

**STATEMENT OF UNDERSTANDING OF
RESERVE OBLIGATION AND RESPONSIBILITIES**

(For use of this Form, see NGR 600-200, the proponent agency is NGB-ARZ-HRP-E)

PRIVACY ACT STATEMENT

Authority: Section 510 and 511, Title 10, USC, and Section 301 and 304, Title 32, USC.

Purpose: To explain the soldier's reserve obligation and responsibilities and to ensure that your agreement to these conditions is a matter of record.

Use: Confirmation of obligation and responsibilities; occasionally as a basis for nonparticipation action if requirements are not met.

Disclosure: Disclosure of your SSN is voluntary; however, if not provided you will not be enlisted/reenlisted.

APPLICABILITY

This statement will be completed by all individuals enlisting or reenlisting into ARNG units and it will be certified yearly in accordance with NGR 600-200

I, the undersigned, have been counseled relative to my Reserve obligation and responsibilities. I have received a full orientation in accordance with chapter 2, NGR 600-200 and I fully understand that I must participate satisfactorily during the entire period of my enlistment in the ARNG in accordance with the rules and regulations now in effect, or which may be hereafter placed into effect, by proper authority. Satisfactory participation in the Ready Reserve currently is defined as follows:

1. After completing my active duty for training (if required), I will serve the remaining period of my enlistment with my assigned unit unless the option I selected provided for transfer to the Individual Ready Reserve (IRR) or Inactive National Guard (ING) after a period of time in my unit.
2. I will be required to attend all scheduled unit training assemblies (at least 48 per year) unless I am excused by proper authority. (A soldier who attends a scheduled unit training assembly must be in the prescribed uniform, present a neat soldierly appearance, and perform his/her duties in a satisfactory manner to receive credit for attendance.) In the event I do not receive credit for attendance for any of the reasons explained, I will be charged with an unexcused absence.
3. As a member of a unit I will be required to satisfactorily complete one period of annual training of not less than 15 days per year, exclusive of travel time unless excused therefrom by proper authority.
4. If through reasons beyond my control, I lose my unit assignment and am assigned by proper authority to the IRR, I may be required to complete a period of not more than 30 days active duty for training each year.
5. If I change residence to a location too distant to permit continued participation with my unit, I should apply for an interstate transfer, if applicable, or I will be authorized a period of not more than 90 days of excused absence from training. During this 90-day period I must locate and join another Reserve Component unit.

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6. I will be responsible for keeping my commander advised of my current mailing address, at which I will receive official correspondence, and the name and address of a person other than my spouse who will always know how to contact me.

7. I will be responsible for replying to and complying with all official orders and correspondence which I may receive.

8. I will be required to contact my unit commander, or designated representative, should any condition arise that precludes my attendance at a scheduled training period.

9. If there is a change in my personal status that affects my ability to participate regularly with my unit, I must continue to attend scheduled training assemblies until excused or until relieved of my unit of assignment by proper authority.

10. If I accrue 9 or more unexcused absences during any continuous 365 day period, or fail to participate satisfactorily for any of the reasons explained or which may be placed into effect hereafter by proper authority, I may be declared an unsatisfactory participant and subject to reduction in grade and discharge from the ARNG and transfer to the IRR.

11. During the entire period of this enlistment, while I am a member of the Ready Reserve and the ARNG, I may at any time be ordered to active duty involuntarily as a member of a unit in the event of a war or national emergency declared by the Congress or the President of the United States, or in the event of an emergency declared by the Governor of the State, or under any other conditions authorized by law in effect at the time of my enlistment or which may hereafter be enacted into law. I understand that I must comply with said orders.

CERTIFICATION UPON ENLISTMENT/REENLISTMENT

I, the undersigned, having voluntarily elected to become a member of an ARNG unit, acknowledge that all of the conditions of such membership as outlined on this certificate were read and explained to me by the person whose signature appears below. I have been advised of my responsibilities with respect to satisfactory participation in the Army National Guard and I understand them.

Typed Name

Social Security Number

Signature

Date Signed

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I certify that I have read and explained all the conditions and stipulations set forth above. A copy of this certificate was furnished the above named individuals.

Typed Name and Rank

Title

Signature

Date

ANNUAL CERTIFICATION

I _____ state that I have read this statement and I understand my ARNG and Reserve of the Army obligations and responsibilities.

_____/_____
(Initials) (Date)

Note: This certification will be completed by the soldier annually. The soldier will initial and date, in pencil, after reading the statement. For units that have servicing Personnel Service Center (PSC), the unit will maintain this form at unit level.