

FOR OFFICIAL USE ONLY
(When Completed)

PROCEEDINGS OF A FEDERAL RECOGNITION EXAMINING BOARD

For use of this form see NGR (AF) 36-3. The Proponent Agency is ANG/DP.

PRIVACY ACT STATEMENT

1. Authority: 32 USC 307, 10 USC 10204
2. Principal purpose: To record proceedings of a Federal Recognition Examining Board.
3. Routine uses: None
4. Disclosure: Voluntary. If individual does not provide the information requested by the Board, Federal recognition may be denied.

CONVENED PURSUANT TO PARAGRAPH	SPECIAL ORDER NO.	HEADQUARTERS	DATED
LOCATION	DATE	HOUR	

PRESENT (All the

NAME	SSN	GRADE	GENDER	POSN ON BOARD

THE ORDER DIRECTING THIS APPLICANT _____
(Name in full) (SSN)

(Unit) (State)

TO REPORT FOR EXAMINATION TO DETERMINE HIS/HER QUALIFICATIONS FOR FEDERAL RECOGNITION _____
AS (Grade)
THE APPLICANT WAS _____ WAS NOT _____ REQUIRED TO APPEAR AND ASKED IF HE/SHE OBJECTED TO EXAMINATION BY ANY MEMBER OF THE BOARD, TO WHICH HE/SHE REPLIED IN THE NEGATIVE. THE MEMBERS OF THE BOARD AND THE RECORDER WERE DULY SWORN.

CONDUCT OF THE BOARD

We certify that the Secretary of the Air Force Memorandum of Instruction was reviewed and a Statement of Understanding was executed in accordance with the governing instruction for Federal Recognition Examining Boards. We further certify that:

An officer in the same competitive category senior in grade to the nominated officer was not available to serve on this board.

An officer, who did not sign the documents recommending the officer for promotion or who did not sign any of the last five Officer Performance Reports (OPRs), was not available to serve on this board.

_____ was required to serve as a board member of this board due to no other officer being available who had not been a member of two successive Federal Recognition boards for the consideration of officers of the same competitive category.

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QUALIFICATIONS

THE BOARD THEN PROCEEDED WITH THE EXAMINATION OF THE QUALIFICATIONS OF THE APPLICANT AND FINDS THAT:

- | | | |
|---|------------------|----------------------|
| <p>a. The applicant is being promoted in an authorized position at the higher grade.</p> | YES | NO |
| | QUALIFIED | NOT QUALIFIED |
| <p>b. Applicant meets the physical qualifications described in governing AF/ANG Instructions.</p> <p>c. Applicant's moral qualifications are satisfactory. Exhibits loyalty, discipline, dedication, integrity, honesty, and officership. Adheres to Air Force standards. Letters of counseling or reprimand, referral Performance Reports, or substantiated Inspector General complaints have been considered (if applicable).</p> <p>d. Applicant meets the eligibility qualifications. Board will review Time-In-Grade, fully qualified AFSC, authorized UMD position, retirement points, civilian and professional military education (if applicable), etc.</p> <p>e. Applicant's job knowledge is satisfactory. Has knowledge required to perform duties effectively. Strives to improve knowledge. Board will consider breadth of experience based on the candidate's past employment. Consider what has been done in and out of his/her primary specialty. Consider what level of duty was held and civilian skills or experience, as appropriate.</p> <p>f. Applicant meets leadership qualifications. Evidence of demonstrated leadership skills and potential to assume future leadership positions. Sets and enforces standards. Works well with others. Fosters teamwork. Displays initiative and self-confidence.</p> <p>g. Applicant meets professional qualifications. Military performance is documented by Officer Performance Reports and training reports. Performance of primary duties in support of the mission has been reviewed and considered. Job responsibility,</p> | | |

FINDINGS OF THE BOARD

THE BOARD FINDS:	YES	NO
THE APPLICANT IS QUALIFIED FOR THE APPOINTMENT/PROMOTION SOUGHT		

RECOMMENDS THAT HE/SHE BE GRANTED FEDERAL RECOGNITION

DATE EXAMINATION COMPLETED _____

(Recorder)

(President)

(Member)

(Member)

(Member/Recorder)