

National Guard Regulation 385-5

Safety

Aviation Support Activity Accident Prevention Survey Program

Departments of the Army and the Air Force
National Guard Bureau
Arlington, VA 22202-3231
4 January 2008

UNCLASSIFIED

SUMMARY of CHANGE

NGR 385-5
Aviation Support Activity Accident Prevention Survey Program
Revised 4 January 2008

This Army National Guard regulation has undergone major revision

- Eliminates the Regional Accident Prevention Program.
- Establishes policy and procedures for Aviation Support Activity Accident Prevention Survey (para 1-1).
- Specifies the use of the Aviation Resource Management Survey checklist (para 1-4).
- Establishes the team members for an Aviation Support Activity Accident Prevention Survey (para 2-4).
- Specifies that the Chief, Aviation and Safety Division will fund travel and per diem for an Aviation Support Activity Accident Prevention Survey (para 2-4).
- Specifies the conduct of an Aviation Support Activity Accident Prevention Survey (para 2-5).

Safety

Aviation Support Activity Accident Prevention Survey Program

By Order of the Secretaries of the Army and the Air Force:

H STEVEN BLUM
Lieutenant General, USA
Chief, National Guard Bureau

Official:

GEORGE R. BROCK
Chief, Plans and Policy Division

History. This printing revises National Guard Regulation (NGR) 385-5.

Summary. This publication completely replaces the former Regional Accident Prevention Survey (RAPS) program. This revision serves to change the make-up of Aviation Support Activity Accident Prevention Survey (ASAAPS) Teams and replaces the ASAAPS Checklist with the U.S. Army Forces Command (FORSCOM) Aviation Resource Management Survey (ARMS) Checklist.

Applicability. This regulation applies to all affected soldiers, civilians, technicians, and contractors assigned, attached, operationally controlled, or performing contracted services for/to the Army National Guard (ARNG) - to include subordinate elements assigned under the Operational Support Airlift Agency (OSAA)/Operational Support Airlift Command (OSACOM). This regulation does not apply to activated or mobilized units.

Proponent and Exception Authority. The proponent of this regulation is the Chief, NGB-AVS. The proponent has the authority to adjudicate, interpret, and approve exceptions to this regulation that are consistent with controlling law(s) and regulation(s).

Management Control Process. This regulation is subject to the requirements of Army Regulation (AR) 11-2 (Management Control).

Supplementation. Supplementation of this regulation is prohibited without prior approval from the Chief, National Guard Bureau, ATTN: NGB-AVS, 111 South George Mason Drive, Arlington, VA 22204-1382.

Suggested Improvements. Users are invited to send comments or suggested changes on DA Form 2028, (Recommended Changes to Publications and Blank Forms), to Chief, National Guard Bureau, ATTN: NGB-AVS-SA, 111 South George Mason Drive, Arlington, VA 22204-1382.

Restrictions. Approved for public release; distribution unlimited. Local reproduction is authorized and encouraged.

Distribution. A.

Table of Contents

**Chapter 1
General Provisions**

- 1-1. Purpose
- 1-2. References
- 1-3. Explanation of abbreviations and terms
- 1-4. ASAAPS Policy and Program Objectives
- 1-5. ASAAPS Program Oversight Responsibility

**Chapter 2
ASAAPS Procedures**

- 2-1. ASAAPS Schedule
- 2-2. ASAAPS Adjustments
- 2-3. ASAAPS Surveys
- 2-4. ASAAPS Teams
- 2-5. Conduct of Survey

**Chapter 3
Additional Uses of the FORSCOM ARMS Checklist**

- 3-1. RCAS SOH
- 3-2. Aviation Accident Prevention Survey (AAPS)

Chapter 1 General Provisions

1-1. Purpose

This regulation establishes procedures for the conduct of the Aviation Support Activity Accident Prevention Survey (ASAAPS) Program. NGR 385-10 prescribes policies, duties, and responsibilities for planning, organizing, coordinating, and controlling the ASAAPS Program throughout the ARNG.

1-2. References

Required and related publications and referenced and prescribed forms are listed in Appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are listed in the Glossary.

1-4. ASAAPS Policy and Program Objectives

The ASAAPS Program is a stand-alone process that consists of an accident prevention survey of each ARNG Aviation Facility utilizing the FORSCOM ARMS Checklist. There is no stated or implied relationship between this program, and those performed under NG Pam 11-1, NGR 750-51, or the ARMS, as performed by the FORSCOM. When integrated into the larger Safety Program, an accurate safety posture assessment of the facility is possible.

- a. The FORSCOM ARMS Checklist is the sole checklist to be used in the conduct of an ASAAPS.
- b. Objectives. The single most important objective of the ASAAPS Program is to provide a process for accident prevention within the ARNG Aviation community.
- c. ASAAPS is designed to collect data, at local and varying levels of command, in a usable format. This data is used to treat individual problems, in addition to enabling the composition of adverse trends and their associated causes. At the local level, and through the highest Department of Defense level, this data is used to provide countermeasures (to deficiencies in the Accident Prevention program) to ultimately preclude the next accident.

1-5. ASAAPS Program Oversight Responsibility

Chief, NGB-AVS Safety and Standardization Branch will have overall responsibility of the ASAAPS Program to include the ASAAPS Schedule, ASAAPS Survey Team Member selection, and all logistical support to include travel and per diem for the ASAAPS Team.

Chapter 2 ASAAPS Procedures

2-1. ASAAPS Schedule

NGB-AVS-SA will post the ASAAPS schedule on the Guard Knowledge Online website at <https://gko.ngb.army.mil>.

2-2. ASAAPS Adjustments

Adjustments to the schedule are at the discretion of NGB-AVS-SA. Facilities shall be subjected to not more than one ASAAPS in a twelve month period and not less than one ASAAPS every three years.

2-3. ASAAPS Surveys

ASAAPS surveys will be de-conflicted with other major inspections/surveys (e.g., the ARMS, as conducted by FORSCOM).

2-4. ASAAPS Teams

The ASAAPS Team consists of a Team Chief from NGB-AVS-SA and at least the following specialists: One Operations/Training specialist, two Maintenance personnel, one Aviation Safety Officer, one Standardization Officer, and one Aviation Life Support Equipment Specialist. NGB-AVS-SA will solicit volunteers from the field as necessary. Travel, time and special considerations may result in modifying the team composition. Travel and per diem for non AVS personnel will be paid by NGB-AVS.

2-5. Conduct of the Survey

a. The survey will begin with a formal Entrance Briefing to introduce Survey Team members to the host personnel, facilities and organization. Significant events or problems currently identified at the facility will be briefed to the Survey Team members at this time. Commanders and key personnel of units and organizations supported by the facility should be invited to attend this inbrief, and participate fully in the ASAAP Survey.

b. The Surveying Team will accomplish the survey using the FORSCOM ARMS Checklist. When the survey is completed, a formal exit brief will be presented. In addition to direct participants in the ASAAPS, Commanders and key personnel from units or organizations supported by the facility should be invited to attend the exit brief. One copy of the completed survey results will be sent directly to NGB-AVS-SA. A second copy of the completed Survey Results will be given to the facility commander. The facility commander will ensure that hazards noted by the ASAAPS Team Members are placed on the facility hazard log (HAZLOG). The facility ASO may also post potential hazards to the HAZLOG.

c. The Surveying Team will provide telephonic, facsimile or email notification to NGB-AVS-SA of the survey dates. This information will be included in the ASAAPS database and maintained by NGB-AVS-SA.

d. An informational copy is authorized to be submitted to commanders of units or organizations supported by the facility who have received a copy following the exit brief.

e. A copy of the ASAAPS results will be forwarded directly to: Chief, National Guard Bureau, ATTN: NGB-AVS-SA, 111 South George Mason Drive, Arlington, VA 22204-1382, by the ASAAPS Team Chief within 15 working days of completion of the survey.

Chapter 3

Additional Uses of the FORSCOM ARMS Checklist

3-1. RCAS SOH

The FORSCOM ARMS Checklist is compatible with the Reserve Component Automated System Safety and Occupational Health (RCAS SOH) Subsystem for tracking and data management of safety compliance requirements and issues.

3-2. Aviation Accident Prevention Survey (AAPS)

Use of the FORSCOM ARMS Checklist satisfies the requirements for the conduct of an AAPS, as required in AR 385-95, paragraph 3-2a; whether conducted internally, or by a surveying team. When used as an internal AAPS, augmentation with items of local or additional command emphasis is authorized and encouraged.

Appendix A
References

Section I
Required Publications

This section contains no entries.

Section II
Related Publications

AR 11-2
Management Control

AR 385-95
Army Aviation Accident Prevention

NG Pam 11-1
Command Logistics Review Program (CLRP)

NGR 95-210
ARNG Aviation: General Provisions and Regulations for Aviation Training

NGR 385-10
Army National Guard Safety and Occupational Health Program - Incl Change 1

NGR 750-51
Command Maintenance Evaluation Team

Section III
Prescribed Forms

This section contains no entries.

Section IV
Referenced Forms

This section contains no entries.

Glossary

**Section I
Abbreviations**

AAPS

Aviation Accident Prevention Survey

AR

Army Regulation

ARMS

Aviation Resource Management Survey

ARNG

Army National Guard

ASAAPS

Aviation Support Activity Accident Prevention Survey

DA Pam

Department of the Army Pamphlet

FORSCOM

U.S. Army Forces Command

HAZLOG

Hazard Log

NGR

National Guard Regulation

OSAA

Operational Support Airlift Agency

OSACOM

Operational Support Airlift Command

RAPS

Regional Accident Prevention Survey

RCAS SOH

Reserve Component Automated System Safety and Occupational Health

**Section II
Terms**

This section contains no entries.