575		M576		M577		M578		M579		M580		M581		M582		M583		M584		M585		M586		M587		M588		M589		M590		M591		M592		M593		M594		M595		M596		M597		M598		M599		M600		M601		M602		M603		M604		M605		M606		M607		M608		M609		M610		M611		M612		M613		M614		M615		M616		M617		M618		M619		M620		M621		M622		M623		M624		M625		M626		M627		M628		M629		M630		M631		M632		M633		M634		M635		M636		M637		M638		M639		M640		M641		M642		M643		M644		M645		M646		M647		M648		M649		M650		M651		M652		M653		M654		M655		M656		M657		M658		M659		M660		M661		M662		M663		M664		M665		M666		M667		M668		M669		M670		M671		M672		M673		M674		M675		M676		M677		M678		M679		M680		M681		M682		M683		M684		M685		M686		M687		M688		M689		M690		M691		M692		M693		M694		M695		M696		M697		M698		M699		M700		M701		M702		M703		M704		M705		M706		M707		M708		M709		M710		M711		M712		M713		M714		M715		M716		M717		M718		M719		M720		M721		M722		M723		M724		M725		M726		M727		M728		M729		M730		M731		M732		M733		M734		M735		M736		M737		M738		M739		M740		M741		M742		M743		M744		M745		M746		M747		M748		M749		M750		M751		M752		M753		M754		M755		M756		M757		M758		M759		M760		M761		M762		M763		M764		M765		M766		M767		M768		M769		M770		M771		M772		M773		M774		M775		M776		M777		M778		M779		M780		M781		M782		M783		M784		M785		M786		M787		M788		M789		M790		M791		M792		M793		M794		M795		M796		M797		M798		M799		M800		M801		M802		M803		M804		M805		M806		M807		M808		M809		M810		M811		M812		M813		M814		M815		M816		M817		M818		M819		M820		M821		M822		M823		M824		M825		M826		M827		M828		M829		M830		M831		M832		M833		M834		M835		M836		M837		M838		M839		M840		M841		M842		M843		M844		M845		M846		M847		M848		M849		M850		M851		M852		M853		M854		M855		M856		M857		M858		M859		M860		M861		M862		M863		M864		M865		M866		M867		M868		M869		M870		M871		M872		M873		M874		M875		M876		M877		M878		M879		M880		M881		M882		M883		M884		M885		M886		M887		M888		M889		M890		M891		M892		M893		M894		M895		M896		M897		M898		M899		M900		M901		M902		M903		M904		M905		M906		M907		M908		M909		M910		M911		M912		M913		M914		M915		M916		M917		M918		M919		M920		M921		M922		M923		M924		M925		M926		M927		M928		M929		M930		M931		M932		M933		M934		M935		M936		M937		M938		M939	
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COLUMN	LINE	DESCRIPTION
		PART I
		<u>BLOCK A - NAME</u> - Name of individual.
		<u>BLOCK B - SSN</u> - Social Security Number.
		<u>BLOCK C - RANK</u> - Individual's grade.
		<u>BLOCK D - DATE OF RANK</u> - Date of Rank-Reserve.
		<u>BLOCK E - PRIMARY MOSC</u> - Primary Military Occupational Specialty Designator - Enlisted.
		<u>BLOCK F - SECONDARY MOSC</u> - Secondary Military Occupational Specialty Designator - Enlisted.
		<u>BLOCK G - UNIT</u> - Station - UIC - Name of unit, address and UIC
		<u>BLOCK I - PERIOD OF REPORT</u> - Beginning and ending year and month of report.
		PART II
		<u>BLOCK B - DUTY MOSC</u> - Duty Military Occupational Specialty Designator - Enlisted.

1 June 1988

See Privacy Act Statement in AR 623-205, APPENDIX E.		ENLISTED EVALUATION REPORT (AR 623-205)				Proponent agency for this form is the US Army Military Personnel Center.			
PART I. ADMINISTRATIVE DATA									
A. LAST NAME — FIRST NAME — MIDDLE INITIAL X-----X				B. SSN XXX-XX-XXXX	C. RANK (ABBR) XXX	D. DATE OF RANK YYMMDD			
E. PRIMARY MOSC XXXXXX	F. SECONDARY MOSC XXXXXX	G. UNIT, ORGANIZATION, STATION, ZIP CODE/APO, MACOM X -----X X XX X -----X WXXXXXX							
H. CODE/TYPE OF REPORT I		L. PERIOD OF REPORT FROM YEAR MONTH THRU YEAR MONTH YY MM YY MM			J. RATED MONTHS		K. NONRATED MONTHS	L. NONRATED CODES	
PART II. DUTY DESCRIPTION									
A. PRINCIPAL DUTY TITLE:					B. DUTY MOSC: XXXXX				
C. DESCRIPTION OF DUTIES:									
PART III. EVALUATION OF PROFESSIONALISM AND PERFORMANCE									
RATER	INDORSER	A. PROFESSIONAL COMPETENCE		SCORING SCALE (High)		RATER	INDORSER	B. PROFESSIONAL STANDARDS	
		1. Demonstrates initiative. 2. Adapts to changes. 3. Seeks self-improvement. 4. Performs under pressure. 5. Attains results. 6. Displays sound judgment. 7. Communicates effectively. 8. Develops subordinates. 9. Demonstrates technical skills. 10. Physical fitness.		5 4 3 2 1 0 (Low)				1. Integrity. 2. Loyalty. 3. Moral courage. 4. Self-discipline. 5. Military appearance. 6. Earns respect. 7. Supports EO/EEO.	
		SUBTOTALS						SUBTOTALS	
(Add the Rater's SUBTOTALS (A&B) and enter sum in the appropriate box in PART VI, SCORE SUMMARY. Do the same for Indorser.)									
C. DEMONSTRATED PERFORMANCE OF PRESENT DUTY									
1. Rater's Evaluation:									
2. Indorser's Evaluation:									

PCN: GPFM-1680
REPORT TITLE: ENLISTED EVALUATION REPORT CHECK SHEET
PURPOSE: Provides commanders a check sheet to make them aware of Enlisted Evaluation Reports for their personnel are due annual evaluations and provides a method to develop a rating chain.

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header line.
	B	Unit Identification Header line.
	C	<u>NAME</u> - Name of individual;
	D	<u>SSN</u> - Social Security Number.
	E	<u>GRADE</u> - Individuals grade.
F-I		Columns for RATER, INDORSER, REVIEWER, and SUBMISSION DATE are for use by commanders.

1 June 1988

ENLISTED EVALUATION REPORT CHECK SHEET
GPFM-1680

PREPARED YYMMDD	① ENLISTED EVALUATION REPORT CHECK SHEET	PCN GPFM 1680	AS OF YYMMDD	PAGE XXX
② UNIT XXXXXXXXX	LOCATION XXXXXXXXX STATE XX	UTC WXXXXX	ANALYST XX	
③ NAME	④ SSN	⑤ GRADE	⑥ RATER	⑦ ENDORSER
XXXXXXXXXX	XXXXXXXXXX	XXXX	XXXX	XXXX
XXXXXXXXXX	XXXXXXXXXX	XXXX	XXXX	XXXX
XXXXXXXXXX	XXXXXXXXXX	XXXX	XXXX	XXXX

REPORT TITLE: Unit Manning Report

PURPOSE: Provides hardcopy Roster of Required - Authorized Positions by unit by MTOE/TDA and Personnel Assigned, Attached, Inactive NG, and Excess or Overstrength.

COLUMN	LINE	DESCRIPTION
	A	<u>UNIT</u> - Name of Organization from SIDPERS Organizational File.
	B	<u>UIC</u> - Last five positions of Unit Identification Code.
	C	<u>PR NBR</u> - Unit Payroll Number.
	D	<u>DOCUMENT NBR</u> - Document Number.
E		<u>POSN NBR</u> - Code Identifying the Position Number for Excess Individuals (See NGB Pam 600-29 for Code ID).
F		<u>PARA</u> - Paragraph Designator of authorized position as shown in MTOE/TDA.
G		<u>LIN</u> - Line Designator of authorized position as shown in MTOE/TDA.
H		<u>PARA TITLE</u> - MTOE/TDA Paragraph Title (lead line). <u>POSITION TITLE</u> - MTOE/TDA Authorized Position Title.
I		<u>NAME</u> - Name of individual assigned reference MTOE/TDA position (27 character max).
J		<u>SSN</u> - Social Security Number of service member. <u>GR</u> - First line - Grade Authorized by MTOE/TDA. Second line - First three positions of grade abbreviation and code of individual occupying position.

Page 1 of 3 Pages

1 June 1988

PCN: GPPM-1710 (cont'd)

COLUMN	LINE	DESCRIPTION
K		<u>BR</u> - Identifies Branch for Officers - Blank for Warrant Officers - Blank for Enlisted if the first three characters of Grade Abbreviation and Code are other than for Specialist. "NC" indicates all grades E5 thru E9.
L		<u>ID</u> - Authorized personnel identifier as shown in MTOE/TDA.
M		<u>SEX</u> - Code identifying individual as Male or Female.
N		<u>POSC</u> - First line - Indicates authorized Primary Occupational Specialty Code from MTOE/TDA.
O		<u>PSSI</u> - <u>PMOSD</u> - Second line - Indicates assigned individual Primary Specialty Skill Identifier for Commissioned or Primary Military Occupational Specialty Duty for Warrants or Enlisted.
P		<u>ASII</u> - Identifies Additional Skill Identifier.
Q		<u>LC</u> - Identifies Duty Language Identity.
R		<u>SSSI</u> - Secondary Specialty Skill Identifier.
S		<u>AMOSD</u> - Additional MOS for Warrant Officers.
T		<u>SMOSD</u> - Secondary MOS for Enlisted Personnel
U		<u>DSSI</u> - Duty Specialty Skill Identifier.
V		<u>DMOSD</u> - Duty MOS for Warrant Officer or Enlisted Personnel.
		<u>QUAL</u> - Code signifies Duty Position Qualification.
		<u>CLNC</u> - Indicates Security Clearance condition.
		<u>ATCN</u> - Indicates Unit Payroll Number for Attached Personnel
		<u>REMARKS</u> - "MOS MISMATCH" will be printed when there is a mismatch of POSC between SASSP and PP.
		<u>LOCAL DATA</u> - Local Data Personnel (for local use only).
		<u>9992</u> - Code indicating Position Number of Excess Individual Assigned Extra TDA position.

Page 2 of 1 Pages

PCN: GPFM-1710 (con't)

COLUMN	LINE	DESCRIPTION
	W	STANDARD TITLE HEADING followed with personnel/data for individuals assigned to extra TDA positions.
	X	STANDARD TITLE HEADING followed with personnel/data for attached personnel.
	Y	RECAP BY GRADE - Recapitulation by grade to include totals of Officers, Warrants, Enlisted and Aggregate totals.
2	Z	TOTAL REQD - This line shows the TOTAL of positions required by grade in MTOE/TDA
3	A	TOTAL AUTH - This line shows the TOTAL of positions authorized by grade in MTOE/TDA
4	B	ASSIGNED - This line shows the TOTAL of assigned individuals by grade.
5	C	QUALIFIED - This line shows the TOTAL of qualified individuals by grade
6	D	EXTRA TDA - This line shows the TOTAL number of individuals by grade assigned to extra TDA positions.
7	E	ING - This line shows the TOTAL Number of individuals by grade assigned to the Inactive Army National Guard.
8	F	ATTACHED - This line shows the TOTAL number of individuals by grade attached to the unit

Page 1 of 1 Pages

PCN: GPPM-1720

REPORT TITLE: JUMPS Base File List**PURPOSE:** To provide listing of personnel data elements that relate to military pay entitlements.

COLUMN	LINE	DESCRIPTION
A		Standard Title Header Line and Unit Identification Line.
B		<u>SSN</u> - Social Security Number.
C		<u>NAME</u> - Transaction Name.
D		<u>SEX</u> - Sex.
E		<u>ST TAX CD</u> - State Tax Code.
F		<u>TNG PAY RET CAT</u> - Identifies the training/pay/retired category if other than an "1". If it is an "1", the data code is changed to a "W" because it is not acceptable code for JUMPS.
G		<u>NBR EXEM</u> - Identifies the first and last position of "Number of Exemptions" if nine or less claimed. Over nine exemptions, position one and a "9" is shown.
H		<u>GR CODE</u> - Individual's grade abbreviation and code.
I		<u>PEDD</u> - Pay Entry Basic Date.
J		<u>SCU</u> - Serviceman's Group Life Insurance Election.
K		<u>EMPL STATE CODE</u> - Code generated from the data elements of Technician/Selective Service Code and Civilian Employer.
L		<u>SPEC PAY</u> - Special Pay.
M		<u>IPAY NBR ONE DATE</u> - Indicates the type and effective date of incentive pay the individual receives over and above basic pay.

Page 1 of 2 Pages

PCN: QPPM-1720 (con't)

COLUMN	LINE	DESCRIPTION
N		<u>IPAY NBR TWO DATE</u> - Indicates a second incentive pay an individual is receiving.
O		<u>CURR INC/TERM STAT</u> - Current Incentive/Termination Status.
P		<u>ASED</u> - Aviation Service Entry Date.
Q		<u>TPOS</u> - The Total Federal Officer Service Date which is used to determine incentive pay rate for aviators.
R		<u>BEN STAT</u> - Code generated for JUMPS from the data element Benefit Status Waiver Code.
S		<u>WVR CD</u> - Code generated for JUMPS from the data element Benefit Status Waiver Code.
T		<u>DAY WD</u> - The number of days waived when an individual has other than 0 for the data element "Benefit Status Waiver Code."
U		<u>ADD WH TAX</u> - Dollar amount to be withheld for Federal Income Tax in addition to the amount withheld based upon earnings.
V		<u>ETS/UNMP ALLOW DATE</u> - The Expiration Term of Service date for Enlisted; and the Uniform Allowance Entitlement date when next due for officers.
W	X	<u>UIC OR ATCH</u> - The unit processing code, preceded by a "W," that an individual is attached to and receives pay.
Y		<u>ATCH PR NBR</u> - The payroll number of the unit to which the individual is attached for pay.
Z		<u>ATTACHED</u> - This section identifies the individuals who are attached and receives their pay from the unit of the report. The column information is explained above except for the following: <u>CURR UIC</u> - The individual's current unit processing code, preceded by a "W," to which the person is assigned.
	AA	<u>EXPN DATE ATCH</u> - Date on which the individual's attachment to the unit will expire.

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PREPARED YYYYDD

JUMPS BASE FILE LIST

PAGE XXX

PCN GPFM-1720 AS OF YYYYDD

PAGE XXX

UNIT XXXXXXXXX		WIC WXXXX PAYROLL NUMBER XXX		①		②		③		④		⑤		⑥		
SSN	NAME	TNO	ST PAY	⑦	⑧	⑨	⑩	⑪	⑫	⑬	⑭	⑮	⑯	⑰	⑱	
		⑩	⑪	⑫	⑬	⑭	⑮	⑯	⑰	⑱	⑲	⑳	㉑	㉒	㉓	
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X

⑯ ATTACHED

TNO		①		②		③		④		⑤		⑥		⑦		
SSN	NAME	TNO	ST PAY	⑦	⑧	⑨	⑩	⑪	⑫	⑬	⑭	⑮	⑯	⑰	⑱	
		⑩	⑪	⑫	⑬	⑭	⑮	⑯	⑰	⑱	⑲	㉑	㉒	㉓	㉔	
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X
XXX-XX-XXXX	XXXXX X X X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X	X	XXX	XXX YYYYDD	X

FOR OFFICIAL USE ONLY - PRIVACY ACT DATA

PCN: GPPM-1780
REPORT TITLE: Personnel Qualification Roster
PURPOSE: To provide intermediate level commanders a listing of qualification by individual.

COLUMN	LINE	DESCRIPTION
	A	Standard Title Header and Unit Identification Lines.
B		This line identifies the organizational entity of the report, PART I = State level; PART II = Division Level; PART III = Brigade Level; PART IV = Battalion level.
C		These lines identifies the three sections of each respective report. SECTION A = Commissioned Officers; SECTION B = Warrant Officer; SECTION C = Enlisted.
D	1	<u>NAME</u> - Name of Individual.
D	2	<u>SIN</u> - Social Security Number of Individual.
D	3	<u>PSGI-ASI</u> - Section A = Primary Specialty Skill Identifier and Additional Skill Identifier.
		PMOD-ASI - Sections B & C = Primary Military Occupational Specialty Designator and Additional Skill Identifier.
E	2	<u>GCR ABBR CODE</u> - Grade Abbreviation and Code.
E	3	<u>SSSI-ASI</u> - Section A = Secondary Specialty Skill Identifier and Additional Skill Identifier.
		AMSD-ASI - Section B = Additional Military Occupational Specialty Designator and Additional Skill Identifier.
		SMOD-ASI - Section C = Secondary Military Occupational Specialty Designator and Additional Skill Identifier.
F	2	<u>DOB RES</u> - Date of Rank Reserve.

PCN: QPPM-1780

COLUMN	LINE	DESCRIPTION
F	3	<u>UPC</u> - Unit Processing Code.
G	1	<u>POSN NBR EX-IND</u> - Position Number for Excess Individual.
G	2	<u>DSBI AND DY QUAL</u> - Section A = Duty Specialty Skill Identifier and Duty Position Qualification.
G	3	<u>DMOS AND DY QUAL</u> - Section B & C = Duty Military Occupational Specialty and Duty Position.
G	4	<u>TOE/TDA PARA/LIN</u> - Authorized Paragraph Designator and Authorized Line Designator.
H	1	<u>PHYSICAL CAT-DATE</u> - Physical Category and Year and Month of Last Physical Examination.
H	2	<u>PHY PRFL SERIAL</u> - Physical Profile Serial.
H	3	<u>HGT-WGT</u> - Height and Weight.
I	1	<u>RACE</u> - Race Population Group.
I	2	<u>ETH GP</u> - Ethnic Group.
I	3	<u>SEX</u> - Sex.
J	1	<u>BR SCH ENRL</u> - Section A & B - Branch School Enrollment.
J	2	<u>NCO ED ENRL</u> - Section C = Non-Commission Officer Education Enrollment.
J	3	<u>MARL STAT</u> - Marital Status.
K	1	<u>LANG CODE</u> - Language Code.
K	2	<u>CIV ED</u> - Civilian Education Level.
K	3	<u>BR SCH COMPL</u> - Section A & B = Branch School Completion.
K	4	<u>NCO ED</u> - Section C = Non-Commission Officer Education.
K	5	<u>HI MIL COL CR</u> - Section A & B = Highest Military College/Course Completed.

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BCN: GPFM-1780

COLLINE	LINIE	DESCRIPTION
L	1	<u>REENL BONUS</u> - Section C = Enlistment/Reenlistment Bonus-Reserve-Entitlement.
L	2	<u>C5MD WO SVC DATE</u> - Section A & B = Commissioned/Warrant Officer Service Date.
L	3	<u>SQT SCORE AND DATE</u> - Section C = Skill Qualification Test Score and Date of test.
L	4	<u>IPAY ONE AND DATE</u> - Incentive Pay Indicator Number One and Date effective.
L	5	<u>CURR INC AND DATE</u> - Current Incentive/Termination Status and Date.
M	1	<u>DATE END EVAL PD</u> - Date of End of Evaluation Period.
M	2	<u>PEBD</u> - Pay Entry Basic Date.
M	3	<u>DOB</u> - Date of Birth.
N	1	<u>QUAL - SEL RET</u> - Qualitative/Selective Retention Identifier.
N	2	<u>SCRY CLMC</u> - Security Clearance.
N	3	<u>TNO PAY RET CAT</u> - Training/Pay/Retired Category.
O	1	<u>DATE EXP OBL</u> - Expiration Ready Reserve Obligation Date.
O	2	<u>ATTCH TO</u> - Unit Processing Code of Attachment if attached.
O	3	<u>MAND REM DATE</u> - Section A & B = Mandatory Removal Date for Officer and Warrant Officer.
P	1	<u>ETS</u> - Section C = Expiration Term of Service for Enlisted personnel.
P	2	<u>FT SPT STAT</u> - Full-time Support Status.
P	3	<u>TOT YRS SVC RET</u> - Total Years Satisfactory Federal Service for Retirement.
P	4	<u>TWENTY YR CERT</u> - Twenty Year Certificate Status.

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COLUMN	LINE	DESCRIPTION
		<u>SUP STAT</u> - Survivor Benefit Plan Election Status.
		<u>RYE DATE</u> - Retirement Year Ending Date, Month and Day.
Q	2	
Q	3	
Q		

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Personnel Qualification Roster
GPFM-1780

PREPARED YMMDD PERSONNEL QUALIFICATION ROSTER (A)

PART I STATE (B)

PCN GPFM-1780 AS OF YMMDD PAGE XXX

SECTION A COMMISSIONED OFFICERS (C)									
(D) NAME	(E) GR ABBR	(F) DOR	(G) CODE	(H) RES	(I) CAT-DATE	(J) PHYSICAL RACE	(K) CIV	(L) CSDR WD	(M) DATE END
SSN	EX-IND	DSS1 AND DY QMPL	PHY PRFL	ETH	ENRL	ED	SVC DATE	EVAL PD	YMMDD
FSSI-ASI	SSSI-ASI	RES	SERIAL	GP	MARTL	BR SCH	I/PAY ONE	PEBD	YMMDD
		TOE/TDA	HGT-NOT	SEX	STAT	BR SCH	COMPL AND DATE	ATCH	YMMDD
		PARA/LIN			LANG	HI MIL Curr INC	DOB	CLNC	YMMDD
					CORE	COL CR AND DATE		TO	YR CERT
XXXX-XXXX-XXXX	XXXX-XXXX-XXXX	XXXX-XXXX	X-YMMDD	X	X	YMMDD		MAN REM	YR CERT
XXXX-XXXX-XXXX	XXXX-XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	X	X	X-YMMDD		RET CAT	DATE
XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	X	X	X-YMMDD			

SECTION B WARRANT OFFICERS (C)

SECTION B WARRANT OFFICERS (C)									
(D) NAME	(E) POSN NR	(F) EX-IND	(G) DMS AND DY QMPL	(H) TOE/TDA	(I) CAT-DATE	(J) PHYSICAL RACE	(K) CIV	(L) CSDR WD	(M) DATE END
SSN	DOR	DOR	PHY PRFL	ETH	ENRL	ED	SVC DATE	EVAL PD	YMMDD
PHOSD-ASI	RES	RES	SERIAL	GP	MARTL	BR SCH	I/PAY ONE	PEBD	YMMDD
	APM0D-ASI	UPC	HGT-NOT	SEX	STAT	BR SCH	COMPL AND DATE	ATCH	YMMDD
					LANG	HI MIL Curr INC	DOB	CLNC	YMMDD
					CORE	COL CR AND DATE		TO	YR CERT
XXXX-XXXX-XXXX	XXXX-XXXX-XXXX	XXXX-XXXX	X-YMMDD	X	X	YMMDD			
XXXX-XXXX-XXXX	XXXX-XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	X	X	X-YMMDD			
XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	X	X	X-YMMDD			

SECTION C ENLISTED (C)

SECTION C ENLISTED (C)									
(D) NAME	(E) POSN NR	(F) EX-IND	(G) DMS AND DY QMPL	(H) TOE/TDA	(I) CAT-DATE	(J) PHYSICAL RACE	(K) CIV	(L) SOT SCORE	(M) DATE END
SSN	DOR	DOR	PHY PRFL	ETH	ENRL	ED	I/PAY ONE	EVAL PD	YMMDD
PHOSD-ASI	RES	RES	SERIAL	GP	MARTL	BR SCH	AND DATE	PEBD	YMMDD
	SP0SD-ASI	UPC	HGT-NOT	SEX	STAT	BR SCH	CURR INC	ATCH	YMMDD
					LANG	REENL	BONUS	CLNC	YMMDD
					CORE	AND DATE		TO	YR CERT
XXXX-XXXX-XXXX	XXXX-XXXX-XXXX	XXXX-XXXX	X-YMMDD	X	X	XXX-YMM			
XXXX-XXXX-XXXX	XXXX-XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	X	X	X-YMMDD			
XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	XXXX-XXXX	X	X	X-YMMDD			

PART II DIV
PART III EOE } (B)
PART IV BN

PCN: GPFR-1790
REPORT TITLE: Personnel Qualification Record
PURPOSE: Provides User/Individual Member a hardcopy printout of all information in the SIDPERS data base file.

COLUMN	LINE	DESCRIPTION
A		SECTION A - PERSONAL DATA - Unique data applicable to OFF/WO/EM.
	1	<u>MPC/CODE</u> - Military Personnel Class and Data Code.
	2	<u>SSN-9M</u> - Social Security Number, service member.
	3	<u>NAME-IND</u> - 27 characters of Last name, First name, Middle Initial as room permita.
	4	<u>SEX/CODE</u> - Service member's sex and code.
B		SECTION B - GRADE DATA - Unique data applicable to OFF/WO/EM.
	1	<u>PAY GRADE</u> - Two character pay grade identifier.
	2	<u>GR ABBR/CODE</u> - Grade Abbreviation and Code.
	3	<u>EFF DATE GR</u> - Effective Date of Grade.
	4	<u>DOR RES</u> - Date of Rank Reserve.
	5	<u>GR CH WVR</u> - Grade Change Waiver.
	6	<u>GR HOW ACQ-CODE</u> - Grade How Acquired and Code.
C		SECTION C - ORGANIZATION DATA - Unique data applicable to OFF/WO/EM.
	1	<u>PREV UPC</u> - Unit Processing Code of the unit to which an individual was previously assigned.

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GPPR-1790 (con't)

COLUMN	LINE	DESCRIPTION
	2	<u>CURR-UPC</u> - Unit Processing Code of the unit to which an individual is currently assigned.
	3	<u>DY POSN</u> - Duty Position.
	4	<u>POSN NBR EX IND/CODE</u> - Position Number Excess Individual and Code.
	5	<u>DY POSN QUAL/CODE</u> - Duty Position Qualification and Code.
	6	<u>ASG LOSS RNS/DATE/CODE</u> - Assignment Loss Reason/Date/Code reassignment.
	7	<u>CURR ORGN IDENT/CODE</u> - Current Organization Identification.
	8	<u>AUTH LINE DSG</u> - Authorized Line Designator.
	9	<u>AUTH PARA DSG</u> - Authorized Paragraph Designator.
	10	<u>ATCH/CODE</u> - Attachment Code.
	11	<u>TYPE-ATCH/CODE</u> - Type Attachment and Code.
	12	<u>UPC ATCH</u> - Unit Processing Code of Attachment.
	13	<u>EFF DATE OF ATCH</u> - Effective Date of Attachment.
	14	<u>EXPN DATE OF ATCH</u> - Expiration Date of Attachment.
	15	<u>CURR PROC</u> - Current Procurement.
	16	<u>DATE CURR PROC</u> - Date of Current Procurement.

GPPR-1790 (cont)

COLUMN	LINE	DESCRIPTION
SECTION C - ORGANIZATION DATA (cont)		
	17	<u>INIT PROC</u> - Initial Procurement.
	18	<u>DATE INIT PROC</u> - Date of Initial Procurement.
	19	<u>EXPN RDY RES OBLIG DATE</u> - Expiration Ready Reserve Obligation Date.
	20	<u>EXPN STAT MIL OBLIG DATE</u> - Expiration Statutory Military Obligation Date.
D		SECTION D - PAY DATA - Unique data applicable to OFF/WO/EM.
1		<u>PEBD</u> - Pay Entry Basic Date.
2		<u>ADD WH TAX</u> - Additional Withholding Tax.
3		<u>UNIF AL ENTRMLNT DATE</u> - Uniform Allowance Entitlement Date.
4		<u>ST TAX CODE</u> - State Tax Code.
5		<u>NBR EXEM</u> - Number of Exemption(s).
6		<u>SGU ELEC/CODE</u> - Serviceman's Group Life Insurance Election and Code.
7		<u>CURR ABRO RT/CODE</u> - Current Aeronautical Rating and Code.
8		<u>IPAY NBR ONE/DATE</u> - Incentive Pay Number One and Date.
9		<u>IPAY NBR TWO/DATE</u> - Incentive Pay Number Two and Date.
10		<u>TNG/PAY/RET CAT/CODE</u> - Training Pay Retire Category and Code.
11		<u>BENEF STAT WVR/CODE</u> - Benefit Status Waiver and Code.
12		<u>DAY S WVD</u> - Days Waived.

PCN: GPPR-1790 (con't)

COLUMN	LINE	DESCRIPTION
		SECTION D - PAY DATA (con't)
	13	<u>ATCH PR NBR</u> - Attachment Payroll Number.
	14	<u>CURR INC TERM STAT/CODE</u> - Current Incentive Termination Status and Code.
	15	<u>DATE INC TERM STAT</u> - Date of Incentive Termination Status.
	16	<u>SP PAY/CODE</u> - Special Pay and Code.
E		SECTION E - TRAINING/EDUCATION DATA - Unique data applicable to OFF/WO/EM.
	1	<u>TNG STAT/DATE/CODE</u> - Training Status, Date, and Code.
	2	<u>CTV EDUC LEVEL/CODE</u> - Civilian Education Level and Code.
	3	<u>MAJ SUBJ COL EDUC/CODE</u> - Major Subject College Education and Code.
F		SECTION F - INDIVIDUAL DATA - Unique data applicable to OFF/WO/EM.
	1	<u>DOB</u> - Date of Birth.
	2	<u>RACE POP GRP/CODE</u> - Race Population Group and Code.
	3	<u>ETH GRP/CODE</u> - Ethnic Group and Code.
	4	<u>STREET ADDR</u> - Street Address of Individual
	5	<u>ADDR CITY</u> - Address City of Individual.
	6	<u>ST-CNTRY/ZIP</u> - State and Country and Zip Code.
	7	<u>MARL STAT/CODE</u> - Marital Status and Code.
	8	<u>DEPN NBR</u> - Number of Dependents.

COLUMN	LINE	DESCRIPTION
SECTION P - INDIVIDUAL DATA (con't)		
	9	<u>NBR MO ACT FED SVC</u> - Number of Months of Service.
	10	<u>REL DENOM/CODE</u> - Religious Denomination and Code.
	11	<u>BREAK MIL STAT/CODE</u> - Break in Military Status and Code.
	12	<u>DATE INIT ENTRC</u> - Date of Initial Entry Into a Reserve Component.
	13	<u>CIV EMPL/CODE</u> - Civilian Employer and Code.
	14	<u>CIV OCC/CODE</u> - Civilian Occupation and Code.
	15	<u>RET WVR/CODE</u> - Retention Waiver and Code.
	16	<u>DATE END EVAL PD</u> - Date of End of Evaluation Period.
	17	<u>PRIV ACT DSP RCD</u> - Privacy Act Disputed Record and Code.
	18	<u>LOCAL DATA PERS</u> - Local Data Personnel.
	19	<u>QUAL SEL IDENT/DATE</u> - Qualitative/Selective Retention Identifier and Date.
SECTION Q - ENLISTED UNIQUE DATA		
	1	<u>ETS DATE</u> - Expiration Term of Service Date.
	2	<u>SRC-ORIG-ENLSTMT-INDCTN</u> - Source of Original Enlistment/Induction and Code.
	3	<u>ENLSTMT OPT PD/CODE</u> - Enlistment Option Period and Code.
	4	<u>TERM ENL RES</u> - Term of Enlistment Reserve.
	5	<u>NBR EXT ENL</u> - Number of Extensions of Enlistment.

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COLUMN	LINE	DESCRIPTION
		SECTION Q - ENLISTED UNIQUE DATA (con't)
6		CUM MOS EXT - Cumulative Months of Extension.
7		MOS CURR EXT - Months of Current Extension.
8		PRO PAY STAT/CODE/DATE - Proficiency Pay Status, Code, and Effective Date.
9		AFQT PCTL - Armed Forces Qualification Test Percentile Score.
10		AFQT SCORE GPS/CODE - Armed Forces Qualification Test Score Group and Code.
11		NCO EDUC/CODE - NCO Education and Code.
12		NCO EDUC ENRLD/CODE - NCO Education Enrolled and Code.
13		ENLSTMNT WVR COND/CODE 1 - Enlistment Waiver Condition and Code 1.
14		ENLSTMNT WVR COND/CODE 2 - Enlistment Waiver Condition and Code 2.
15		ENLSTMNT WVR COND/CODE 3 - Enlistment Waiver Condition and Code 3.
16		PMOSD ENLD - Primary Military Occupational Specialty Designator.
17		ASI PMOSD ENLD - Additional Skill Identifier Primary Military Occupational Specialty Designator.
18		PMOSD ENLD BASS ACQ/CODE - Primary Military Occupational Specialty Designator - Enlisted - Basic for Acquiring and Code.
19		SMD ENLD - Secondary Military Occupational Specialty Designator.
20		ASI SMCSD ENLD - Additional Skill Identifier - Secondary Military Occupational Specialty Designator.
21		AMOSD ENLD - Additional Military Occupational Specialty Designator.

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COLUMN	LINE	DESCRIPTION
SECTION G - ENLISTED UNIQUE DATA (con't)		
22	<u>ASI AMOSD ENLD</u> - Additional Skill Identifier to a Additional Military Occupational Specialty Designator.	
23	<u>SQT MOS/DATE/SCORE</u> - Skill Qualification Test Military Occupational Specialty, Date of Test, and Score attained.	
24	<u>MOS TEST FAILED</u> - Military Occupational Specialty Test Failed.	
25	<u>ENLISTMT REENL BONUS ENTL/CODE</u> - Enlistment or Reenlistment Bonus Entitlement and Code.	
26	<u>ENLISTMT REENL BONUS AUTH/CODE</u> - Enlistment or Reenlistment Bonus Authorization and Code.	
27	<u>DATE ENLISTMT REENL BONUS</u> - Date of Enlistment/Reenlistment Bonus Entitlement.	
28	<u>ENLISTMT REENL BONUS MOS</u> - Enlistment/Reenlistment Bonus MOS.	
29	<u>NBR ENLISTMT REENL BONUS</u> - Number of Enlistment/Reenlistment Bonus.	
SECTION G - OFFICER - WARRANT OFFICER UNIQUE DATA		
1	<u>SRC CMBN WRNT/CODE</u> - Source Commission/Warrant and Code.	
2	<u>MAND REM RSN/CODE</u> - Mandatory Removal Reason and Code.	
3	<u>DATE MAND REM</u> - Date of Mandatory Removal.	
4	<u>DATE PROJ PROM ELIG</u> - Date of Projected Promotion Eligibility.	
5	<u>APT WVR COND/CODE 1</u> - Appointment Waiver Condition and Code 1.	
6	<u>APT WVR COND/CODE 2</u> - Appointment Waiver Condition and Code 2.	

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COLUMN	LINE	DESCRIPTION
SECTION Q - OFFICER - WARRANT OFFICER UNIQUE DATA (con't)		
7		APT WVR COND/CODE 3 - Appointment Waiver Condition and Code 3.
8		APT WVR COND/CODE 4 - Appointment Waiver Condition and Code 4.
9		CMSND WO SVC DATE - Commissioned/Warrant Officer Service Date.
10		AVN SVC ENTRY DATE - Aviation Service Entry Date.
11		COMD STA/CODE - Command Status and Code.
12		HIG MIL COL CRS COMPL - Highest Military College/Course Completed.
13		BR SCH ENRL - Branch School Enrolled.
14		BR SCH COMPL - Branch School Completed.
15		CRS LEVEL ENRL - Course Level Enrolled.
16		TPOS - Total Federal Officer Service Date.
SECTION Q - WO UNIQUE DATA		
1		PMSD WO - Primary Military Occupational Specialty Designator.
2		ASI PMSD WO - Additional Skill Identifier Primary Military Occupational Specialty Designator.
4		ASI AMSD WO - Additional Skill Identifier to an Additional Military Occupational Specialty Designator.
SECTION Q - CO UNIQUE DATE		
1		BASIC BR - Basic Branch.
2		DTL BR - Detail Branch.

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COLUMN	LINE	DESCRIPTION
SECTION G - CO UNIQUE DATE (con't)		
3		<u>ASI PSOI</u> - Additional Skill Identifier - Primary Specialty Skill Identifier.
4		<u>ASI SSSI</u> - Additional Skill Identifier - Secondary Specialty Skill Identifier.
5		<u>ASI ASSI</u> - Additional Skill Identifier to a Additional Specialty Skill Identifier.
6		<u>PROM CONS/DATE/CODE</u> - Promotion Consideration and Date and Code.
7		<u>PSOI</u> - Primary Specialty Skill Identifier.
8		<u>SSSI</u> - Secondary Specialty Skill Identifier.
9		<u>ASSI</u> - Additional Specialty Skill Identifier.
10		<u>DEG CONT SP</u> - Designated Control Specialty.
11		<u>PROF MIL ED</u> - Professional Military Education.
H		SECTION H - FULL-TIME DATA - Unique data applicable to OFF/WO/EM.
1		<u>ACT GRD RES IDENT/CODE</u> - Active Guard/Reserve (AGR) Identifier and Code.
2		<u>ACT STAT PROG/CODE</u> - Active Status Program and Code.
3		<u>FT SPT STAT/CODE</u> - Full-Time Support Status and Code.
4		<u>TECH SSVC/CODE</u> - Technician/Selective Service Code.
5		<u>CIV GR</u> - Civilian Grade.

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COLUMN	LINE	DESCRIPTION
	1	<u>SECTION I - SECURITY- DATA</u> - Unique data applicable to OFF/WO/EM.
	1	<u>SCTY INVES STAT/CODE</u> - Security Investigation Status and Code.
	2	<u>SCTY CLNC/CODE</u> - Security Clearance and Code.
	3	<u>DATE SCTY CLNC</u> - Date of Security Clearance.
	4	<u>CITZSP STAT US ORGN/CODE</u> - Citizenship Status, United States, Origin and Code.
	5	<u>SECTION J - PHYSICAL DATA</u> - Unique data applicable to OFF/WO/EM.
	1	<u>YR MO LAST PHY EX</u> - Year and Month of Last Physical Examination.
	2	<u>PHY PRFL SER</u> - Physical Profile Serial.
	3	<u>WT IND</u> - Weight of Individual.
	4	<u>HT IND</u> - Height of Individual in inches.
	5	<u>PHY CAT</u> - Physical Category.
	K	<u>SECTION K - RETIREMENT DATA</u> - Unique data applicable to OFF/WO/EM.
	1	<u>RYE DATE</u> - Retirement Year Ending Date.
	2	<u>CUM RET PT</u> - Cumulative Retirement Points.
	3	<u>SUR BEN OPT/CODE</u> - Survivor Benefit Plan Option selected and Code.
	4	<u>SUR BEN ELECT COV/CODE</u> - Survivor Benefit Plan Election Coverage and Code.
	5	<u>SUR BEN ELEC STAT/CODE</u> - Survivor Benefit Plan Election Status and Code.
	6	<u>DATE SBP ELECT STAT</u> - Date of Survivor Benefit Plan Election.

COLUMN	LINE	DESCRIPTION
SECTION K - RETIREMENT DATA (con't)		
	7	<u>TOT YR SAT SVC RT</u> - Total Years Satisfactory Federal Service for Retirement.
	8	<u>TWENTY YR CER STAT/CODE</u> - Twenty Year Certificate Status and Code.

Personnel Qualification Record
GPFR-1790

PREPARED YYYYMMD PERSONNEL QUALIFICATION RECORD

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PAGE XXX

PCN GPFR-1790 AS OF YYYYMMDD

1 MPC/CODE XXXXXXXXXXXXXXXXXX X
 2 SSN-SM XXX-XX-XXXX
 3 NAME - IND XXXXXXXXXXXXXXXXXX
 4 SEX / CODE XXXXX X

(A) SECTION A - PERSONAL DATA

1 PAY GRADE XX
 2 OR ABBR/CODE XXX X
 3 EFF DATE GR YYYYMMDD
 4 ATCH/CODE

(B) SECTION B - GRADE DATA

4 DOR RES YYYYMMDD
 5 GR CH LAR XXXXXXXXXXXXXXXXXX X
 6 GR HOW ACQ-CODE XXXXXXXXXXXXXXXXXX X

(C) SECTION C - ORGANIZATION DATA

1 PREV UPC XXXXX
 2 CURR-UPC XXXXX
 3 DY POSN XXXXXXXX XXXX
 4 POSN NBR EX TND/CODE XXXXXXXX X
 5 DY POSN QUL/ CODE XXXXXXXX X
 6 ASG LOSS RES/DATE/CODE YYYYMMDD X
 7 CURR ORGN IDNTN/CODE XXXXXXXX X
 8 AUTH LINE DSG XXX
 9 AUTH PARA DSG XXX
 10 ATCH/CODE XXXXXXXX X

11 TYPE ATCH/CODE XXXXXXXX XXXX
 12 UPC ATCH XXXXX
 13 EFF DATE OF ATCH YYYYMMDD
 14 EXPN DATE OF ATCH YYYYMMDD
 15 CURR PROC XXXX
 16 DATE CURR PROC YYYYMMDD
 17 INIT PROC XXXX
 18 DATE INIT PROC YYYYMMDD
 19 EXPN RDY TES OBLG DATE YYYYMMDD
 20 EXPN STAT MIL OBLG DATE YYYYMMDD

(D) SECTION D - PAY DATA

1 PRED YYYYMMDD
 2 ADD LN TAX XXX
 3 UNIF AL ENTPLNT DATE YYYYMMDD
 4 ST TAX CODE XXX
 5 NBR EXEM XXX
 6 SGLI FLEC/CODE XXXXXXXX X
 7 CURR AFRO RT/CODE XXXXXXXX YYYYYYYY
 8 IPAY NBR ONE/DATE XXXXX YYYYMMDD

9 IPAY NBR TWO/DATE XXXXXXXX YYYYMMDD
 10 TNG PAY RET CAT/CODE XXXXXXXX XXXXXXXX X
 11 BENEF STAT WVR/CODE XXXXXXXX XXXXXXXX X
 12 DAYS WAD XXX
 13 ATCH PR NBR XXX
 14 CURR INC TERM STAT/CODE XXXXXXXX XXXXXXXX X
 15 DATE INC TERM STAT YYYYMMDD
 16 SF PAY/CODE XXXXXXXX XXXXXXXX X

PREPARED BY/PD PERSONNEL QUALIFICATION RECORD

E

SECTION E - TRAINING/EDUCATION DATA

1 TNG STAT/DATE/CODE XXXXXXXXX Y/PD X
 2 CIV EDUC LEVEL/CODE XXXXXXXXX X
 3 MAJ SUBJ COL EDUC/CODE XXXXXXXXX X
 4 ROTC IDENT/CODE XXXXXXXX X
 5 FIRST LANG IDENT/CODE XXXXXXXX X
 6 YEARS XXX X

F

SECTION F - INDIVIDUAL DATA

1 DOB Y/PD
 2 RACE POP GRP/CODE XXXXXX X
 3 ETH GRP/CODE XXXXXXXX X
 4 STREET ADDA XXXXXXXX X
 5 ADD CITY XX XXXXX X
 6 ST-CITY/ZIP XXXXXXXX X
 7 MANTL STAT/CODE XXXXXXXX X
 8 DEPM NBR X
 9 NSR NO ACT PFD XXXXX
 10 REL DEMON CODE XXXXXXXX X
 11 BREAK MIL STAT/CODE XXXXXXXX X
 12 DATE INIT ENT RC Y/PD
 13 CIV ENPL/CODE XXXXXXXX X
 14 CIV OCC/CODE XXXXXXXX X
 15 RET WAR XXX
 16 DATE END EVAL PD Y/PD
 17 PRIV ACT DSP ROD XXXXXXXX X
 18 LOCAL DATA PERS XXXXXXXX X
 19 QMIL SEL IDENT/DATE X Y/PD

G

SECTION G - ENLISTED UNITLE DATA

1 ETS DATE Y/PD
 2 SRC OIC ENLISTT INDOCTN XXXXXXXX X
 3 ENLISTT OPT PD/CODE XXXXXXXX X
 4 TERM ENL RES XXX
 5 NSR EXIT ENL X
 6 CLM MOS EXIT XXX
 7 MOS CURR EXIT XXX
 8 PRO MOY STAT/CODE/DATE XXXXXXXX X
 9 AFOT PCTL XXX
 10 AFOT SCORE QPS/CODE XXXXXXXX X
 11 NCO FOLK/CODE XXXXXXXX X
 12 NCO EDUC ENPL/CODE XXXXXXXX X
 13 ENLISTT WAR COND/CODE 1 XXXXXXXX X
 14 ENLISTT WAR COND/CODE 2 XXXXXXXX X
 15 ENLISTT WAR COND/CODE 3 XXXXXXXX X
 16 PHSD END XXX
 17 ASI PHSD END XXX
 18 PHSD END BASTS AC/CODE XXXXXXXX X
 19 SPND END XXX
 20 ASI SPND END XXX
 21 ASI SPND END XXX
 22 ASI AMOD END XXX
 23 SOT POS/DATE/SCORE XXX Y/PD X
 24 MOS TEST FAILED X
 25 ENLISTT REENL BONUS ENPL/CODE XXXXXXXX X
 26 ENLISTT REENL BONUS AUTH/CODE XXXXXXXX X
 27 DATE ENLISTT REENL BONUS Y/PD
 28 ENLISTT REENL BONUS MOS XXX
 29 NSR ENLISTT REENL BONUS X

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SECTION G - OFFICER-WARRANT OFFICER UNIFORM DATA

	SRC CHN WNT/CODE	END WNT/RSN/CODE	DATE MAND REN	DATE PROJ PRIM ELIG	APT WAR COND/CODE 1	APT WAR COND/CODE 2	APT WAR COND/CODE 3	APT WAR COND/CODE 4
1	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
2	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
3	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
4	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
5	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
6	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
7	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
8	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	YYYYDD	YYYYDD	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X	XXXXXXXXXXXXXX X
9	CEND WO SVC DATE	YYYYDD	AVW SVC ENTRY DATE	YYYYDD	CONDO STA/CODE	YYYYDD	MIL COL CRS COMPL	YYYYDD
10	AVW SVC ENTRY DATE	YYYYDD	CONDO STA/CODE	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD
11	CONDO STA/CODE	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD
12	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD
13	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD
14	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD
15	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD
16	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD	MIL COL CRS COMPL	YYYYDD

NO UNIQUE DATA

1 2 3 4 5 6 7 8 9 10

CO-UNIQUE DATA

1 BASIC BR
2 DTL BR
3 ASI PSS1
4 ASI SSS1
5 ASI ASS1
6 PROM CONS/DATE/CODE

E 4 ASI AND DISCLOSURE

DATA
7 PSISI
8 SSISI
9 ASISI
10 DSC CONT SP
11 PROF MIL ED
12 PROF MIL ED

Х ОДЫ ВАМ

PREPARED YYYY-00 PERSONNEL QUALIFICATION RECORD

SECTION H - FULL-TIME DATA (I)

1 ACT GRD RES IDENT/CODE XXXXXXXX
 2 ACT STAT PROG/CODE XXXXXXXX
 3 FT SPT STAT/CODE XXXXXXXX
 4 TECH SSVC/CODE XXXXXXXX
 5 CIV GR XXXX

SECTION I - PHYSICAL DATA (I)

1 VR MO LAST PAY EX YYYY
 2 PHY PNL SER XXXXX
 3 WT IND XX
 4 WT IND XX
 5 PAY CAT X

(I) SECTION I - SECURITY-DATA

1 SCTV INVES STAT/CODE XXXXXXXX
 2 SCTV CLNC/CODE XXXXXXXX
 3 DATE SCTV CLNC YYYY-00
 4 CTZSP STAT LS ORGN/CODE XXXXXXXX
 5 CIV GR XXXX

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SECTION J - PHYSICAL DATA (J)

1 VR MO LAST PAY EX YYYY
 2 PHY PNL SER XXXXX
 3 WT IND XX
 4 WT IND XX
 5 PAY CAT X

(K) SECTION K - RETIREMENT DATA

1 RYE DATE YYYY
 2 CUM RET PT XXXX
 3 SUR BEN OPT/CODE XXXXXXXX
 4 SUR BEN ELEC COV/CODE XXXXXXXX
 5 SUR BEN ELEC STAT/CODE XXXXXXXX
 6 DATE SBP ELEC STAT YYYY-00
 7 TOT YR SAT SVC RT XX
 8 TWENTY YR CER STAT/CODE XXXXXXXX

1 RYE DATE YYYY
 2 CUM RET PT XXXX
 3 SUR BEN OPT/CODE XXXXXXXX
 4 SUR BEN ELEC COV/CODE XXXXXXXX
 5 SUR BEN ELEC STAT/CODE XXXXXXXX
 6 DATE SBP ELEC STAT YYYY-00
 7 TOT YR SAT SVC RT XX
 8 TWENTY YR CER STAT/CODE XXXXXXXX

APPENDIX B

SIDPERS-ARNG PUBLICATIONS

<u>Pamphlet Number</u>	<u>Pamphlet Title</u>
NGB Pam 25-10	ARNG Personnel Data Element Dictionary
NGB Pam 600-8-1	Unit Level Procedures
NGB Pam 600-8-20	SIDPERS-ARNG Handbook For Commanders

APPENDIX C

GLOSSARY

Purpose. This glossary includes definitions of terms, acronyms and abbreviations which are used in this pamphlet. This glossary attempts only to provide a standard meaning for those terms that have some special significance in a SIDPERS environment. Terms and definitions explained in AR 310-25 and AR 310-50 are not included in this glossary.

SIDPERS TERMS AND DEFINITIONS

Cyclic Report. A cyclic report is produced throughout a twelve (12) month period for the different grades or needs.

Data Base. All of the data files that are included in SIDPERS.

Error Notification. Error notice transmitted to the unit as a result of errors detected during edit and update operations performed at the SIB.

Literal. A set of alpha/numeric characters which have been previously set up in an automated storage area. Used to identify data elements as actions on printed records.

Mnemonic Code. Abbreviated form of a word (pronounced like "new" "monic") which looks like the word being abbreviated, i.e., ARR (arrival), DPRT (departure). This is an instruction code using conventional abbreviations to facilitate easy recognition.

Originator Code. Identifies organization, section, or individual requesting data from, or submitting data to, SIDPERS. It consists of three characters and is assigned by the SIB.

Retirement Points Accounting System (RPAS). The automated method utilized to ensure timely recording and verifying of all retirement points earned during an Army National Guard soldier's retirement year.

SIDPERS Interface Branch (SIB). SIB is based on the structure of the organization. In accordance with the operating TOE/TDA, the interface element of SIDPERS may be a division, a branch or an element (satellite unit). SIB consists of three organizational elements: Headquarters, Input-Output Control and Files Management. The SIB controls and monitors the SIDPERS operations.

Transactions. Report of the occurrence of an event (i.e., promotion) or data change.

Type Transaction. This term is only used in a narrative description of file maintenance actions to be performed.

Unit Processing Code. UPC is a five character code used to identify ARNG units. Each unit in the ARNG has a single unique UPC, which is the UIC code minus the "W", i.e., a UIC of WP3RS0 would be UPC P3RS0.

Update. Modification of a file with current information according to a specified procedure. Applies to all current changes, additions and deletions to a file.

1 June 1988

NGB Pam 600-8-20

By Order of the Secretary of the Army:

HERBERT R. TEMPLE JR.
Lieutenant General, USA
Chief, National Guard Bureau

Official:

HARRY M. LESLEY
Colonel, USAF
Executive, National Guard Bureau

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