Organization and Mission - Field

AIR NATIONAL GUARD COMBAT READINESS TRAINING CENTERS

This directive outlines the mission and responsibilities of the Air National Guard (ANG) Combat Readiness Training Centers (CRTC).

SUMMARY OF CHANGES

This revision incorporates the requirements, information, and procedures formerly in ANGR 23-03, reorganizes text, and changes requirements and procedures.

1. Applicability. This directive is applicable to the ANG CRTCs, using units and supporting agencies.

2. General:

2.1. The mission of the ANG CRTCs as directed by the National Guard Bureau (NGB) reflects a general commonality, yet allows for differences dictated by physical limitations, geography, climate, topography and CRTC unique training capabilities. This directive defines those missions and the day-to-day functions reserved specifically to the host states, and explains the control vested in the NGB.

2.2. NGB is responsible for delineating mission requirements and programming adequate resources to allow mission accomplishment. CRTCs are responsible for managing the resources provided to ensure mission accomplishment.

3. Mission:

3.1. The primary mission of each CRTC is to provide an integrated, year-round, realistic training environment (airspace, facilities, equipment) for units to enhance their combat capability and readiness by:

3.1.1. Enabling users to accomplish training which cannot be effectively accomplished or is not available at their home station.

3.1.2. Establishing a training arena that approximates a deployed, combat-oriented operating base.

3.1.3. Providing a realistic setting for deployed OREs and ORIs.

3.2. CRTCs will also provide:

3.2.1. Other site-specific unique training as tasked by NGB.

3.2.2. Facilities and services to other non-Air Guard agencies on a non-interference, cost reimbursable basis as required by the CRTC Commander.

4. Wartime tasking will be as directed by NGB.

5. Responsibilities:

5.1. The NGB will establish overall policy for ANG CRTCs.

5.2. Air National Guard Readiness Center, Directorate of Operations (ANGRC/DO) is designated the Office of Primary Responsibility (OPR) for the CRTCs and will:

5.2.1. Annually review the CRTCs' status and provide recommendations on proposed policy or requirement changes to the Director, NGB, not later than (NLT) 1 July each year.

5.2.2. Provide guidance to CRTCs on ANG requirements.

5.2.3. Coordinate CRTC issues with other NGB directorates as required.

5.2.4. Validate manning, organization, facility, and funding requirements.

5.2.5. Verify utilization data and forward results to Air National Guard Readiness Center, Directorate of Financial Management and Comptroller (ANGRC/FM) for funding consideration where applicable.

5.2.6. Review CRTC Unit Instruction Guides.

5.2.7. Publish "other site-specific training" requirements referenced by paragraph 3.2.1. above, NLT 30 September each year. (ABO, MRT, etc.)

5.3. The host states will exercise command and control of CRTC activities through their Adjutants General and CRTC commanders.

5.4. CRTCs will perform their mission in accordance with all applicable directives and regulations and will:

5.4.1. Manage the facilities and resources to meet the mission needs.

5.4.2. Publish a CRTC Unit Instruction Guide (Deployment Planning Guide) based on this regulation outlining procedures and specific requirements unique to each CRTC's operation. Included will be information reflecting CRTC capabilities.

5.4.3. Conduct an annual review of their CRTC Instruction Guide and forward it to ANGRC/DO for review NLT 1 June each year.

5.4.4. Publish CRTC specific Short/Long Range Plans and provide ANGRC/DO annual updates NLT 1 July each year.

5.4.5. Forward monthly utilization reports to ANGRC/
DO NLT the 5th of the following month. Information reported will be IAW attachment 1.

5.5. Deploying Units:

5.5.1. As a condition for use, all units with more than ten personnel in a Temporary Duty (TDY) status shall submit a CRTC User Deployment Report, (see attachment 2) to ANGRC/DO, with an information copy to CRTC/CC, NLT 30 days after their redeployment date.

5.5.2. As a minimum, the report must include the following where applicable: unit, dates, purpose of deployment, total number of deployed remain overnight (RON) personnel each day, whether lodging was "on" or "off" base, the number of aircraft deployed and the total number of sorties scheduled and flown. The report must also include the deploying units' assessment of the support provided by the CRTC to accomplish deployment and training objectives and recommendations, if warranted.

6. Scheduling Instructions:

6.1. Scheduling conflicts or disputes will ultimately be resolved by ANGRC/DO. ANGRC/DO and the CRTC commander, or their designated representatives, shall closely coordinate all scheduling matters.

6.2. ANGRC/DO will sponsor the Annual CRTC scheduling meeting NLT 1 April each year for the upcoming fiscal year. NLT 1 June each year, ANGRC/DO will publish an official CRTC yearly schedule for the upcoming fiscal year.

6.3. ANG units shall have first priority for the use of all ANG CRTC facilities when the initial annual CRTC schedule is set. Subsequent schedule additions will be at the discretion of ANGRC/DO prior to 1 June for the upcoming fiscal year and at the discretion of the CRTC commander thereafter. Units involved in an ORI will have "exclusive use" of the affected CRTC facilities, equipment, ranges and training devices required to support the ORI.

6.4. Non-ANG units may use CRTCs on a non-interference and cost-reimbursable basis. However, once formally scheduled, they shall not be "bumped" without written direction from ANGRC/DO.

6.5. Normally, but not exclusively, after the yearly CRTC schedule is approved and published by ANGRC/DO, CRTC use will be on a first-come-first-serve basis.

7. Communications. Established command channels apply except when otherwise directed or authorized by competent authority.

DONALD W. SHEPPERD
Major General, USAF
Director, Air National Guard

OFFICIAL

DEBORAH GILMORE
Acting Chief
Admnistrative Services

2 Attachments
1. Sample CRTC Monthly Report
2. Sample CRTC User Deployment Report

(SAMPLE MEMORANDUM)

MEMORANDUM FOR ANGRC/DO
3500 FETCHET AVENUE
ANDREWS AFB MD 20331-5157

FROM *(YOUR ORGANIZATION)*: CRTC/CC

SUBJECT: CRTC MONTHLY REPORT FOR *(MONTH/YEAR)* JULY 1994

A1. TOTAL DEPLOYMENTS:

A1.1. USER TYPE:
A1.1.1. 5 ANG
A1.1.2. 1 Non-ANG DoD
A1.1.3. 0 Non-DoD

Note: On the reverse side of this report, list all using organizations by user type.

A1.2. TRAINING TYPE:
A1.2.1. 2 ORI/ORE
A1.2.2. 3 Other Flying
A1.2.3. 1 Other Non-Flying

A1.3. DEPLOYMENT SIZE:
A1.3.1. 3 Small < 100
A1.3.2. 2 Medium 100 - 300
A1.3.3. 1 Large > 300

A2. AIRFIELD OPERATION:

A2.1. 57 Transient A/C Turned
A2.2. 30 Transient A/C RON

A3. SUPPORT SERVICES:

A3.1. 1325 Bed-Nights
A3.2. 3064 Meals Served
A3.3. 172 Vehicles Issued
A3.4. 564,200 Jet Fuel Dispensed

A4. FINANCIAL OBLIGATIONS ($K):

A4.1. $312K TOTAL O&M
A4.1.1. 137 BOS
A4.1.2. 113 FOMA
A4.1.3. 62 Security
A4.2. _____ DLR
A4.3. _____ RPM
A4.4. _____ Mil Pers

A5. MANNING:

A5.1. 8/72 Funded OFF/ENL
A5.2. 2/20 Unfunded OFF/ENL
A5.3. 50/50 Civilian Fund/Unfund

A6. SITE SPECIFIC MISCELLANEOUS:

A6.1. 64 RAPCON Operations
A6.2. 137 TOWER Operations
A6.3. 2 ATSO/ABO Classes
A6.4. 1 MRTS Classes

A7. SITE REMARKS:

_____
_____
_____
_____

(SAMPLE MEMORANDUM)

MEMORANDUM FOR ANGRC/DO
3500 FETCHET AVENUE
ANDREWS AFB MD 20331-5157

FROM: 199FG/DO *(YOUR ORGANIZATION)*

SUBJECT: CRTC USER DEPLOYMENT REPORT

Unit: 199FG POC: MAJ SMITH DSN: 123-4567

Deployment Locations: CRTC GULFPORT

Training Objective: ACMI

Deployment Dates: 20 DEC to 26 DEC

Number of Personnel RON Each Night: 1st Week: 8 / 42 / 44 / 43 / 42 / 40 / 6 /

2nd Week: ___/___/___/___/___/___/___/

Lodging ON BASE or OFF BASE: _____

Number and Type Aircraft: _____/_____

Total Sorties Scheduled and Flown: _____/_____

Grading System: (1)=POOR (2)=FAIR (3)=AVERAGE (4)=GOOD (5)=EXCELLENT
(N/A)=NON-APPLICABLE

SECTION	GRADE
RANGE/AIRSPACE/ACMI	5

RECOMMENDATION: _____

AIRFIELD/BASE OPS	4

RECOMMENDATION: _____

AIR TRAFFIC _____

RECOMMENDATION: _____

FIRE PROTECTION _____

RECOMMENDATION: _____

FACILITIES _____

RECOMMENDATION: _____

ENGINEERING SUPPORT _____

RECOMMENDATION: _____

FUELS _____

RECOMMENDATION: _____

VEHICLE _____

RECOMMENDATION: _____

SECURITY _____

RECOMMENDATION: _____

LODGING _____

RECOMMENDATION: _____

OTHER LOGISTICS SUPPORT _____

RECOMMENDATION: _____

BASE HEADQUARTERS _____

RECOMMENDATION: _____

MEDICAL _____

RECOMMENDATION: _____

SAFETY _____

RECOMMENDATION: _____

ENVIRONMENTAL _____

RECOMMENDATION: _____

OTHER COMMENTS:

MAIL COPIES TO: **ANGRC/DO**
3500 FETCHET AVE.
ANDREWS AFB MD 20331-5157

CRTC/CC
ADDRESS
CITY, STATE, ZIP