



## COMPLETION INSTRUCTIONS

**BLDG:** Fill in the building where the survey takes place.

**BASE:** Fill ANG installation name.

**STATE:** Fill in the name of the state where the installation is located.

**DESCRIPTION OF COMMENTS ON AIR CONDITIONING AND REFRIGERATION EQUIPMENT IN BUILDING:** Provide description (*type and number*) of HVAC and other refrigeration equipment in the building. Include any comments or actions that need to be addressed.

**BUILDING FLOOR PLAN:** Provide the building layout plan (*similar to the fire plan*) with the HVAC and other refrigeration systems clearly marked or labeled (*using a square or rectangular block symbol*) at its location. Identify type of refrigerant for that piece of equipment too. This plan will provide a quick overlook of the HVAC and other refrigeration systems in the facility and will provide excellent information for future projects.

**NOTE:** Use of this NGB Form is optional.