



CHIEF NATIONAL GUARD BUREAU INSTRUCTION

NG-J3/7
DISTRIBUTION: A

CNGBI 7402.01
19 December 2013

GLOBAL FORCE MANAGEMENT JOINT WORKING GROUP CHARTER

References: See Enclosure C.

1. Purpose. Under the authority of reference a, and in accordance with (IAW) policies established in references b through h, this instruction implements the Global Force Management Joint Working Group (GFMJWG) as an advisory council to the Chief of the National Guard Bureau (CNGB).

2. Cancellation. None.

3. Applicability. This instruction applies to the National Guard Joint Staff (NGJS); the Army National Guard (ARNG); the Air National Guard (ANG); and the National Guard of the States, Territories, and the District of Columbia.

4. Policy.

a. This instruction implements the GFMJWG as an advisory group for the CNGB to fulfill the responsibilities of incorporating National Guard equities into the annual Department of Defense (DoD) Global Force Management (GFM) process through the development of synchronized business practices supporting the Joint Strategic Planning System.

b. Enclosure A outlines the roles of members on the GFMJWG, as well as processes related to communications.

c. Enclosure B outlines the functional responsibilities for each organization represented on the GFMJWG, as well as responsibilities for organizations charged with assisting the GFMJWG in its duties and processes.

5. Definitions. None.

6. Responsibilities. See Enclosures A and B.

UNCLASSIFIED

7. Summary of Changes. This is the initial publication of CNGBI 7402.01.
8. Releasability. This instruction is approved for public release; distribution is unlimited. National Guard Bureau (NGB) directorates, The Adjutants General, the Commanding General of the District of Columbia, and Joint Force Headquarters-State may obtain copies of this instruction through <http://www.ngbpdc.ngb.army.mil>.
9. Effective Date. This instruction is effective upon publication and must be reissued, cancelled, or certified as current within five years of its publication.


FRANK J. GRASS
General, USA
Chief, National Guard Bureau

Enclosures:

- A -- Charter of Global Force Management Joint Working Group
- B -- Functional Responsibilities
- C -- References
- GL -- Glossary

ENCLOSURE A

CHARTER OF GLOBAL FORCE MANAGEMENT JOINT WORKING GROUP

1. Background. The GFM process enables the Secretary of Defense to make proactive, risk-informed force management decisions by integrating “Assignment,” “Apportionment,” and “Allocation” processes. These processes facilitate the alignment of operational forces and capabilities against known requirements in advance of planning and deployment preparation timelines.

a. GFMJWG Role. The GFMJWG will assist the Directorate of Domestic Operations and Force Development (NG-J3/7) in developing and coordinating comprehensive, synchronized business practices to support the Joint Strategic Planning System in order to enhance the GFMJWG’s ability to incorporate NGB responsibilities into the annual DoD GFM process. These business practices will be developed in coordination with the ARNG and ANG directorates, and will not replace respective Service-specific processes.

b. GFMJWG Outputs. The GFMJWG will:

(1) Create, validate, and recommend GFM best business practices that facilitate decision-making within the NGB portion of the GFM process.

(2) Ensure National Guard interests are represented within strategic documents and policies relating to GFM and reflect the goals of the CNGB as illustrated in the annual posture statement.

(3) Ensure the National Guard is represented during the GFM process as a capable and accessible organization.

(4) Provide informed guidance to NGB senior leadership regarding the status of the continuous GFM process for the current fiscal year as well as one and two fiscal years into the future.

2. Membership.

a. GFMJWG membership will consist of action officers from ANG, ARNG, and NGJS. Members will be selected by staff directors who will submit names to the point of contact at the NG-J3/7 Future Operations Division (NG-J35).

b. Membership will be continuous. Members will be replaced only at the direction of the respective staff directorates. Directors may maintain multiple representatives, but will name a primary Point of Contact (POC) and designate an alternate POC. Members or alternates will attend each scheduled meeting, briefing, or workshop. When a staff element representative or alternate is

reassigned, the NG-J35 division chief, or his or her designated representative, will be notified and the affected staff element will identify a replacement.

ENCLOSURE B

FUNCTIONAL RESPONSIBILITIES

1. Meetings. GFMJWG meetings will initially convene on a bi-monthly basis, and then monthly at the direction of the NG-J35 division chief.

2. Roles and Responsibilities.

a. NG-J35. NG-J35 will:

(1) Serve as the NGJS office of primary responsibility for developing the GFM process, policy, and procedures outlined in this charter.

(2) Designate the GFMJWG chairperson to lead GFMJWG meetings and functions, to include the following: addressing National Guard recommended positions; facilitating reporting requirements; maintaining meeting content; developing and approving goals, objectives, and tasks; producing notes to be sent to GFMJWG members on a monthly basis; and developing and publishing business rules and practices that effectively incorporate NGB responsibilities and policies into the DoD GFM process.

(3) Lead GFM Allocation Plan-related Joint Chiefs of Staff and Operational Deputies Tank preparations.

b. Directorate of Resource Management and Comptroller (NG-J8). NG-J8 will lead all GFM Implementation Guidance-related Joint Chiefs of Staff and Operational Deputies Tank preparations.

c. Members. All members will:

(1) Actively represent their organization in the GFMJWG.

(2) Provide an alternate representative for their organization in the absence of the primary GFMJWG member.

(3) Respond to tasks in a timely manner and actively support GFM policies and practices in the National Guard.

(4) Conduct required GFM-related directorate or staff training as directed by the GFMJWG chairperson.

3. Rules.

a. The Chairperson of the GFMJWG will communicate, at a minimum, on a quarterly basis with all members of the working group. The chairperson will

report, at a minimum, all unresolved issues and their proposed solutions; all GFM-related tasks currently in JASMS for staffing; notes from any meetings with General Officers discussing GFM-related issues; and a schedule for future meetings. All meetings must have as a minimum the following representatives present to constitute an official meeting: ARNG and ANG representatives, J33, J35 and J8. Lacking representatives from these offices, the meeting will be rescheduled.

b. Every effort will be made to resolve National Guard GFM issues within the working group at the action officer level. If necessary for final resolution, unresolved issues will be staffed upwards through NG-J3/7.

9. Resources. No additional allocations of funds or manpower are available for directorate or staff element GFMJWG participation.

10. Review/Renewal. This charter will be reviewed and updated annually, or as needed at the direction of the Chief of the National Guard Bureau.

ENCLOSURE C

REFERENCES

PART I. REQUIRED

- a. DoD Directive 5105.77, 21 May 2008, “National Guard Bureau (NGB)”
- b. 10 U.S.C. § 153, 15 January 2013, “Chairman: functions”
- c. DoD National Defense Strategy, January 2012, “Sustaining U.S. Global Leadership: Priorities for 21st Century Defense”
- d. DoD Unified Command Plan, 06 April 2011, Change Date 12 September 2011, “Unified Command Plan”
- e. JCS National Military Strategy, 08 February 2011, “Redefining America’s Military Leadership”
- f. CJCS Instruction 3100.01B, 12 December 2008, “Joint Strategic Planning System”
- g. JP 5-0, 11 August 2011, “Joint Operation Planning”
- h. DoD Global Force Management Implementation Guidance, 15 November 2011, “Global Force Management Implementation Guidance Fiscal Year 12-13”

PART II. RELATED

(NONE)

GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

ANG	Air National Guard
ARNG	Army National Guard
CNGB	Chief of the National Guard Bureau
DoD	Department of Defense
GFM	Global Force Management
GFMJWG	Global Force Management Joint Working Group
IAW	In Accordance With
NGB	National Guard Bureau
NG-J3/7	Directorate of Domestic Operations and Force Development
NG-J35	Future Operations Division
NG-J8	Directorate of Resource Management and Comptroller
NGJS	National Guard Bureau Joint Staff
POC	Point of Contact

PART II. DEFINITIONS

(NONE)