



CHIEF NATIONAL GUARD BUREAU NOTICE

NGB-J1-TN
DISTRIBUTION: A

CNGBN 1412
22 June 2018

NATIONAL GUARD TITLE 32 AND TITLE 5 RECRUITMENT ACTIONS

References: See Enclosure A.

1. Purpose. This notice restates and clarifies requirements previously set forth in reference a which mandates the use of approved automated applications for the recruitment and employment of Title 32 Military Technicians (dual-status) and Title 5 National Guard (NG) employees in accordance with (IAW) references b through g.
2. Cancellation. None.
3. Applicability. This notice applies to all personnel who perform essential manpower management and human resource functions required to advertise for, recruit, select, employ, and manage Title 32 Military Technician (dual-status), Title 5 NG personnel, and their corresponding position records.
4. Background. Reference b recently modified reference e to provide Military Technicians (dual-status) limited appeal rights to the Merit Systems Protection Board in some circumstances. Additionally, reference e required the conversion of some technicians to Title 5 NG employees managed under reference f with full appellate rights. In order to ensure recruitment of qualified individuals from all segments of society, and the selection and advancement on merit after fair and open competition as required by reference c, all advertising, recruitment, and employment actions will conform to paragraph 5 below.
5. Action or Procedure. All current or future Title 32 and Title 5 recruitment actions will be effectuated through USA Staffing and USAJobs only. Any appointment resulting from a current or future advertisement or action that has not otherwise been effectuated through USA Staffing or USAJobs will be considered void and access to the Defense Civilian Personnel Data System will be promptly terminated.

UNCLASSIFIED

a. Director of Manpower and Personnel Directorate (NGB-J1). NGB-J1 will establish and maintain NG human resource policy regarding the use of USA Staffing and USAJobs.

b. NGB-J1 Technician Personnel Office (NGB-J1-TN). NGB-J1-TN will:

(1) Coordinate with the Defense Civilian Personnel Advisory Service and the Office of Personnel Management to maintain access to the USA Staffing and USA Jobs portals.

(2) Maintain State access to USA Staffing and USA Jobs by way of licenses and user accounts.

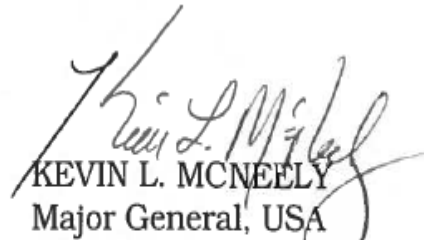
c. The Adjutants General (TAG). TAGs will:

(1) Appoint, employ, and administer NG employees IAW reference f.

(2) Follow National Guard Bureau (NGB) guidance for recruitment activities IAW references e and g. TAGs may delegate in writing to the Human Resource Officer the specific duties and responsibilities required to ensure all recruitment actions comply with Federal law, NGB Guidance, and local Collective Bargaining Agreements.

6. Releasability. This notice is approved for public release; distribution is unlimited. Copies are available through <<http://www.ngbpdc.ngb.army.mil>>.

7. Effective Date. This notice is effective on the date signed and will expire one year from the date of signature, unless cancelled earlier.


KEVIN L. MCNEELY
Major General, USA
Director, Manpower & Personnel
National Guard Bureau Joint Staff

Enclosure:

A -- References

ENCLOSURE A

REFERENCES

- a. NGB-J1-TN Memorandum, 14 October 2010, “USA Staffing Automation Initiative and Its Deployment for the National Guard (TN-10-30)”
- b. National Defense Authorization Act (NDAA) of 2017, Section 512
- c. National Defense Authorization Act (NDAA) of 2017, Section 932
- d. Title 5 United States Code (U.S.C.) Sections 2103, 2105, 2301(b)(1), 2302(b)(12), and 3101, “Government Organization and Employees”
- e. 32 U.S.C. §709, “National Guard Technicians”
- f. 10 U.S.C. §10508(b), “Personnel for Functions of National Guard Bureau”
- g. 32 U.S.C. §108, “Forfeiture of Federal Benefits”