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Special Publications Systems

AIR NATIONAL GUARD ENGINEERING TECHNICAL LETTERS (ANGETL)

This regulation establishes policies and procedures and assigns responsibilities for publishing, distributing, and implementing ANGETLs. It applies to ANG Engineering and Services activities worldwide when not constructing on active Air Force installations.

1. **ANG Policy:** The Engineering and Services Division, National Guard Bureau, (NGB/DE) is the office of primary responsibility for all ANGETLs. ANGETLs are issued as necessary to maintain high professional standards in facility engineering design and operations.
2. **Applicability of ANGETLs:** Since ANGETLs are directive in nature, they apply to all activities on ANG installations. They remain in effect until superseded or rescinded by a later ANGETL.
3. **Description of ANGETLs:** They are a means of rapidly providing information and guidance to ANG Engineering and Services activities worldwide. They provide specific design, maintenance, and operation criteria, guidance, and procedures.
4. **Implementation:** NGB/DE develops, issues, and maintains original ANGETLs, and the ANG bases must implement them. Requests for deviations to ANGETL criteria or procedures must be sent to NGB/DE for review and approval.
5. **ANGETL Format:** ANGETLs are numbered sequentially based on year of publication (e.g., 88-1, 88-2). They are prepared using standard AFR 10-1 letter format and contain, at least, a purpose statement, an effective date, and references to applicable regulations, manuals, pamphlets, or previous ANGETLs.
6. **Distribution:** NGB/DE distributes ANGETLs to all ANG Engineering and Services organizations with information copies to State headquarters.
7. **ANGETL Index:** NGB/DE submits a current index to NGB-DAP twice a year for publication (usually June and December) through normal publications channels. ANGETLs are not available through normal publications channels. Local reproduction of ANGETLs and the index is authorized to meet mission requirements.
8. **Maintenance of ANGETL Records:** NGB/DE maintains a record set of ANGETLs; disposition is IAW AFR 12-50, volume II.

BY ORDER OF THE SECRETARY OF THE AIR FORCE

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