CHIEF NATIONAL GUARD BUREAU NOTICE

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ACCESS TO TOP SECRET, SENSITIVE COMPARTMENTED INFORMATION

Reference: <www.opm.gov/e-qip> 15 April 2013

1. Purpose. This notice provides interim guidance to the National Guard (NG) regarding access to Top Secret, Sensitive Compartmented Information (TS/SCI). The Directorate of Intelligence is planning the release of a CNGB Instruction in the next 12 months.

2. Cancellation. This notice cancels NGB Memorandum, 13 May 2011, "Access to Top Secret, Sensitive Compartmented Information."

3. Applicability. This guidance applies to the Army and Air National Guard of the 50 States, the Commonwealth of Puerto Rico, the Territory of Guam, the U.S. Virgin Islands, and the District of Columbia, hereafter referred to as States; the NG of the United States; and the National Guard Bureau (NGB).

4. Background. It is essential for NG Joint Force Headquarters (JFHQ) to have ready access to TS/SCI intelligence on domestic and overseas threats, so that leadership may properly assess State security and personnel safety, and set appropriate force protection levels at or above the Combatant Command/Department of Defense baseline. This intelligence is only available in a Sensitive Compartmented Information Facility (SCIF) to personnel with the appropriate clearance and authorizations, usually through the Joint Worldwide Intelligence Communications System.

5. Action and Procedures.

a. Action. The Adjutants General (TAGs), the Commanding General (CG), and their designated staff must be able to access imminent threat and counter-terrorism intelligence within one hour of notification. The National Guard Coordination Center (NGCC) will notify the Joint Operations Communications

Centers of incoming intelligence, and alert the NGCC if acknowledgement is not received within the required timeframe.

b. Procedures.

(1) SCI Access. TAGs, the CG, and designated staff who currently hold a TS/SCI clearance will be authorized to gain access to several key SCI Control Systems, as recommended by the NG Joint Staff Intelligence Directorate. Access can be gained by contacting the respective Special Security Office, the JFHQ Intelligence Directorate, or the nearest SCIF. TAGs, the CG, and designated staff without a current TS/SCI clearance are requested to begin the process by coordinating with the State Security Manager and completing the Electronic Questionnaires for Investigations Processing at the reference.

(2) SCIF Access. A self-supported SCIF is the long-term means of providing the capability to access TS/SCI intelligence within the required timeframe. The NG Joint Staff Intelligence Directorate is developing a prioritized plan with JFHQ-S J2s to distribute Fiscal Year 2013-2018 Program Objective Memorandum funds ($5.9M) to States without self-supported SCIFs to provide assistance with minor building modifications to bring existing facilities up to Defense Intelligence Agency SCIF standards.

(3) Alternative SCIF Access. A short-term solution is to use a SCIF operated by another organization, only after the arrangement is documented by a signed Common Use Agreement or Memorandum of Agreement.

6. Releasability. This notice is approved for public release; distribution is unlimited. NGB directorates, TAGs, the CG, and JFHQs-State may obtain copies of this notice through www.ngbpdc.ngb.army.mil.

7. Effective Date. This notice is effective on the date signed and will expire one year from the date of signature unless cancelled earlier.

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