

**BY ORDER OF THE CHIEF,  
NATIONAL GUARD BUREAU**



**AIR FORCE INSTRUCTION 10-2501**

**AIR NATIONAL GUARD  
Supplement**

**14 OCTOBER 2008**

**Operations**

**AIR FORCE EMERGENCY MANAGEMENT  
(EM) PROGRAM PLANNING  
AND OPERATIONS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This supplement implements major command (MAJCOM) policy by supplementing specific processes and procedures that are unique to Air National Guard (ANG). It applies to all ANG units. Forward comments and suggested improvements to this supplement on AF Form 847, **Recommendation for Change of Publication**, through channels to NGB/A7XF, 3500 Fetchet Ave., Andrews AFB, MD 20762-5157. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://afirms.amc.af.mil/>.

2.3.1.3.1. (Added) ANG may combine the ANG EMWG and the ANG C-CBRNE Working Group with the FPWG.

2.4.1.1.1. (Added) An Emergency Management representative will brief EMWG topics at the FPEC, at a minimum, on a semi-annual basis.

2.4.1.3.1. (Added) ANG Installations may combine the EMWG with the FPWG.

3.5.2.1. (Added) Each ANG functional staff agency will ensure functional area requirements for chemical, biological, radiological and nuclear (CBRN) defense materials are forwarded to

NGB/A7X for consolidation and inclusion in the PE 55165 POM process. Submissions should be forwarded when requested by NGB/A7X.

3.5.2.2. (Added) Many data calls may be in conjunction with A4R Logistics Readiness (LRS) and A3 Life Support.

3.5.2.3. (Added) Fund distribution will be determined through NGB/A7 Critical Mission Classification Model (CMCM).

3.10.6.1. (Added) The full time EM program manager will serve as an installation representative on the LEPC. May appoint more than one representative per installation.

4.3.7. (Added) The CEMP 10-2 has six annexes.

4.3.7.3.1. (Added) ANG Units that have determined the need for Annex C can keep it separate from the CEMP 10-2 plan and implement it upon an increase in Threat Level.

4.3.7.6. (Added) Annex L: Local policies and procedures (As needed). This annex can be used for ANG Installations to lay out Tactics, Techniques, and Procedures (TTPs) to respond with off-base agencies such as the Civil Support Team, local fire and police, etc. It is optional and is not required.

**Table 6.2. (Added) Hazardous Materials (HAZMAT) Minimum Training and Certification Requirements.**

	Assigned Personnel	Level 1	Level 2	Level 3	Level 4	Level 5
		First Responder Awareness	First Responder Operations	HAZMAT Technician	HAZMAT Specialist	HAZMAT IC
1.	EOC Director and Alternates	O				O
2.	EOC Manager	X				O
3.	CE Commander	X				O
4.	Senior Fire Officials	X/C	X/C	O		X
5.	HAZMAT Emergency Response Team	X	X	X		O
6.	Contamination Control Team	O	O			
7.	FES	X/C	X/C	X/C		O
8.	Readiness and Emergency Management	X/C	X/C	X/C/O	O	K/O
9.	EOD	X	O	O	O	
10.	Acute or Urgent Care/ER Staff (see Attachment 6)	X				

11.	Ambulance Service (not assigned to FES) (see Attachment 6)	X	X/O			
12.	Medical Security Teams (see Attachment 6)	X	X/O			
13.	Casualty Management/Patient Admin Teams (see Attachment 6)	X/O	X/O			
14.	Bioenvironmental Engineering (see Attachment 6)	X	X	K	X/O	
15.	IPPD Team (see Attachment 6)	X	X			
16.	Security Forces (see Attachment 5)					
17.	EOC Representatives	O				
X – Designates mandatory training level.						
X/C – Designates mandatory training level with DOD HAZMAT Certification. One person per 4FPWD UTC and one person per 4FPWE UTC are required training/certification. All others within the flight are optional.						
O – Designates optional training level.						
K – Designates knowledge of tasks outlined in requirements; does not require DOD certification.						
X/O – Level of training depends on team duties. If a team operates in a warm zone because of mission requirements, train to Level 2 (Operations), such as medical staff performing security team duties outside the medical treatment facility (MTF) to support IPPD, Casualty Management Teams, or ambulance crews treating patients from the warm zone.						
K/O - Designates knowledge of tasks outlined in requirements; does not require DOD certification/ Designates optional training level.						

6.4.2.1. (Added) A copy of all EM education and training CBT certificates will be provided to the CE Readiness and Emergency Management Flight.

6.6.1.2.8. (Added) ANG units are authorized the following options for the CBRNE Defense Awareness Course:

6.6.1.2.8.1. Web-Based Training Product (WBT)

6.6.1.2.8.2. Computer-Based Training Product (CBT) that is available for download on the ADLS Website.

6.6.1.2.8.3. EM Reps may use the CBT in an “En Masse” format for their respective units.

6.6.5.3. (Added) ANG units are authorized the en masse training method for completion of the ERO course.

6.7.2.4. (Added) Emergency Management Flights will provide State and local emergency sheltering, evacuation, and notification procedures to unit EM representatives for inclusion in the unit’s information program. Consider coordinating this information with the installations Family Readiness POC.

**Table 7.2. (Added) Air National Guard Emergency Management (EM) Program Exercise Requirements.**

<b>Type of Exercise<sup>1, 2, 3</sup></b>	<b>Frequency</b>	<b>Notes</b>
<b>Major Accident</b>	<b>Twice per Calendar Year</b>	<b>Can include Nuclear Weapons, munitions, off-base, mass casualties, hazardous materials response, air show response, and radioactive material accident response.</b>
<b>Natural Disaster</b>	<b>Annually</b>	<b>Conduct exercise applicable to the installations natural disaster and severe weather plans.</b>
<b>Terrorist Use of CBRNE</b>	<b>Twice per Calendar Year</b>	<b>See AFI 10-2603 for guidance regarding biological exercises</b>
<b>Operational Readiness Exercise (ORE)<sup>4</sup></b>	<b>Annually</b>	<b>This is an attack response exercise that must reflect the most stringent CBRN threats in place or that expeditionary forces could face during employment.</b>
<p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Types may be combined in the same exercise.</li> <li>2. Two exercises may be conducted as a Table Top (except ORE). Both exercises of a specific type cannot be accomplished by table top during the same calendar year.</li> <li>3. Requires only minimum number of participants to meet exercise objectives (i.e. Key Players)</li> <li>4. Refer to AFI 10-403 and 90-201 for ORE Guidance and exercise criteria.</li> </ol>		

7.4.6.1 (Added) One exercise per calendar year should include local civil authorities when available (i.e. Civil Support Teams, local EOC, etc.).

7.4.10. (Added) Additional functional area exercises (ATFP, NORAD, etc.) should be included within the scope of the major exercises.

7.4.11. (Added) State Headquarters and Joint Operations Center will function as Higher Headquarters Reporting element for exercise requirements when practical.

7.4.12. (Added) Participation in exercises driven by NORAD Instruction (NI) 10-22 may fulfill requirements of Table 7.1, with the exception of the Operational Readiness Exercise.

7.5.2.1. (Added) Recommend assigning an EET Chief with a minimum rank of O-4.

8.2.2.2.1 (Added) ANG units will send a copy of DD Form 2325 to NGB/A7XF. Call DSN 278-8171 for more information.

9.3.1. (Added) Where applicable, consider local community systems for inclusion.

#### **Attachment 8 (Added)**

#### **Air Sovereignty Alert (ASA) Warning and Reporting Roles and Responsibilities**

A8.1. (Added) First Air Force (1<sup>st</sup> AF) has been an Air Combat Command (ACC) organization since June 1, 1992. Its subordinate units are located throughout the CONUS. Since October 1997, all combat and support elements have come from the Air National Guard (ANG).

A8.1.1. (Added) The ‘Steady State’ units and detachments tasked as ASAs, and/or Warning and Reporting Agencies (RAs) and supportive to the Operation Noble Eagle (ONE) Mission often vary based upon mission change and conversion timelines. NOTE: Air Sovereignty Levels (ASLs), may drive mission requirements that may trigger other units to support an ASA mission. This may include active duty, ANG, and AFRC assets.

A8.2. (Added) 1<sup>st</sup> Air Force (Continental US NORAD Region’s (CONR’s)) direct reporting units and locations are shown in Table A8.1.

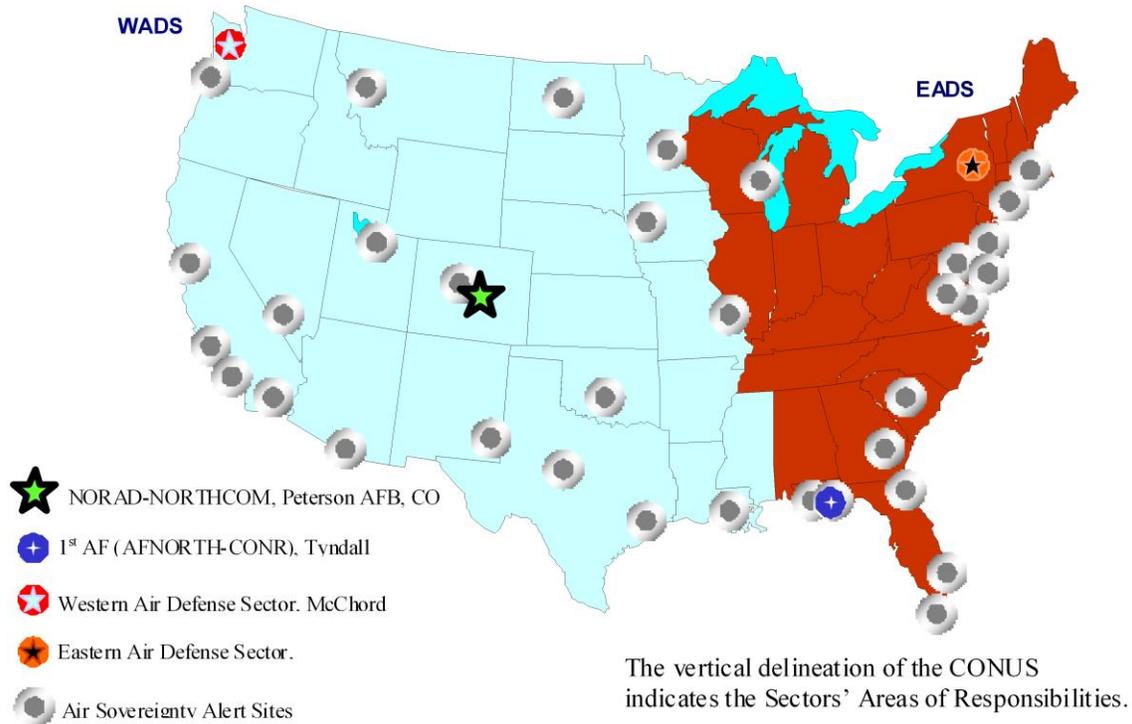
**Table A8.1. (Added) 1<sup>st</sup> Air Force (1 AF) Direct Reporting Units (DRUs).**

AFNORTH Air Operations Center (AOC)	Tyndall AFB, Panama City, FL
Eastern Air Defense Sector (EADS) <sup>1</sup>	Rome, NY
Western Air Defense Sector (WADS)	McChord AFB, Tacoma, WA

**Note 1.** EADS is not directly supported by a host-wing, as are HQ 1<sup>st</sup> AF and WADS.

A8.2.1. (Added) Other associated units/agencies tasked to support the CONR Warning and Reporting requirements can be found in the CDR NORAD CONPLAN 3310 (S/R), *Aerospace Warning, Aerospace Control, Maritime Warning and Control Plan*. This plan is classified and can be found on the RELCAN (Releasable to Canadian and US forces) network.

A8.2.2. (Added) Through 1<sup>st</sup> AF’s direct liaison authority granted by HQ USAF, all ANG units and agencies are responsible for warning and reporting.

**Figure A8.1 Air Sovereignty Alert Sites (Added)****NOTE**

The above graphic is not all-inclusive of ASA sites; however, offers insight to ONE mission-supportive unit's locations. The vertical division of the CONUS indicates operations area (OAs) of both WADS and EADS.

A8.3. (Added) Roles and responsibilities of the above stated and other notional ANG units are:

A8.3.1. (Added) Report all incidents/events, natural or man-made that may impact ASA capabilities or threaten forces supporting ASA missions. Considerations of threats to ASA missions should be based on a 100-mile radius area of interest, from each alert facility.

A8.3.1.1. (Added) Reportable incidents/events are characterized by the intentional or accidental use/release of chemical, biological, radiological, nuclear, and high-yield explosives (CBRNE), terrorist initiatives/activity, hurricanes, earthquakes, commercially-required or Defense Critical Infrastructure Program (DCIP) concerns, etc. Security Forces, Intelligence, Offices of Special Investigation, etc. should be integral in assessments of threats to ASA interests.

A8.3.1.2. (Added) Report all mitigating, response, and recovery actions taken, regarding events/incidents stated above.

A8.3.1.3. (Added) Dual/Redundant reporting is required through Title 32 (State/JOC) and NORAD chains of command. NORAD reporting will be performed IAW NORAD Instruction 10-22.

A8.3.2. (Added) Participate in NORAD training, site visits, and exercises [at unit's discretion] applicable to Air Defense Sector and 1<sup>st</sup> AF. Site visits are performed to ensure continuity of training and familiarization of NORAD-NORTHCOM operating procedures.

A8.3.3. (Added) Provide Emergency Management plans and procedural documents to higher headquarters within the NORAD-NORTHCOM chain of command. Posting the unit's CEMP 10-2 to the ANG EM Community of Practice (CoP).

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