



# CHIEF NATIONAL GUARD BUREAU INSTRUCTION

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NGB-J3/7  
DISTRIBUTION: A

CNGBI 3000.02  
08 June 2018

## ADAPTIVE BATTLE STAFF

References: See Enclosure C.

1. Purpose. This instruction establishes policy and assigns responsibilities for the National Guard Bureau (NGB) Adaptive Battle Staff (ABS) to provide focused support to the Chief of the National Guard Bureau (CNGB), The Adjutants General (TAG), and combatant commanders during complex domestic operations (DOMOPS), assisting U.S. civil authorities during disasters within the States, Territories, and District of Columbia, in accordance with references a through q.

2. Cancellation. None.

3. Applicability. This instruction applies to all elements of the National Guard (NG).

4. Policy. It is NGB policy that, upon activation, the ABS will assist NGB senior leaders to execute NGB responsibilities in support of DOMOPS.

a. ABS Activation. The CNGB delegates the authority to activate the ABS and set its operational level to the Director of Domestic Operations and Force Development (NGB-J3/7). If the Director of NGB-J3/7 cannot be reached, these actions may be employed by the following individuals in order: Vice Director of NGB-J3/7, Deputy Director of NGB-J3/7, and Chief of Operations (CHOPS) of NGB-J3/7. The NGB-J3/7 is delegated the authority to task the NGB Staff during ABS activation.

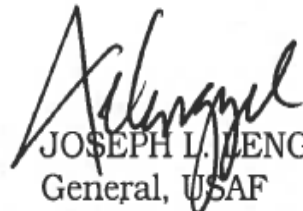
b. ABS Structure and Functions. See Enclosure B.

5. Definitions. See Glossary.

6. Responsibilities. See Enclosure A.

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7. Summary of Changes. This is the initial publication of CNGBI 3000.02.
8. Releasability. This instruction is approved for public release; distribution is unlimited. Obtain copies through <<http://www.ngbpdcc.ngb.army.mil>>.
9. Effective Date. This instruction is effective upon publication and must be reissued, cancelled, or certified as current every five years.



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Enclosures:

- A -- Responsibilities
- B -- ABS Structure and Functions
- C -- References
- GL -- Glossary

ENCLOSURE A  
RESPONSIBILITIES

1. NGB. The NGB through the ABS, will:

a. When directed, assist U.S. civil authorities in order to enable a rapid and effective response to domestic man-made and natural disasters, including extreme weather events, pandemics, and industrial accidents.

b. Facilitate synchronization and coordination of NG response to domestic events with the States, Territories, and the District of Columbia.

c. Provide DoD, Office of the Secretary of Defense (OSD), U.S. Northern Command, and U.S. Pacific Command situational awareness of NG forces and capabilities during a domestic event.

2. Staff Responsibilities. Upon activation, the Office of the CNGB, and the NGB Joint Staff will:

a. Provide subject matter experts during training and real-world events.

b. Be prepared to support the primary centers: Current Operations Center (Current Ops), Future Operations Center (FOC), and Future Plans Center (FPC), along with other ABS elements that may be activated or established by NGB senior leadership, including boards, centers, cells, and groups.

c. Ensure that staff members who are assigned, or may be tasked to support, ABS requirements attend ABS training and can access required collaborative tools.

3. Director of NGB-J3/7. The Director of NGB-J3/7 will:

a. Serve as the Office of Primary Responsibility for ABS operations, training, procedures, and manning.

b. Recommend the appropriate operational level of the ABS and, if necessary, recommend location of ABS functions.

c. Within 90 days of publication of this instruction, develop, coordinate, publish, and maintain a CNGB Manual to provide detailed procedures for the structure, functions, operations, and training of the ABS and its personnel.

4. Chief of Continuity Program Management Office (NGB-J31). The Chief of NGB-J31 will:
  - a. Serve as CHOPS during ABS activation. The CHOPS directs and supervises all ABS centers and nodes during activation.
  - b. Ensure that continuity-of-operations planning complies with references o and p.
  - c. Establish and conduct core ABS training for designated individuals from across the NGB.
5. Chief of Current Operations Division (NGB-J33). The Chief of NGB-J33 will:
  - a. Serve as the Chief of the Current Ops during ABS activations, focusing on operations over the next 24 hours.
  - b. Collaborate with other ABS elements to ensure information is synchronized across the staff.
6. Chief of Future Operations Plans Division (NGB-J35). The Chief of NGB-J35 will:
  - a. Serve as the Chief of the FOC during ABS activations, focusing on operations 24 to 96 hours from current operations.
  - b. Collaborate with other ABS elements to ensure information is synchronized across the staff.
7. Chief of Future Plans Division (NGB-J55). The Chief of NGB-J55 will:
  - a. Serve as the Chief of the FPC during ABS activations, focusing on operations beyond 96 hours from current operations.
  - b. Collaborate with other ABS elements to ensure information is synchronized across the staff.
  - c. Facilitate situational awareness among interorganizational, whole community partners, stakeholders, and the NGB to develop a holistic common operating picture.
8. Army National Guard (ARNG) and Air National Guard (ANG) Directorates. The ANG and ARNG Directorates will provide staff element augmentation to the ABS Centers.

ENCLOSURE B

ABS STRUCTURE AND FUNCTIONS

1. Structure. The CNGB oversees the ABS through the NGB-J3/7, who in turn delegates the authority to the NGB-J31 to direct the activities of the ABS centers and supporting nodes as the CHOPS during ABS activation.

a. ABS Centers. The NGB ABS includes three centers that report ABS activities to the CNGB through the NGB-J3/7. These centers may be activated individually or together. See Table 1 for ABS Centers.

<b>ABS CENTERS</b>	<b>FUNCTIONS</b>
Current Ops	The Current Operations Center maintains situational awareness of ongoing and anticipated events and activities extending out 24 hours and collects, analyzes, and disseminates relevant information to NGB leaders and other partners as directed.
FOC	The FOC looks beyond the current operations to anticipated events within 24 to 96 hours to determine availability of NG capabilities for anticipated requirements and to assist in coordination of sourcing options with NG Joint Force Headquarters-State (NG JFHQs-State).
FPC	The FPC looks beyond the current operations to anticipate the capabilities and needs beyond 96 hours.

**Table 1.** ABS Centers

b. Supporting Nodes. The NGB-J3/7 may establish one or more supporting nodes to assist the three primary ABS Centers, if required. Examples of supporting nodes: a threat working group, a cyber coordination cell, and a strategic messaging cell.

2. Operational Levels. The NGB ABS can function at NG facilities at one of three operational levels of intensity (see table 2).

<b>Level 3</b>	<b>Level 2</b>	<b>Level 1</b>
Steady State / Routine Operations (Normal Duty Hours)	Elevated State / Durational (Extended Hours)	Crisis State / Full ABS (24-Hour Operations)

**Table 2.** Operational Level of Intensity

3. Functions. Upon activation, or as directed by the CNGB, the ABS will:

a. Build shared situational awareness in support of the CNGB, TAGs, the OSD, the Joint Chiefs of Staff, the combatant commands, the interagency, and NG JFHQs-State during DOMOPS and planned events.

b. Develop threat and environmental updates for the CNGB.

c. Track and report on the CNGB's critical information requirements (CCIRs).

d. Develop recommendations, decision support products, and information support products for the CNGB and other senior leaders.

e. Maintain awareness of, and make recommendations for, NG JFHQs-State, all-hazards capabilities, Emergency Management Assistance Compacts (EMACs), staff augmentation, other mutual-aid agreements, and requests for a dual-status commander and force readiness.

f. Perform other duties as directed.

ENCLOSURE C

REFERENCES

- a. Homeland Security Presidential Directive 5, 28 February 2003, “Management of Domestic Incidents”
- b. Presidential Policy Directive 8, 30 March 2011, “National Preparedness”
- c. DoD Directive 1200.17, 29 October 2008, “Managing the Reserve Components as an Operational Force”
- d. DoD Manual 3025.01, Volumes 1 through 3, 11 August 2016, “Defense Support of Civil Authorities”
- e. DoD Directive 3025.18, 29 December 2010, “Defense Support of Civil Authorities (DSCA),” Incorporating Change 2, 19 March 2018
- f. DoD Instruction 3025.20, 06 April 2012, “Defense Support of Special Events,” Incorporating Change 1, 24 May 2017
- g. DoD Instruction 3025.21, 27 February 2013, “Defense Support of Civilian Law Enforcement Agencies”
- h. DoD Instruction 3025.22, 26 July 2013, “The Use of the National Guard for Defense Support of Civil Authorities,” Incorporating Change 1, 15 May 2017
- i. DoD Directive 5105.77, 30 October 2015, “National Guard Bureau (NGB),” Incorporating Change 1, 10 October 2017
- j. DoD Directive 5105.83, 05 January 2011, “National Guard Joint Force Headquarters–State (NG JFHQs-State),” Incorporating Change 1, 30 September 2014
- k. DoD Directive 5111.13, 23 March 2018, “Assistant Secretary of Defense for Homeland Defense and Global Security (ASD(HD&GS))”
- l. DoD, 04 March 2014, “Quadrennial Defense Review 2014”
- m. Council of Governors, 01 March 2011, “Joint Action Plan for Developing Unity of Effort”
- n. CNGB Instruction 3000.01, 30 April 2015, “Joint Enabling Team”
- o. CNGB Instruction 3302.01, 31 October 2014, “Continuity of Operations (COOP) Program Policy”
- p. NGB Continuity Plan, 23 July 2015
- q. NGB All-Hazards Support Plan 2018, 14 May 2018

## GLOSSARY

### PART I. ACRONYMS

ABS	Adaptive Battle Staff
ANG	Air National Guard
ARNG	Army National Guard
CHOPS	Chief of Operations
CNGB	Chief of the National Guard Bureau
EMAC	Emergency Management Assistance Compact
DOMOPS	Domestic operations
FOC	Future Operations Center
FPC	Future Plans Center
NG JFHQs-State	National Guard Joint Force Headquarters–State
NG	National Guard
NGB	National Guard Bureau
NGB-J3/7	Domestic Operations and Force Development Directorate
NGB-J31	Continuity Program Management Office
NGB-J33	Current Operations Division
NGB-J35	Future Operations Plans Division
TAG	The Adjutant General

### PART II. DEFINITIONS

Adaptive Battle Staff -- A contingency staff element composed of designated members of the National Guard Bureau Joint Staff, augmented by representatives of the Army National Guard and Air National Guard staffs. Upon activation the Adaptive Battle Staff supports the Chief of the National Guard Bureau in collecting, analyzing, and sharing information to synchronize National Guard responses during specified events involving National Guard forces.