

FEDERAL RETENTION EVALUATION/RECOMMENDATION

GRADE	NAME (<i>Last, First Middle Initial</i>)	SSAN	UNIT
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SECTION 1 - ORGANIZATIONAL MANNING

TOTAL GRADE AUTHORIZED:	TOTAL DAFSC AUTHORIZED:
TOTAL GRADE ASSIGNED:	TOTAL DAFSC ASSIGNED:

SECTION 2 - ORGANIZATIONAL FORECAST

IS THERE AN IMPENDING INSPECTION (QAFA, ORI, ORE) IN THE NEXT 12 MONTHS?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	IF YES, WHEN?
IS THERE PROJECTED MISSION/AIRCRAFT CONVERSION?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	IF YES, WHEN?
WILL MISSION/AIRCRAFT CONVERSION IMPACT GRADE/CAREER STRUCTURE/POSITION?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	IF YES, HOW?
OTHER ORGANIZATIONAL CONSIDERATIONS:					

SECTION 3 - ORGANIZATION VIABILITY

IS MEMBER OVERGRADE/EXCESS?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	DOES MEMBER FILL SORTS REPORTABLE POSITION?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
WILL RETENTION MAINTAIN MISSION VIABILITY	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	ARE TRAINED REPLACEMENTS AVAILABLE?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
WILL RETENTION ENSURE STABLE PROMOTION OPPORTUNITY FOR LOWER GRADE PERSONNEL?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO					
WILL RETENTION ADVERSELY AFFECT OTHER MEMBERS' CAREER EXPECTATIONS?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO					
IF MEMBER OFFERED TO RETRAIN, WILL ORGANIZATION BENEFIT?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO					
OTHER VIABILITY CONSIDERATIONS:									

SECTION 4 - RECOMMENDATION

RECOMMEND RETENTION
 RECOMMEND NONRETENTION

COMMENTS

NAME, GRADE, POSITION TITLE	DATE	SIGNATURE
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FIRST INDORSEMENT

CONCUR NONCONCUR WITH THE PRECEEDING RECOMMENDATION

RECOMMEND RETENTION RECOMMEND NONRETENTION

COMMENTS:

NAME, GRADE, POSITION TITLE

DATE

SIGNATURE

SECOND INDORSEMENT

CONCUR NONCONCUR WITH THE PRECEEDING RECOMMENDATION

RECOMMEND RETENTION RECOMMEND NONRETENTION

COMMENTS:

NAME, GRADE, POSITION TITLE

DATE

SIGNATURE